

SUTTON-ON-TRENT PARISH COUNCIL

**Minutes of the Parish Council Meeting held at the Methodist Community Centre
on Tuesday, 12th April 2022 at 7.30 pm.**

Present: Councillor B Blanchard
Councillor P Curtis
Councillor S Hadley
Councillor I Hutchinson
Councillor R Jones (Chair)
Councillor B Kelly
Councillor P Marshall
Councillor S Sloan
Councillor Mrs K Walker

In Attendance 4 members of the public together with District Councillor Mrs Michael

In the absence of the Chair and Vice-Chair the Clerk requested nominations for a Member to Chair the meeting. Councillor Hadley proposed Councillor Jones, this was seconded by Councillor Walker and unanimously AGREED.

21/152 To receive and approve apologies for absence.
Apologies were received and accepted from Councillor P Hibberd, J Keeton and County Councillor Laughton

21/153 To receive and note any declarations of interest
Councillor Curtis declared a personal interest in agenda item 7.3.
There were no other Declarations of Interest

21/154 Public 10 Minute Forum
The Chair suspended the meeting at 7.32pm to allow for the public session.

No questions were raised so the Chair reconvened the meeting.

21/155 To receive and approve the Minutes from the meeting held on 8th March 2022
The Minutes of the meeting held on 8th March 2022 were approved as a true record and signed by the Chairman.

21/156 District Councillor Report
The Chair suspended the meeting at 7.33pm to allow Councillor Mrs Michael to present her report.

Cllr Mrs Michael had attended a recent meeting of the Internal Drainage Board. The new pumps were in place at Sutton, as Members were aware. The pumps at Sutton would be the first to use the new telemetry system.

Newark & Sherwood District Council had a new Community Grant Scheme which groups could apply to for grants of up to £5,000. Applications will be considered three times a year and needed to be endorsed by the local Member. Details could be obtained on the Community Engagement page of the District Council's website.

On 17th May the District Council will convert to a Cabinet system, from the current Committee structure. The idea was that this would lead to a quicker decision process.

The next Safer Neighbourhood Group meeting was on Thursday, 21st April at South Muskham Village Hall. Councillor Hadley would attend on behalf of the Parish Council.

The Chair thanked Cllr Mrs Michael for her report and reconvened the meeting at 7.35pm.

21/157

County Councillor Report

No report was given as County Councillor Laughton had given his apologies.

21/158

To consider an updated report from the Village Hall Working Group

The Chair referred to the report of the Working Group circulated to all Members for information prior to the meeting, and also available on the Parish Council website.

The report had been produced following on from the February meeting when the Working Group was asked to produce a new scheme with an overall budget of £500k. The new scheme had similar facilities but the large hall had been removed and was now 135sqm, compared to 326sqm previously, with the facility able to accommodate more than one activity at a time. This was demonstrated in the plans attached to the report.

Enquiries would need to be made of the Planning Department to establish whether a new planning application would need to be submitted given the changes in design.

The Chair suspended the meeting at 7.40pm to allow questions from the public and feedback from the Working Group.

A resident noted how small the building was compared to the original plan and considered it would be too small for the size of the village.

A member of the Working Group responded that the facility needed to be considered in conjunction with the Sports Club, with the two facilities complementing each other, plus with rising costs a bigger building was not affordable. A view was taken that progress needed to be made and the priority was to secure the funding and the site. It was proposed that the internal configuration would be fluid so it could be made bigger and the plans put forward allowed for an extension in the future.

Members noted it was important to secure the site in the first instance, so that a proper village centre could be provided. NCC had already been approached in terms of improving the accessway to the Sports Club from the village.

In terms of the cost of the build, a member of the Working Group confirmed that the tender would look to design out some of the costs to make the building as affordable as possible. While it was noted that there could be grants available, especially to make the building eco-friendly, the aim would be to build the building with the money already available.

The Chair thanked everyone for their input and reconvened the meeting at 7.50pm.

Turning to the report, the Chair referred to the three recommendations that were before Members for consideration.

In terms of the recommendation at 9.1, it was proposed by Councillor Hadley, seconded by Councillor Marshall and unanimously AGREED that the report and revised plans presented be accepted.

Following on from this, it was proposed by Councillor Hutchinson, seconded by Councillor Hadley, and unanimously AGREED that authority be given to purchase the display boards and for any expenditure required for planning in recommendation 9.2

In terms of recommendation 9.3 and the best way to advertise the availability of the plans it was AGREED that these be on display from 6.30pm on Tuesday, 10th May 2022, prior to the Annual Parish Meeting and Annual Meeting of the Parish Council. The Clerk to advertise on the website and on social media.

The Chair thanked the Working Group for all their efforts in pulling together the report.

Planning**Applications****22/00666/FUL – Land Off Old Great North Road, Sutton-on-Trent - Erection of 2(No.) Four Bedroom Dwellings and Associated Garage Block and Parking**

Members noted this had been before them previously but had not been supported due to the number of dwellings proposed for the site. It was considered that the new application was much more in keeping with the space available and was a vast improvement on previous applications. The inclusion of a garage and 2 parking spaces for each property should mean there would be no need for vehicles to be parked on the road.

It was AGREED that this application be supported.

22/00503/LDC – 22 High Street, Sutton-on-Trent - Certificate of Lawfulness for proposed fitting of Solar PV panels to the side and rear roof

Members noted the application for a Certificate of Lawfulness as outlined.

22/00447/S73M – Land to the rear of 9 to 19 Hounsfield Way, Sutton-on-Trent - Variation of condition 4 attached to planning permission 19/00971/FULM – to amend the wording of the condition to reflect changes made to the Flood Risk Assessment as set out in the Amazi Note on Flood Storage and set out trigger dates for the additional drainage works to be carried out on site as set out in the Amazi Note.

Councillor Curtis had declared a personal interest in this item and withdrew herself from the discussion.

Members noted that this was a complex issue and had been with Planning Enforcement for some time. The Environment Agency had responded to the consultation and were not supportive of the changes made to the Flood Risk Assessment.

It was AGREED that this application not be supported as the proposals needed to be up to the Environment Agency's standard and there was no assurance this proposal would, if approved, not have any adverse effect on the village hall planning consent.

22/00698/HOUSE – The Pines, Great North Road - Demolish existing lean to. Erection of two storey and single storey rear extension | The Pines Great North Road Carlton On Trent Nottinghamshire NG23 6NL

This application was supported without comment.

Decision Notices**21/02520/FULM – Orchard Farm, Great North Road – Two sub-divided storage buildings to create 26 units, to replace existing storage containers**

Members noted the decision notice granting planning permission for the development as outlined.

Tree Works**22/00199/TWCA - 2A Maple House, Middle Holme Lane, Sutton On Trent - T1 Apple - fell tree due to rot, poor form and condition and poor amenity T2 Maple – remove young specimen already overgrown position and has recently sustained damage. Replace with 3 No. Silver Birch elsewhere.**

Members noted permission had been granted for the tree works as outlined.

22/00342/TWCA - 27 Main Street, Sutton On Trent - T1 Rowan - Fell due to proximity to boundary and overhanging neighbours garden, poor condition and lack of public amenity. Re-plant Sorbus further away from boundary.

Members noted permission had been granted for the tree works as outlined.

21/160

Financials

- a) To record receipts:
Members noted the following receipt:
- Holmes Gait Proceeds – £239.85
- b) To approve invoices for payment:
Members approved payment of the following invoices:
- Sundries for Lantern Workshop for Jubilee - £58.33
 - NSDC Dog Bin Emptying (04.10.21 – 03.04.22) - £748.80
 - Notts Association of Local Councils – Subscription 2022/23 - £262.90
- c) To note the grass cutting service costs for the 2022/23 financial year
Members noted the revised costs for the grass cutting service.
- d) To agree the appointment of an Internal Auditor
The Clerk sought permission to appoint Mr Harness as the Internal Auditor for the 2021-22 annual review. This was AGREED.
- e) To note arrangements for the 2021/22 Annual Governance Review
The Clerk advised that information had now been received regarding the 2021-22 Annual Governance Review. The accounts would be produced in line with the statutory deadlines given.
- f) To receive an update on changes to the Parish Council's Banking Mandate
Members noted the ongoing difficulties in making changes to the Parish Council's Banking Mandate. The Clerk continued to liaise with the NatWest Business team to try and resolve the problems.

21/161

Parish Council Matters

- a) To receive an update on arrangements to commemorate HM The Queen's Platinum Jubilee
Members noted that plans were progressing, with a further meeting arranged for Tuesday, 19th April 2022
- b) Update report from Clerk
The Clerk advised that the lamp post on Main Street, previously raised by a member of the public at a meeting as causing an impediment for wheelchairs due to its position in the pavement, had now been moved by Via.

21/162

To receive updates and agree actions:

- a) Playing Field
(a) **Play Area Work Required**
The Clerk advised that the inspection report of the play area on Sternthorpe Close had raised a number of concerns. A copy would be circulated to Members for information.

A local contractor had been asked to meet the Clerk on site to review the recommendations.

Councillor Marshall referred to the condition of the play area on Strawberry Field. The Clerk reported that Persimmon had advised that a management company had now taken over responsibility for the area. Contact details had been requested but not yet received.

It was AGREED that Councillor Marshall would take photographs for the Clerk to forward to Persimmon with a request for swift action to be taken to resolve the issues.

Councillor Kelly suggested that a message be put out on social media to confirm that the responsibility for the play area at Strawberry Fields sat with Persimmon and not the Parish Council.

b) Cemetery

(a) **Request for Memorial Bench**

Members noted the request for a memorial bench. Councillor Marshall did not consider that it would be possible to site the bench in the position requested, and also expressed concern on how requests should be managed.

After discussion it was AGREED that a bench could be received as a donation, but not as a memorial bench with a plaque. Councillor Marshall to meet with the resident on site to discuss further.

c) Highways

It was noted that the street sweeper had recently been around the village but the drains had not yet been cleaned. The Clerk to raise with Via.

d) Community Speed Watch

There were no issues to report.

e) Public Footpaths

There were no issues to report.

f) Churchyard

There were no issues to report.

g) Nurseries Hall

This item had been covered under Minute No 21/158 above.

h) Sports Club

A recent meeting had been held with Newark & Sherwood District Council who had signposted the club to the community fund for the external works the club were trying to accomplish. Approval had been received from Councillor Laughton for the application to the County Council so steps were being made forward.

i) Library Support Group

Councillor Walker confirmed that the library had now had contact with the School. More volunteers would be beneficial.

The Clerk advised that the County Council had confirmed it was not necessary to enter into a new Service Level Agreement with the Parish Council.

j) Social Media & Website

The Clerk confirmed there were no issues to report. Social media would be used to push matters raised in the meeting especially with regard to Strawberry Field play area and the display for the Village Hall.

k) War Memorial

Councillor Blanchard asked if the Jubilee seat at the proposed war memorial site could be reviewed and included as an item on the next agenda.

l) Any Other Reports

None received.

The Chair thanked Members for their reports.

21/163

Nottinghamshire Association of Local Councils

Members noted the National Salary Award for 2021-22 had been agreed, backdated to 1st April 2021.

21/164

Correspondence

The Clerk referred to notification received of a planning application for 21 dwellings on land off Carlton Lane. This would be included on the 10th May 2022 agenda for consideration by Members. An extension of time to respond had been requested and agreed by the Planning Officer.

21/165

To receive items for notification

Councillor Curtis referred to a group of people in the community who had just started to work together to try and create something for younger people in the village, up to the age of 16, in the hope that they would integrate more. The group had named themselves 'Sutton Creatives' and were looking for volunteers to help. Contact had been made with the District Council's newly appointed Arts & Development Officer for assistance. A 4 day workshop had been arranged in the lead up to the Platinum Jubilee to make street sculptures.

The Clerk requested details so the group could be promoted on social media and the website.

Close: There being no further business the Chairman closed the meeting at 8.31pm

Next Meeting will be on Tuesday, 10th May 2022 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.