

CLEE ST. MARGARET PARISH COUNCIL

Councillors are summoned to attend a Council Meeting on Monday 22nd May 2023 at 7.30 p.m. in the Village Hall. Members of the Public are welcome to attend.

AGENDA

1. ELECTION OF THE CHAIRPERSON AND VICE CHAIRPERSON
2. RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
3. **TO RECEIVE ANY DECLARATIONS OF INTEREST:** Members are reminded that they must not participate in the decision or vote on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting prior to the commencement of the debate.
4. **TO APPROVE the MINUTES of the PARISH COUNCIL MEETING held on 27th March 2023 and ANNUAL PARISH MEETING held on the 17th April 2023**
5. **PUBLIC SESSION** Members of the public are invited to speak in respect of items on the agenda. This is limited to 15 minutes and a member of the public shall not speak for longer than 3 minutes.
6. **ANNUAL GOVERNANCE:**
 - 6.1. Review the Internal Auditors Report
 - 6.2. Agree and Sign the Annual Governance Statement
 - 6.3. Agree and Sign the Annual Accounting Statement
 - 6.4. Authorise and Sign the Exemption Certificate
 - 6.5. Agree the Dates of the Notice of Public Rights
7. **REPORTS FROM REPRESENTATIVES**
 - 7.1. Shropshire Council – Cllr Cecilia Motley
 - 7.2. Village Hall – Cllr John Heighway.
 - 7.3. Commoners Association– Cllr Ian Heighway
 - 7.4. Our Upland Commons – Cllr Ian Heighway
8. **APPOINTMENT OF REPRESENTATIVES FOR 2023-24**
 - 8.1. Village Hall Committee
 - 8.2. Commoners Association
 - 8.3. Our Upland Common
 - 8.4. South Shropshire Area Committee
9. **PLANNING – UPDATE ON PLANNING APPEAL HEARING FOR MILL HOUSE**
10. **GENERAL COUNCIL BUSINESS**
 - 10.1. Review and Adopt: The Standing Orders, Financial Regulations, Code of Conduct and the Freedom of Information Publication Scheme.
 - 10.2. Agree the Dates of the Meetings for the Forthcoming Year.
 - 10.3. Agree a Website Domain Name
 - 10.4. Arrangements to Contract an Environmental Maintenance Worker.
 - 10.5. Update on Middle Marches Conference
 - 10.6. Consider Replacement of the Bench in the Village in Recognition of the Coronation
 - 10.7. How to Consider Biodiversity and Climate Change When Making Resolutions.
11. **THE COMMON**
 - 11.1. Update on the New Maintenance Plan and Funding
 - 11.2. Consider Repairs and Replacements to Fencing
 - 11.3. Brown Clee Burn Association – request to use the common on 3rd September 2023
 - 11.4. Miles Leach - Request for Permission to Access the Common for Wheatear surveys.
12. **FINANCE**
 - 12.1. Review the Councils Asset and the Insurance Quotes
 - 12.2. Authorise payments. SALC Affiliation Fee, Reimburse Clerk, Clerk's Pay for April-June, Insurance, Open Spaces Membership, Election Recharge
13. **ITEMS FOR POSSIBLE INCLUSION IN THE NEXT MEETING WHICH WILL BE at 7.30pm 26th June 2023**

Signed by the Clerk/RFO:



Date: 15th May 2023