

**MINUTES OF THE FULL COUNCIL MEETING OF COLLINGHAM PARISH COUNCIL
HELD AT THE YOUTH & COMMUNITY CENTRE, LOW STREET ON
27 MARCH 2014**

A resident spoke about the Annual Parish Meeting. He is pleased with the support Nottinghamshire County Councillor Maureen Dobson is giving. He is however disappointed with traffic in the village and feels that Mrs Dobson should not be supporting weight restrictions as it could affect businesses using the A1133 to get to the motorway network. The resident feels a bypass needs to be reconsidered. There are sometimes Government schemes available to fund new roads. The same resident spoke about the quality of pot hole repairs. He feels Highways Department at NCC is the victim of poor management. The area to be repaired is not being chipped out, hot tar is not used. Much better use could be made of the facilities available. The Parish Council will obtain NCC's policy on road repairs and look into this matter further.

1. Apologies for absence

S Dove M Dowell G Norcott

Present

C Allen D Evans C Moody T Ozbourne M Parkin R Scott (Chair)
V Wright NSDC M Shaw J Guest, Clerk

Mrs Scott proposed an Exclusion Motion for agenda item 19 as contractual and legal matters will arise. Seconded by Mrs Wright and agreed unanimously.

2. Declarations of Interest:

- (a) To declare any personal interests in items on the agenda and their nature
- (b) To declare any prejudicial interests in items on the agenda and their nature

Mrs Scott declared interests in items 5 and 14 on the agenda.

3. Minutes: the minutes of the meeting of 27 February 2014 were accepted. Proposed by Mr Allen, seconded by Mrs Wright and agreed unanimously by those present at that meeting.

4. Progress reports: (for information)

(in) Cross Lane level crossing – the Friends of Collingham Station were unaware of the Parish Council's view of a proposed link road from Station Road to Swinderby Road and feel these views have not been represented at Network Rail meetings. At the next meeting, Mr Imrie will give the Parish Council's views. Mrs Parkin volunteered to attend the meeting too. Mr Shaw keeps bringing this matter up at NSDC and the Planning Department are fully aware of it. Mrs Scott requested that Mr Shaw and Mr Evans pursue this matter.

(ii) Fly grazing at Besthorpe Quarry – PCSO Samson-Bailey is in contact the owner of the horses and the Quarry Manager. This has also been discussed at the Quarry Liaison and Safer Neighbourhood Group meetings.

(iii) Parking: Braemar Road and Windsor Close – The Clerk is continuing to try to get a commitment from Stephen Feast to attend a forthcoming meeting.

(iv) Anti-Social Behaviour record sheets – the sheets are available for use if needed. The use of the Police Non-Emergency number 101 is strongly recommended.

5. Income and Expenditure

D Lyne	Removing hedge and turfing at Village Centre	£100.00	£20.00	£120.00
J Guest	Expenses – January to March	£154.19	£0.00	£154.19
Collingham Memorial Hall	Room Hire for Community Park Meetings	£36.00	£0.00	£36.00
Collingham Memorial Hall	Room Hire for Mayfair Committee Meetings	£24.00	£0.00	£24.00
AEB Landscapes and Equestrian Services	Park Inspections February and removal of tree	£82.50	£0.00	£82.50
R Scott	Reimbursement Annual Parish Meeting expenses	£38.87	£0.00	£38.87
Newark & Sherwood District Council	Dog bin emptying - annual charge	£440.30	£88.06	£528.36

The above payments were approved, proposed by Mr Ozbourne, seconded by Mrs Parkin and agreed unanimously.

To agree to pay the Non Domestic Rate Bill for 2014/15 for the Burial Ground - by a Standing Order of £16.00 per month (first payment £18.50) commencing on 1 April. Proposed by Mr Ozbourne, seconded by Mr Allen and agreed unanimously.

6. Correspondence

Letter from business owner about traffic problems on Swinderby Road – the contents of the letter were noted, this is an ongoing problem. The owner of the hedge will be asked to cut it back.

7. Community Park – to agree the Parish Councils contribution to the project. Mrs Scott told the meeting that several grant applications have been made and the outcome is awaited concerning two large ones. The Parish Council needs to agree the maximum amount it will give to the project, this may be reduced if all the grants applied for are received and if there is a good response to the sponsorship letters sent out. There has been a revised quote that includes the top ten pieces of equipment requested by residents.

Mrs Scott added that feedback from Wren so far was that our Consultation process would set the standard for future grant applications. Usually there is a period of one year after a grant is offered before the contract needs to be signed and it may be possible to extend this. Mrs Wright said that nothing is ever spent on the children in the village. Mrs Moody reported that support for the project and adult equipment had been overwhelming.

Mrs Wright proposed that subject to the sale of land at the Village Centre completing, the Parish Council will provide a maximum of £53000 to the project. This includes the administration fee payable to Wren of £8250 should the grant application made to them be successful. Seconded by Mr Ozbourne and agreed by majority with one against.

8. Collingham Events – update from the May Fair Committee meeting on 11 March. Booking forms for pitches have now been sent out. The ice cream van and entertainment are organised. Mrs Wright has set up a new bank account. Raffle prizes are coming in and the tickets will be ordered soon. Mrs

Scott has applied for a Sport Relief / Nottinghamshire Community Fund Grant. Trustees for the new Community Trust have been appointed.

9. Update on Local Improvements Scheme Grants –at the ‘green corridor’ on Swinderby Road and the community tree and poppy seed planting there on 22 March. There was a good turnout at the event last Saturday. Hedging and trees paid from a grant were planted. There were 7 surplus trees (5 rowans, 2 pears) and these will be stored at Mrs Scott’s house until they are needed at the Community Park. The British Legion also planted poppy seeds to commemorate WW1.

The Fleet magazine has donated £50 towards plants for the new planters which should be arriving next week. The type of plants needs to be considered.

Revised wording for the interpretation boards has been received. NCC would also like to include details of the flood marking on All Saints Church wall.

A Collingham Bloomers group was proposed; the members walk around the village reporting any repairs needed, they would also monitor the new planters.

10. Campaign to Protect Rural England – Best Kept Village Competition 2014 – Lots of offers of help have been received. Judging takes place from 9 to 27 June inclusive. The Village signs need cleaning.

11. Public Consultation – Improving Dental Care and Oral Health – it was felt that it was more appropriate for individuals to comment on this consultation.

12. Email from Network Rail regarding opening of the new car park – further details are awaited. There is no date for the opening yet.

13. Swinderby Tankers – to agree a course of action regarding the tankers sent to Collingham for emptying by Severn Trent Water. It was agreed to ask Adam Boucher from Severn Trent Water to attend a meeting soon to discuss this situation.

14. Grass Cutting Contract – after discussion it was agreed to accept the quote from Mr Lyne for a three year contract. Proposed by Mrs Wright, seconded by Mrs Parkin and agreed unanimously.

Mrs Dobson arrived at 8.17pm.

15. Resignation of Parish Clerk – Jane Guest is leaving on 12 April and will be much missed. Temporary cover needs to be arranged from the following week. Mrs Scott has contacted the Internal Auditor for help with this. Mrs Scott proposed that temporary cover is arranged then the vacancy will be advertised in The Fleet, on the village website and in other villages. It is anticipated the deadline for applications will be 31 May. Agreed unanimously.

16. Letter from resident regarding HGV overnight parking at Brough – this matter has already been brought to the attention of NCC who is considering alternative options.

17. Consultation on a draft Transparency Code for Parish and Town Councils with a turnover not exceeding £25000 – Mrs Scott reminded all Councillors to review their own Declaration of Interest forms and advise the Clerk if any changes are needed. The Transparency Code is similar to NSDC's Code of Conduct which the Parish Council supports.

Mrs Moody thanked Mrs Scott and the Clerk for their hard work on the Wren grant application for the Community Park.

18. Councillor's Reports and items for future agendas

Mr Allen spoke about the closure of Station Road for two weeks and the affect this could have on Swinderby Road. Mrs Dobson will speak to Highways Department about this.

The Trent Valley Internal Drainage Board has been dredging the Fleet from Girton but has stopped behind houses on Low Street. Two other areas need dredging. Mrs Dobson will look into this.

Mrs Wright reported that she had received complaints about the horns on trains, this was noted.

Mrs Wright has also answered resident's queries over the increase in the precept and invited the resident to attend the Annual Parish Meeting.

Mrs Dobson has a meeting arranged with the Chief Librarian at 71 High Street. Moving the library to this building is being considered, it will be run by volunteers.

Besthorpe would like to start a Youth Club. At Winthorpe, 13 new volunteers have come forward to support the Youth Club there.

Mrs Scott advised that the Youth Club at Collingham is being suspended from Easter due to low attendance. There is a group of parents that are interested in keeping the Club going and they are being consulted.

19. Village Centre – to agree a course of action following correspondence from Payne & Gamage Solicitors. Confidential Item.

The meeting closed at 9.03pm

0 members of the press present

4 members of the public present

NSDC is the abbreviation for Newark & Sherwood District Council

NCC is the abbreviation for Nottinghamshire County Council