

## BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting  
held on Tuesday 23<sup>rd</sup> August 2022 in the Council Chamber, Old School House,  
Market Hill, Brandon at 5:15pm

**Present:** Cllr S Annear, Cllr J Hughes, Cllr S Skinner, Mr G Cock – Town Clerk,  
Mrs A Barnes, Mrs J Prior

As Cllr Atkins was unable to attend the meeting Cllr Skinner was proposed by Cllr Annear and seconded by Cllr Hughes to be Chair for this meeting only.

- 1 **APOLOGIES** for absence and approval of reasons tendered.  
Cllr L Atkins – apologies accepted.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.  
None.
- 3 **TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 21st June 2022.  
**Proposer:** Cllr S Skinner  
**Seconder:** Cllr J Hughes  
Resolution Record No: **BTCE/60/23/Aug/22**  
**CARRIED:** By majority vote: 2 for, 3 unable to vote.
4. **PUBLIC PARTICIPATION**  
None.
5. **SUMMARY OF BRANDON TOWN COUNCIL EVENTS FOR 2022 FOR DISCUSSION:-**

### **Remembrance Day – 13<sup>th</sup> November – parade and open-air service at war memorial**

A short overview of the current situation was given by the Clerk noting the request from the Royal British Legion for funding for the buffet at the Royal British Legion club afterwards. It was agreed that the request for £250 would be declined. A number of other matters regarding the parade were discussed and it was agreed that Cllr Hughes would lay the wreath on behalf of Brandon Town Council. The Clerk is awaiting confirmation from the Brandon Remembrance Playing Fields that the football matches on that morning will be delayed so that a respectful silence can be maintained during the service. Mrs Barnes stated that she will have to programme in cleaning the war memorial prior to the event.

### **Christmas Lights switch on – 3<sup>rd</sup> December – Market Hill and OSH**

The working party agreed that the start time of the event will be 2pm. The Clerk is to write to the Market Superintendent to ensure that any stalls not taking part in the Christmas event would be cleared by 1:30pm. The Clerk is to speak to Breckland Brass Band to ensure that they finish by 5:15pm proceeding the light switch on at 5:30pm, following this the band will play sessions up to the close of the event at 8pm. Cllr Skinner is to investigate provision of a Father Christmas.

Signed.....

Mrs Barnes commented about the erection of the Christmas lights and tree, the Clerk is to determine costs and availability of suitable equipment.

Other events we will be participating in:-

**Pumpkin Fest – Brandon Country Park**

This is not a Brandon Town Council run event, but we will likely be asked for some assistance.

**6. CORRESPONDENCE**

None.

**7. ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN**

None.

The meeting closed at 5.55pm.

Signed.....