

# Chalvington with Ripe



Parish Clerk – Sam Adeniji Email: [chalvingtonwithripeclerk@gmail.com](mailto:chalvingtonwithripeclerk@gmail.com) Phone: 07767405562  
Address – Meadow Cottage, Chalvington, Hailsham, East Sussex, BN27 3TH

---

## Minutes of the Ordinary Council Meeting of the Chalvington with Ripe Parish Council (CWRPC) that took place at the Hayton Baker Hall, Ripe on Monday 4<sup>th</sup> December 2023 commencing 7pm.

**Present:** Cllr P. Bishop (Chair), Cllr J. Ruddock-West (Vice Chair), Cllr N. Hamblin and Cllr W. Farrer  
**In attendance:** Sam Adeniji (Parish Clerk) and Cllr Alison Wilson (WDC)  
**Members of the public:** 2.

**162. Apologies for Absence -**, Cllr C.Hallworth, Cllr S. Flint and Cllr A. Harvey

**163. Declarations of Interest –** None

**164. Approval of the Minutes of the Ordinary Council Meeting of the Parish Council held on 6<sup>th</sup> November 2023.**

RESOLVED – That the minutes of the parish council meeting held on 6<sup>th</sup> November 2023 were confirmed as a correct record and signed by the Chair.

**165. Public Session.**

None.

**166. Report of the Member of Parliament**

The council took note of a written report by Maria Caulfield MP on general constituency matters

**167. Report of the County Councillor**

None. Cllr Nick Bennett sent his apologies.

**RESOLVED** - That the apologies of the County Councillor be noted

**168. Report of the District Councillor**

Wealden District Council (WDC) Councillor Cllr Alison Wilson spoke to update the Council on the following matters:

- a) WDC Councillors are working on the local plan, the plan will be published on the 22<sup>nd</sup> of January. The consultation period is regulated by law and members of the public cannot comment on the plan until the consultation formally opens in February 2024.
- b) WDC full council have approved the council strategy, one of the key elements of the strategy is that the Alliance will be working on a community engagement strategy.

**RESOLVED** - That the report of the District Councillor be noted.

**169. Planning.**

a) **Applications.**

- **WD/2023/1535/F – Church Farm, Church Lane, Ripe, BN8 6AU** - Conversion of redundant barn into 2 new dwelling houses

Members OBJECTED unanimously to the application.

The application is inappropriate for the setting and is a badly thought-out plan and design. The area is not considered sustainable for new residential development which is a material consideration.

Members are aware that the area noted for development appears to be part of a bigger complex, yet there are no other plans or master plans for the rest of the site. It is understood that the whole site is up for sale. The parish council would need to see the

development plan for the whole site and other buildings, as it stands it seems like an ill-conceived development accessed via an industrial complex, which cannot be supported.

**RESOLVED – To object to the application**

- **WD/2023/1274/FR - Land at Mill Lane, Ripe** – Part retrospective application for retention of existing access, proposed change of use of land to allow for the keeping of horses and erection of stable building with tack room and feed store

The parish council noted that this is an attempt to revive a previous planning permission granted in 2014. As this application is an improvement on the original plan the Parish Council supports the application and has no reason to object.

**RESOLVED – To support the application**

**b) Planning applications refused, approved, referred, withdrawn or appeals.**

**APPROVED WD/2022/1717/F - Meadow view farm, Poundfield Road, Chalvington, BN27 3TH** - Alterations to existing dwelling with replacement garage annexe and associated works.

**170. Other planning matters**

None

**171. Update from the previous meeting (For information only)**

The Parish Clerk reported that an email had been sent to Laughton Parish Council asking for a bike rail to be installed at the bus stop. A response was received from their Parish Clerk advising that the issue will be discussed at a full council meeting on the 13<sup>th</sup> of December.

**RESOLVED** – that the update be noted.

**172. Meeting Dates For 2024**

The meeting dates for 2024 were discussed. Members noted that Monday 6<sup>th</sup> May is a bank holiday, therefore the meeting date for May was set to the 13<sup>th</sup> of May. Members discussed whether to continue with 11 full council meetings a year, the Chairman noted that given the likelihood of more planning applications, the parish council will be busy, it was decided to set the meeting dates for 11 meetings in 2024 but this can be reviewed if necessary. The Annual Parish Meeting (APM) would be held on the same day as the Annual Meeting of the Council. Members will solicit the views of the parish on what they would like to see in the APM and on its format.

**RESOLVED** – that the meeting dates for 2024 shall be the 1<sup>st</sup> Monday of each month except for May when the meeting will be held on the 13<sup>th</sup> of May. The Annual Parish Meeting will be held on the 13<sup>th</sup> of May. There shall be no meeting in August.

**173. Update on the Community Field**

Item deferred as there are no updates.

**174. Budget**

Members discussed the final draft of the 2024/25 budget. Members welcomed the 5.05% reduction in the precept from £17078 in 2023/24 to £16,215 in 2024/25. It was noted that the budget has allocated £1,000 for general contingency. Cllr Ruddock-West highlighted the underspend in the 2023/24 budget on traffic management(quiet lane) and would like to see this amount retained for expenditure in 2024/25. The parish clerk suggested creating an Earmarked Reserves for traffic management and the sum of £1,500 underspent in the 2023/24 budget will be transferred to the earmarked reserves.

**RESOLVED** – That the budget for 2024/25 be adopted and a precept of £16,215 be set for the 2024/25 financial year and the creation of an EMR for traffic management and the sum of £1,500 underspend in traffic management for 2023/24 be transferred to the newly created EMR.

**175. Highways, footpaths and rights of way.**

Cllr Ruddock-West stated he met with Cllr Flint and a RACCA representative to discuss footpaths, finger posts and directional signs on footpaths. There is a budget of £200 to pay for fingerposts and small directional signs. Three paths have been identified as needing some intervention, they are:

- The footpath that comes out by the Chalvington Road by the Yew Tree, a directional sign on the gate would help save people from getting lost;
- The footpath from Darp Lane to the Bridge on Mill Lane, coming out of the village towards the A27, just by the little bridge, there is a footpath on the right that comes out in Darp Lane. A small directional sign will also help signpost people
- On the road to Markcross, there is a path by the lack. A directional sign will also help.

Cllr Ruddock-West advised that he has been in correspondence with the Rights of Way Officer at East Sussex County Council and they have asked for details of the footpath number and locations.

**RESOLVED** – That the update from Cllr-Ruddock-West be noted.

**RESOLVED:** that Standing Orders be suspended to allow Council to consider Agenda Item 176b to be deferred to a private session.

**176. Financial matters –**

- a. Authorisation of payment of account

The Clerk presented the schedule of payments, circulated previously. After review and consideration, it was **RESOLVED** that the payments be approved. The payment schedule is attached in Appendix A.

- c. **RESOLVED** – That the arrangements for the first internal audit for 2023/24 with Mulberry & Co be noted.

**177. Correspondence**

None

**178. Urgent Items**

None

**Exclusion of Public and Press**

It was **RESOLVED** under Standing Order 10(a xi) that the press and public BE **EXCLUDED** from the meeting for the following item of business, by reason of its confidential nature:

**RESOLVED:** Resolve to adopt the LGS pay agreement for 2023/24 and backpay to April for the Parish Clerk, pending an amendment to the Clerk's Contract to be discussed at the January meeting.

- 179. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 8<sup>th</sup> January 2024 commencing at 7 pm at the Hayton Baker Hall.

***There being no further business, the meeting closed at 7.28 pm***

Payments December 2023

Income since last meeting	Amount
	£ -
Bank Interest	£ -
<b>TOTAL INCOME</b>	<b>£ -</b>

BALANCES ON ACCOUNT	
Current Account (Community)	£ 16,103.29
Deposit Account (Business Premium)	£ 973.06
<b>TOTAL BALANCES</b>	<b>£ 17,076.35</b>

28/11/2023

28/11/2023

PAID SINCE LAST MEETING TO BE APPROVED	Invoiced Services	Folio number	Chq Nos	Amount
IONOS	Web domain	57		£ 1.20
HugoFox	Website	58		£ 11.99
				<b>£ 13.19</b>

To Pay after this Meeting	Invoiced Services	Folio number	Chq Nos	Amount
Chichester Payroll Services	Payroll Company working out Clerk's Nov salary	59		£ 15.00
Sam Adeniji	Parish Clerk Net Pay For November	60		£ 485.47
HMRC	Tax & NIC On Parish Clerk Salary November	61		£ 121.20
				<b>£ 621.67</b>

CIL FUNDS

CIL FUNDS

RECEIPTS	VALUE
Opening Balance	£ 26,346.19
WDC - CIL Oct 2020 to March 2021	£ 6,790.11
WDC - CIL Oct 2021 to March 2022	£ 1,966.67
<b>TOTAL RECEIPTS</b>	<b>£ 35,102.97</b>
EXPENDITURE (net - before VAT)	VALUE
ESCC - Licences - posts	£ 445.50
Costain - Install bike posts	£ 1,013.00
Zara - Island designs	£ 795.00
SH Solicitors - CIL advice July	£ 75.00
SH Solicitors - advice	£ 1,350.00
Costain - abortive visit	£ 294.11
Architect fees - design and tender process	£ 1,744.63
ESCC - S171 fees	£ 295.00
Island 1 refurbishment	£ 14,060.00
Legal advice - CIL (August 2020)	£ 125.00
CIL Island cleats (Christmas tree)	£ 327.92
Electical connection	£ 600.00
Extension lead (Christmas tree)	£ 21.45
Abortive community space costs	£ -
50% payment for bench	£ 1,344.00
RISE JOINERY LTD second payment	£ 4,445.00
RISE JOINERY LTD final payment	£ 3,111.50
RISE JOINERY LTD final payment	£ 1,333.50
<b>TOTAL EXPENDITURE as at 01/05/2023</b>	<b>£ 31,380.61</b>
COMMITMENTS (net - before VAT)	VALUE
Community space commitment (approved)	£ 2,406.00
<b>TOTAL COMMITMENTS</b>	<b>£ 2,406.00</b>
<b>TOTAL RECEIPTS</b>	<b>£ 35,102.97</b>
<b>TOTAL EXPENDITURE</b>	<b>-£ 31,380.61</b>
<b>TOTAL COMMITMENTS</b>	<b>-£ 2,406.00</b>
<b>BALANCE</b>	<b>£ 1,316.36</b>

Bike

Bike

Island

Island

Island

Bike

Island

Island

Island

Island

Island

Island

Community space

Bench

Bench

Bench

Balance excluding commitments

£

3,722.36