



## Bramshaw Parish Council

Minutes of the Meeting held on  
Tuesday 31 March 2022 at 7:30pm  
Bramshaw Village Hall (Community Room)

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Present:-

Councillors: Mark Medley (MM) – Chair, Martin Vann (MV) - Vice Chair, Sue Bennison (SB), Adam Coutts (AC), Kay Harrison (KH), Carl Seabourne (CS), and Jenny Watts (JW)

Plus: Melanie Camilleri – Clerk/RFO (MC) and two members of the public

- 29/22**            **Apologies for Absence:** Diane Andrews (NFDC)
- 30/22**            **Declarations of interest:** MV declared interest in the following planning applications:-
- 22/00059 Oaktree Cottage (as he is an immediate neighbour)
  - Treeworks CONS/22/0089 (which is his treeworks application). NFNPA has already approved this application.
- 31/22**            **Minutes:** the Minutes of the Parish Council Meeting held on **Tuesday 22 February 2022** were approved
- 32/22**            **Public Forum**
- 33/22**            **To receive a report from Cllr Diane Andrews (NFDC):** Did not attend (apologies received)
- 34/22**            **Planning**
- i) To consider planning applications and treeworks.
- Given SB is a member of the National Park Authority, and sits on the Planning Committee, SB did not take part in the discussion of any of the planning applications on the agenda and abstained from voting; forfeiting her vote.***
- 22/00059:** OAKTREE COTTAGE, BROOK, LYNDHURST, SO43 7HD  
Proposal: Single storey rear extension; porch; dormer; re-pitch existing dormer; alterations to fenestration 22/00059  
Resolved unanimously: We recommend PERMISSION but would accept the decision reached by the National Park Authority’s Officers under their delegated powers.  
The Councillors also wish to make the following comments:-
- Subject to compliance with DP36
  - Concerns were expressed regarding the extent of glazing
- 22/00042:** KEWLAKE LANE, CADNAM, SOUTHAMPTON, SO40 2NT  
Proposal: Application under part 16 of the Town & Country Planning (General Permitted Development) Order in respect of subterranean development.  
Resolved unanimously: We recommend PERMISSION.

**22/00138:** THE ROSARY GARAGE, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB  
 Proposal: Rebuilding of part fire damaged building; cladding; re-roofing.

Resolved unanimously: We recommend PERMISSION but would accept the decision reached by the National Park Authority's Officers under their delegated powers

**22/00168:** 1 Rose Cottage, Canterton Lane, Brook, Lyndhurst, SO43 7HF  
 Proposal Detached garage; replacement gate and fence; demolition of existing garage.

Resolved unanimously: We recommend PERMISSION but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

ii) SB reported that 22/01092 Land of Consort Cottage is to go to NFNPA Planning Committee on Tues 19 April 2022. BPC recommended 'Refusal' whilst the Case Officer recommended 'Permission'. Councillors to decide if they wish to make representation at that Planning Committee meeting.

**35/22 Oak Tree Wych Green**

- i) SB reported that she'd received a communication from a verderer who said that it was for Forestry England, as the landowners, to approve the Tree Guard design (and not the Verderers). It may therefore be possible to revert to the original design proposed. SB will speak to Sean Marsh, or if he can't approve, FE's Deputy Surveyor.
- ii) The quotes to be presented for Councillors' consideration are dependent upon the outcome to 35/22 i).

**36/22 Queen's Platinum Jubilee Tree**

- i) SB confirmed she'd advised the donor of the tree as to the site for the tree, which he agreed was acceptable. SB will now seek his approval to the proposed species of tree to be planted (walnut)
- ii) The quotes to be presented for Councillors' consideration are dependent upon the outcome to 35/22 i).
- iii) MC to contact Cllr Diane Andrews (NFDC) to explore the possibility of Cllr Andrews's awarding BPC Grant monies to financially assist with the cost of the two Tree Guards (35/22 and 36/22)

**37/22 Finance**

- i) The National Joint Council for Local Government Services has announced the new rates of pay applicable from 1 April 2021. NALC and WALC have instructed councils to implement the new pay scales (including back pay) as swiftly as possible.

ii) The Cash Flow Report and payments were approved

Bank balances

Current Account (as at 31 March 2022): £6,307.94

Business Reserve (as at 31 March 2022): £0.60

Payments

Payee	Detail	Amount £	Method
M Camilleri	Gross Salary + office expenses	622.30	Standing Order
M Camilleri	NALC pay scales review wef 01 April 2021	115.79	888
M Camilleri	Reimbursement for VH Room Hire 31 March	20.00	8879
	Total debit	<b>£758.09</b>	

iii) MC reported that she now has online banking access to the Nat West accounts. Online banking access has also been granted to MV and SB. Any one of the three may solely raise and approve payments. It was unanimously agreed that no online banking transactions will be carried out until (and if) full council approval has been given.

MC requested to investigate BPC's eligibility for Nat West's Community Account which permits multi-level authorisation (MC to raise payment which can then be authorised by any two of MV, SB, and JW). MC to report back at the April meeting including banking charges for this account, if any.

In the meantime, transactions to continue as per current arrangements (cheques and existing S/Orders and DDs)

**38/22**

**Lengthsman**

- i) New jobs identified:-
- Furzley phone box
  - Clean the Bramshaw sign Furzley Road
- KH to inform the Lengthsman.

**39/22**

**Councillors reports**

**SB**

Reported on the Household Waste collection review

**JW**

The Queen's Platinum Jubilee event is going ahead on sat 04 June 2022

A member of the public reported that Shepherd's Huts have been erected at the wood near the Golf Course. SB will take this forward with NFNPA as no planning applications have been submitted.

**MV/MM**

Identified two broken stiles close to Barford Farms (Deazle Wood end). MC to write to the landowner whose responsibility it is to repair them.

**40/22**

**Correspondence/AOB/Urgent matters**

- i) Boundary Commission for England's (BCE) 2023 Review of Parliamentary Constituencies (consultation period runs 22 February to 4 April)

**41/22**

**Next Parish Council Meeting**

The date of the next Meeting will be held on **Tuesday 26 April 2022 at 7:30pm. Bramshaw Village Hall (Community Room).**

Being no further business, Cllr Mark Medley closed the meeting at 9:15pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**