

Tutnall & Cobley Parish Council

THE MINUTES of an ANNUAL ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 12 May 2022 at 7.40pm at Tardebigge Community Hall

Present: Cllr M Pengelly, Cllr K Tolley, Cllr M Ryan, Cllr L Denyer, Cllr P Whittaker, County Cllr K Taylor

In Attendance: The Clerk, John Ankrett

- 1 **Election of Chairman and signing of Declaration of Office:** Cllr Denyer proposed Mike Pengelly to remain as Chairman. Seconded by Cllr Whittaker. Form signed by Mike Pengelly.
- 2 **To consider apologies and to approve reasons for absence:** Cllr S Orr-Cooper, Cllr A Wheeler-Vine
- 3 **Election of Vice Chairman and signing of Declaration of Office:** Cllr Denyer proposed Cllr Ryan to continue as Vice-Chairman. Cllr Whittaker seconded. Form signed by Mike Ryan.
- 4 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall.
Cllr M Ryan who is a member of the Management Committee of the Community Hall.
- 5 **ANNUAL FINANCE:**
 - a) **Accounts for the Year Ending 31 March 2022**
Receipts and Payments Account for the year, Bank Reconciliation, Statement of Accounts and Schedule of Fixed Assets were presented for Members' consideration and approved. The Annual Governance Statement, which forms part section 1 of the AGAR, was also approved.
 - b) **Annual Governance and Accountability Return for the Year Ending 31 March 2022:** The Accounting statements, which make up section 2 of AGAR, for 2021/2022 were approved. Tutnall and Cobley Parish Council's gross income and expenditure in 2021/2022 did not exceed £25,000, so the Certificate of Exemption was approved for signature by the Chairman and Responsible Financial Officer.

6 TO APPOINT REPRESENTATIVES / OFFICERS:

The following appointments were retained:

Footpath Warden: - John Ankrett

Tree Warden - Cllr Mike Ryan

Conservation Officer - Cllr Mike Ryan

Community Hall Representative - Cllr Lynn Denyer

Charities Representative - Cllr Mike Pengelly and Cllr Ann Wheeler-Vine

7 MINUTES: The Minutes of the meeting held on 7 April 2022 were approved.

Proposed: Cllr Whittaker; Seconded: Cllr Denyer All in Agreement.

8 PROGRESS REPORTS FOR INFORMATION:

Clerk:

Chairman: Nothing to add

District Councillor: none mention to Simon about gulleys on Agmore Lane, he will spray the area.

County Councillor: none

Footpath Warden: footpath is temporarily closed over railway at Lickey and Blackwell. Footpath to canal by church had been done but quite strange, no complaints though. Cllr Ryan stated one of the side boards had fallen off. If becomes hazard will do something about it. Cobley Hill to Alvechurch footpath being considered and are out to tender. Path from Hollyoakes Lane across dual carriageway to Tardebigge pub car park hasn't been distinguished yet.

Tree Warden:

Conservation Officer: none

Community Hall Representative: none .

Charities Representative: Had mandate to sign for financial information to be available, has seen statements and accounts and amalgamation of the two charities. Considerable amount in the charity funds. Looking for a new Treasurer. Next meeting will decide options for payments in future.

9 CORRESPONDENCE:

a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on Planning Agendas and Minutes.

b) Wellbeing in partnership newsletter - emailed

c) West Mercia Police and Crime Commissioner newsletter - emailed

d) SNT Bromsgrove South & Rural Police Team contact details - emailed

e) The Rural Bulletin - emailed

f) The Rural Funding Digest - emailed

g) Sajid Javid MP Jobs Fair 2022 - emailed

h) Parish contract Tutnall & Cobley - emailed

i) Lickey and Blackwell - Chairman had an email from Chairman about whether other parish councils wanted to put together a joint response from neighbouring parish councils to Bromsgrove DC to identify land where houses could be built. Has expressed an interest but hasn't heard back yet.

10 PLANNING MATTERS:

Applications for consideration: none

Appeals: none

Refusals: none

- 11. LENGTHSMAN SCHEME:** Simon to spray around the orchards, around the bases of the trees. Wildflowers planted by Helen have now come up on the orchard.

- 12. HIGHWAY MATTERS:** Cllr Denyer asked about junction between Stoney Lane and Wharf Lane junction because you can't see now as curve of road has changed, there have been nearly two accidents. Cllr Denyer asked for Cllr Taylor to investigate.

Cllr Whittaker stated that survey had been done on Stoney Lane, asked Cllr Taylor to find out results of survey.

Chairman has put Hewell Lane on portal. Grange Lane they're putting some road edging in.

- 13. RISK ASSESSMENT SCHEDULE:** This was approved.

14. FINANCE:

a) Bank Balances:	as at 30 April 2022	Current Account	£	7514.46
	as at 30 April 2022	Deposit Account	<u>£</u>	<u>8851.69</u>
		Total Balance	£	16,366.15

d) Receipts:

Bromsgrove DC: Precept	£	3,640.00
Interest	£	0.67
Worcestershire CC	£	90.00

d) Payments for Approval:

L Griffiths: Salary for April 2022	£	246.33
Clerk's expenses for April 2022	£	48.89
Simon Skeys: Lengthsman duties @£15 per hours		
Tutnall and Cobley: 10.5 hours	£	157.50
Burcott: 7.5 hours	£	112.50
Grass cutting	£	44.50
Worcestershire CALC subscription	<u>£</u>	<u>531.44</u>

Total £ 1,141.16

- | | | |
|----|---|-------|
| e) | Unpresented Cheques: | £0.00 |
| f) | Outstanding Invoices: | None |
| g) | Finance Items - Proposed Cllr Denyer and Seconded: Cllr Whittaker | |

15 COMMENTS FROM MEMBERS: Cllr Wheeler-Vine has sourced a tree - Copper Beech was suggested, it might be better to plant the tree in the Autumn, in the orchard near the bench. Can get Simon to trim the hedge. Cllr Ryan suggested it might be better to plant the tree in the other orchard. Chairman proposed could discuss tree and where to plant it at a later date.

Cllr Whittaker mentioned footpath from Alvechurch station, across the bridge as hedge has been cut by Network Rail and left on footpath meaning people are walking around it. He will let Footpath Warden know where, so it can be reported. Asked by parishioner if Parish Council were doing anything for the Queen's Platinum Jubilee. Too late to organise anything but maybe should look at lighting a beacon. Cllr Whittaker and Cllr Tolley to look at fire. Clerk to do 3 posters to advertise lighting beacon at 9pm on Thursday 2nd June at Cobley Hill.

Cllr Ryan has cleared the site where beds, sheds and rubbish was.

16 DATE OF NEXT MEETING:

Clerk away 1st - 17th June and Chairman then away after. Proposed to have next meeting Thursday 14th July 2022.

Signed: Chairman

14 July 2022