Minutes of a Meeting
Held on Thursday 13th September 2018
Council Office, Lyric Theatre, Dinnington.

Present: David Smith (Chairman), Pauline Davies (DSJTC, James Simmonds (DSJTC), Brian Keeley, Brenda Keeley and Andy Milner (DSJTC),

In attendance: Andrew Towlerton (Group Secretary)

Apologies: Steve Moore, Debra Bloor, Pam Cotton, David Dixon, Linda Banham and Rachel Gyte,

1. To consider the key actions from the meeting held on 2nd August 2018

   It was reported that any specific points arising were covered under the main agenda. The minutes from 5th July 2018 meeting were accepted and approved as a true copy.

2. To receive a report on progress with Rotherham MBC’s consideration of the interim draft Plan and next steps.

   It was explained that following a slight delay, an electronic version of the interim draft of the Plan had been forwarded to Rotherham MBC for their consideration. Their comments were expected for the end of the month. The comments from Dinnington St John’s Town Councillors were also expected at the same time. A Towlerton agreed to bring together the two sets of comments together into a single schedule for consideration by the Steering Group at its next meeting.

3. To receive updates on Supporting Evidence reports:

   Local Green Spaces

   A Towlerton provided his initial assessment of the local green spaces put forward by the Group acting in an independent and critical friend roles. These, he explained, had been assessed against the national criteria for designating local green spaces as developed by the Government. He had also taken photos of the sites. A wide-ranging discussion then took place on the assessments especially in relation to the miner’s welfare site. A Towlerton agreed to circulate the list for more detailed consideration by the Steering Group.

   Local Character Buildings and Structures

   A Milner outlined progress to date. He explained that the individual assessments for each of the candidate buildings and sites were progressing well. It was also agreed to progress the best candidates for Listed Buildings status, though it was recognised that the process to do so was outside of the Neighbourhood Plan process.

   AECOM Town Centre (see appendix 1)

   A Towlerton circulated a document that had been prepared, which summarised in leaflet form that part of the Town Centre guide that aimed to improve the character and appearance of shop fronts and commercial frontages within the Town Centre and more generally. It was agreed that this was a useful document.

   Community Facilities
P Cotton had kindly completed a map showing these, it was reported.

4. **To confirm community consultation arrangements on the draft plan**

A wide ranging discussion took place on this. It was agreed that this should be extensive including drop-in events at the Town Hall as well as meetings with key stakeholders, including local councillors, businesses as well as the Local MP. There should be a particular focus on the Town Council website as well as the use of existing means of engagement such as a newsletter. The Chairman agreed to look at the availability of the Town Hall as well as the scope to hold a specific meeting with the Town Centre Group. It was agreed that the aim should be to commence the consultation in late September.

5. **To consider Items for the next Steering Group Meeting**

It was agreed that this should focus on:
- Suggested amendments and actions required following comments received by the Town Council and Rotherham.
- The consultation process and plan for the consultation on the draft plan.

8. **Any other business.**

Dave Johnstone spoke about the opportunities presented by the revised National Planning Policy Framework, particular by its renewed emphasis on protecting the Green Belt. David Dixon asked about the possibility of funding for feasibility studies for the new sport and recreational facilities. A Towleron agreed to look into this.

9. **To confirm the date of the next group meeting**

It was agreed that this should take place on Thursday 13th September 2018 at 7.00 p.m at the Town Council Offices.

**Dinnington St John’s Neighbourhood Plan Steering Group Meeting**  
**Thursday 13th September 2018 at 19:00 pm**  
**Town Council Offices, Lyric Theatre, Dinnington**

**Agenda**

1. Apologies

2. To consider the key actions from the meeting held on 2\textsuperscript{nd} August 2018

3. To receive a report on the comments received from Rotherham MBC on the initial draft (see attached) and discuss next steps.

4. To consider any comments received from the Town Council.

5. To receive updates on supporting evidence reports:
   - Local Green Spaces
   - Local Character Buildings and Sites

6. To confirm community and other consultation arrangements on the draft plan.
7. Next steps and timetable to final plan

8. To consider items for the next Steering Group Meeting

9. Any other business

10. To confirm the date of next group meeting.