

TICHBORNE PARISH COUNCIL
Minutes of the Meeting of the Parish Council commencing at 7.15pm
on Wednesday 16th May 2018 at Alresford Golf Club.

19/8) Apologies.

Mr R Foot	Councillor (for late arrival)
Mrs G Hugh	Councillor
Mr A McWhirter	Councillor (for late arrival)
Mr R Humby	County Councillor
Mr L Ruffell	District Councillor
Mrs A Thacker	District Councillor

Present.

Mr R Raimes	Chairman
Mr R Foot	Councillor (from 7.50pm)
Mr N Kinder	Councillor
Mr A McWhirter	Councillor (from 7.35pm)
Mr A Stewart	Councillor

Mr B Gibbs	Clerk
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19/9) Declarations of Interest.

a) None recorded.

19/10) To approve the minutes of the last Ordinary Meeting of Tichborne Parish Council held on 22nd March 2018 (Previously circulated).

Cllr Raimes proposed and Cllr Kinder seconded the proposal that the minutes of the last Ordinary Meeting of Tichborne Parish Council held on the 22nd March 2018 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were duly signed by the Chairman.

19/11) Public Session.

a) There were no members of the public present.

19/12) Reports by the County and District Councillors.

a) There were no County or District Councillors present.

19/13) Finance and Orders for Payment.

a) The Clerk proposed the following orders for payment as follows:

V532 Alresford Golf Club Room Hire 16th May 2018. £20.00p
V533 Zurich Municipal Insurance Company Annual Insurance Premium June 2018. £218.96p
V534 Lightatouch Internal Audit Services (Internal Audit 2017-18). £350.00p
V535 HALC Annual Subscription and NALC Levy. £146.00p
V536 Diane Malley Payroll Services 2018-19. £70.50p

The Parish Council **resolved** to approve these orders for payment.

Chairman's signature

date.....

b) To pay all approved grant applications for the year 2018-19 as follows.

i) Tichborne Park Cricket Club. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Tichborne Parish Council having previously considered and approved the grant application for the year 2018-19 from the Tichborne Park Cricket Club **approved** the payment of a grant of £300.00p

ii) St Andrew's Parochial Church Council. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 137.

Tichborne Parish Council having previously considered and approved the grant application for the year 2018-19 from the St Andrew's Parochial Church Council **approved** the payment of a grant of £300.00p

iii) Winchester Citizens Advice Bureau. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 145.

Tichborne Parish Council having previously considered and approved the grant application for the year 2018-19 from the Winchester Citizens Advice Bureau **approved** the payment of a grant of £300.00p

iv) Alresford & District Agricultural Society. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 144.

Tichborne Parish Council having previously considered and approved the grant application for the year 2018-19 from the Alresford & District Agricultural Society **approved** the payment of a grant of £300.00p

v) The Olive Branch Christian Counselling Service. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 145.

Tichborne Parish Council having considered a grant application for the year 2018-19 from the Olive Branch Christian Counselling Service **approved** a grant of £300.00p.

c) To receive the draft Accounts for the year 2017-18.

The draft accounts for 2017-18 were presented to the Parish Council. A few questions were received from Councillors but in general everyone was happy with what they saw.

Cllr Kinder proposed, Cllr Raimes seconded and it was **resolved** to approve the accounts for 2017-18

d) The Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31st March 2018 and has completed an audit report. It was noted that a comment was made by the Internal Auditor concerning grants to the St Andrew's Church. Further advice will be sought from the Hampshire Association of Local Councils regarding the exact position with regard to grant funding the Parochial Church Council.

Cllr Kinder proposed, Cllr Raimes seconded and it was unanimously **resolved** that the members of Tichborne Parish Council received and approved the Internal Audit report.

e) To approve the annual governance statement - Section 1 on page 5 of the Annual Governance & Accountability Return.

Cllr Kinder proposed, Cllr Raimes seconded and it was unanimously **resolved** to approve this item.

f) To approve the accounting statements for 2017-18 - Section 2 on page 6 of the Annual Governance & Accountability Return.

Cllr Kinder proposed, Cllr Raimes seconded and it was unanimously **resolved** to approve this item.

Chairman's signature

date.....

g) Authorise the Chairman and Clerk to sign Section 1 and Chairman and RFO to sign Section 2 of the Annual Return.

Cllr Kinder proposed, Cllr Raimes seconded and it was unanimously **resolved** to approve this item.

The Clerk and Cllr Raimes then signed sections 1 and 2 of the Annual Governance & Accountability Return

h) Authorise the Chairman and RFO to sign the Smaller Authorities Certificate of Exemption on page 3 of the Annual Governance & Accountability Return.

Cllr Kinder proposed, Cllr Stewart seconded and it was unanimously **resolved** to approve this item.

The Clerk and Cllr Raimes signed the Certificate of Exemption of the Annual Governance & Accountability Return at a later date as this action was omitted on the night.

i) To review the Financial Risk Assessment for 2017-18.

The Clerk presented the updated Financial Risk Assessment for review by the Parish Council. Councillors were happy with the document other than the fact it had not made reference to the General Data Protection Regulations. Cllr Stewart led a discussion that took into account the rights of individuals, handling requests for personal data, consent, data breaches, and data protection impact assessments under the GDPR.

The Clerk was asked to provide information for the next Parish Council meeting relating to the GDPR specifically with regard to a privacy policy for the Parish council's website.

j) The General Power of Competence.

The Clerk gave an introduction to 'the general power of competence' and invited the Parish Council to consider adopting this new power.

Under the Local Government Act 2000, councils have a general power to 'promote economic, social and environmental well-being' of their area. However, like all public bodies, they were limited by the doctrine of ultra vires, and could only do things that common law or an Act of Parliament specifically or generally allowed for.

The Localism Act 2011 introduced a new 'general power of competence' for local authorities, extending the 'well-being' power with the power to 'do anything that individuals generally may do'. This means, in effect, that nothing otherwise lawful that a local authority may wish to do can be ultra vires. As of 2013 these powers are available to all principle local authorities and some parish councils.

The two main qualifying criteria for this power are to have a qualified Clerk and for the Council to have been duly elected and for it not to have majority of councillors through the co-option procedure.

After a short discussion, Councillors asked the Clerk to provide further information regarding the power to a future meeting.

19/14) Planning & Licensing.

a) Planning applications and decisions received from the Winchester City Council:

There were no applications to receive.

a) Planning applications and decisions received from the South Downs National Park Authority.

There were no applications to receive.

Members noted that there was an outstanding non-material minor amendment to the plans for Goose Cottage that did not require a decision from them.

Chairman's signature

date.....

The application to replace a chimney at the Old Rectory had also been approved.

Members also commented that the recent application by Boomtown Fair Ltd to vary its planning conditions at the Matterley bowl had been allowed by the Development Control Committee of the South Downs National Park Authority.

19/15) Correspondence.

The Clerk said that all correspondence to the family of the late Cllr John Curtis may be addressed to West Lea.

Cllr Kinder spoke about correspondence received by him regarding the efforts of the Parochial Church Council to enable mobile phone apparatus to be installed within the tower of the St Andrew's Church. Cllr Kinder volunteered to act as a point of contact between the two councils.

19/16) Environment, Highways & Transport.

a) Parish Lengthsman.

The Lengthsman was not due to visit until mid July. Cllr Raimes volunteered to act as an initial point of contact in order to fulfil the role previously undertaken by the late Cllr John Curtis.

As there was no further business the meeting closed at 7.53pm

Members of the Tichborne Parish Council are summoned to the next Meeting of the Parish Council to be held on Thursday 5th July 2018 at the Alresford Golf Club beginning at 6.30pm.

**Brendan Gibbs,
Clerk to the Parish Council of Tichborne.**

Chairman's signature

date.....