

AWBRIDGE PARISH COUNCIL

Minutes of the meeting of the Council held in Awbridge Village Hall on Tuesday, 25th January 2022 at 7.30pm

Present:

Cllr Nick Adams-King (**NAK**)
Cllr David Coggon (**DC**)
Cllr Grahame Jackson (Chair) (**GJ**)
Cllr Kelly Seymour (Vice Chair) (**KS**)
Clerk: Ian Milsom

Apologies:

Councillor Allen
TVBC Cllr Gordon Bailey

PROCEDURAL ITEMS

Action

1. **001/22 Welcome**
GJ welcomed everyone to the meeting.
2. **002/22 Apologies**
Apologies were received from Councillor Allen, for reasons related to COVID-19, and accepted.

No further apologies were received.
3. **003/22 Declarations of interest**
NAK declared an interest in item **011/22 Community Governance Review - Romsey Parish (Romsey Town)** and did not vote on the proposal detailed under that item.
4. **004/22 Public observations/questions on agenda items**
No members of the public were present.
5. **005/22 Correspondence & Reports**
NAK advised that planning application number: 21/03708/FULLS, Hilltop Lodge, Newtown Road, Newtown, Awbridge, garage conversion and erection of detached double garage, is still current and that objections have been lodged.
6. **006/22 Minutes**
It was proposed that the previously circulated draft minutes of the meeting of the Council held on 2nd December 2021 be accepted as an accurate record of the business conducted.
RESOLVED.
7. **007/22 Matters arising from the minutes of the meeting held on 2nd December 2021 not included in the agenda or in reports**
 - **Land at Saunders Lane.** Ground clearance work yet to commence.

Members discussed the clerk's idea of incorporating a celebration of the Queen's Platinum Jubilee in the plans for this site. It was agreed that this should be an agenda item for the February meeting of the Council. **Clerk**

KS will establish if ongoing maintenance of the site can be undertaken by the Lengthsman. **KS**

- **Police and Crime Commissioner – Invitation to 2022 Annual Parish Assembly.** The Commissioner has confirmed that she will attend.

There followed an exchange of ideas regarding the format of the Parish Assembly, and it was agreed to formally discuss arrangements at the February meeting of the Council. **Clerk**

- **Neighbourhood Development Plan (NDP) – progress update**

An NDP drop-in event at the village hall has been arranged for Saturday, 5th March. This will provide an opportunity for residents to obtain information about the NDP process and to express their views and make suggestions.

It was agreed that a follow-up meeting for those parishioners who wish to become actively involved in elements of the NDP process be arranged, either on 17th or 10th March, depending on the availability of the village hall committee room. **DC** will inform his contact group of the date. **Clerk/DC**

STANDING ITEMS

8. 008/22 Planning

To consider planning applications notified to the Council.
See Appendix 1

9. 009/22 Financial and Administrative

- a. To agree the draft precept budget. (Attached as Appendix 1).

It was proposed that the precept of £10,706 for the financial year 2022/23 be submitted to Test Valley Borough Council. **RESOLVED.** **Clerk**

Footnote: The annual parish precept for 2022/23 will be £28.78 per property, per annum. This is a 4.77% increase [£1.31 per annum], on the previous year's figure of £27.47, and is due to an inflationary uprate.

- b. To receive third-quarter accounts information
These were **received and noted**.
- c. To agree and sign the bank reconciliation.
This was agreed and signed by the Responsible Finance Officer/Clerk and Cllr Coggon.
- d. To note and approve payments.
It was proposed that the payments detailed at Appendix 2 be approved. **RESOLVED.**
- e. To consider grant applications received from the following organisations: -

Clerk

All Saints Church £500
Awbridge Neighbourcare £250
ADVA £250
Victim Support £50

Clerk

It was proposed that all the above grant applications be approved for payment. **RESOLVED.**

10. 010/22 Lengthsman

To agree tasks for February 2022 worksheet.
The following tasks were agreed:

Bus shelter on Romsey Road – tidy
Road signage – clean
Noticeboard by war memorial – clean moss from roof.

KS

BUSINESS TO BE CONDUCTED

11. 011/22 Community Governance Review - Romsey Parish (Romsey Town).

Following discussion, it was agreed that Council's response be:

"At a meeting of the Parish Council on January 25th, 2022, the following comments were agreed to the consultation request regarding boundary changes to Romsey Town Council.

The Proposed changes to the boundary of Romsey Town Council (RTC) and the inclusion of areas of Romsey Extra Parish (REP) into RTC, would necessitate surrounding parishes encompassing some mostly rural areas of REP with the resulting increase in maintenance costs to footpaths etc. and any parish assets required (if any) to be transferred across.

If changes to Awbridge parish boundaries are to be made, the Parish Council feels that it would be of benefit to residents of Awbridge if the areas currently outside the Parish, but considered to be (by property owners, residents, and parishioners) part of Awbridge, could ideally be added to Awbridge Parish.

This area should include properties on Old Salisbury Lane, Stanbridge Lane to the Junction of the A3057, and the area to and along the River Test to the existing surrounding Parish Boundaries. Best described as the area currently receiving the 'Awbridge News' monthly magazine and where residents would describe themselves as residents of the village of Awbridge."

If Awbridge PC be asked to extend its boundary area beyond that existing, and the addition of the areas defined directly above, it was proposed that in these circumstances Council's response be that "If you want us to take more (than this), we will not take anything." **RESOLVED.**

12. 012/22 Traffic calming measures.

Nothing further to report currently.

Closure of meeting

- Date of next full council meeting - Thursday, 24th February 2022.

Planning meeting scheduled for 3rd February 2022 - this will take place only if there are applications to consider.

- Items for the agenda – these must be notified to the clerk by 16th February 2022

Appendix 1

Planning

21/01274/CMAS. Roke Manor Quarry. Stanbridge Ranvilles Extension, Salisbury Road, Shootash SO51 6GA. An extension of mineral working at Roke Manor Quarry, to extract circa 600,000 tonnes of sand and gravel from the Stanbridge Ranvilles Extension, including continuation of on-site mineral processing, backfilling with inert material and progressive restoration to agriculture with increased nature conservation and biodiversity enhancements.

It was proposed that Council's response to this application be: *"Awbridge Parish Council has considered the additional information provided by the applicant for the Stanbridge Ranvilles site. The concerns raised in our response to the first round of consultation remain. We would therefore reiterate our concerns and would additionally support the concerns made in the responses of residents, most particularly those in [REDACTED] response to this round of consultation."* **RESOLVED.**

22/00036/FULLS & 22/00037/LBWS. Single storey rear extension and roof terrace (Amended scheme - replace French Door to terrace with bi-fold doors) | Old Smithy Awbridge Hill Awbridge Romsey Hampshire SO51 0HF.

It was proposed that Council respond as follows: "Awbridge PC raises no objection to these applications and, in the case of 22/00037/LBWS, is content to leave this to the professional judgement of the Heritage Officer. **RESOLVED.**

21/03708/FULLS. Garage conversion and erection of detached double garage. Hilltop Lodge Newtown Road Newtown Awbridge SO51 0GG. It was proposed that Council respond as follows: No objection. **RESOLVED.**

Previous Applications

21/03223/TELS. Application to determine if prior approval is required for proposed mast, antennas, dishes, cabinetry, and all ancillary development | Land at Romsey Road Romsey Road Awbridge SO51 0HL. PERMISSION granted.

21/02898/FULLS. Land Adjacent Dunbridge Lane. Erection of agricultural building for storage and tack room. PERMISSION subject to conditions & notes.

21/02435/FULLS. Earlescombe Church Lane. Erection of outbuilding to provide gardeners' machinery and ancillary estate storage. PERMISSION subject to conditions & notes.

21/03191/FULLS. Brockwood Danes Road. Erection of part single and part two storey rear extension and pergola, rooflight to front elevation. PERMISSION subject to conditions & notes.

21/03080/FULLS. Hillsboro Danes Road. Demolition of dwelling and outbuildings and the erection of three dwellings including, garaging, landscaping, and associated works. **REFUSE.**

21/03374/FULLS. Single storey side extension with parapet wall and flat roof with sky lantern and single storey rear extension with flat roof. School House Danes Road Awbridge SO51 0HL. PERMISSION subject to conditions & notes.

21/03311/CLPS. Application for a lawful development certificate for proposed siting of twin unit mobile home to provide additional accommodation for use by family members as part of one household. Forest View Kents Oak Awbridge SO51 0HH. CERTIFICATE issued.

Appendix 2

Payments for approval

Payee	Amount	Reason
Simon Nightingale	£80.06	Management of VAS (SLR) January 2022
Hewlett Packard	£19.98	Instant Ink November & December 2021
Ian Milsom	£1226.07	Salary October-December 2021
HMRC	£285.51	PAYE October-December 2021

Appendix 3

Awbridge Parish Council			
Budget 2022-23			
			Budget
			2022-23
			(Revised)
INCOME			
Precept	2022-2023		10706
Bank interest			5
Unallocated grants			0
SLR Maintenance Broughton PC			480
VAT refund 2021-2022			340
Total income			11531
EXPENDITURE			
<u>Employment costs (Clerk)</u>			
Salary			5127
PAYE			1282
Employer's NHI			0
Training			0
Travel expenses			100
Home Allowance			312
Locum support			0
Recruitment			0
Total			6821
<u>Administration</u>			
Cllr travel expenses			0
General admin costs			600
Office equipment			0
Meeting room hire			260
Elections			0
Subscriptions			702
Publications			0
ADVA News monthly inserts			0
Total			1562
<u>Financial/professional</u>			
Chairman's Allowance			600
Councillor training			240

Internal audit			252
External audit			0
Insurance			470
Total			1562
<u>Property</u>			
Speed sign maintenance			961
General maintenance			160
Total			1121
Total fixed running costs			11066
<u>Non-fixed costs</u>			
VAT			465
Promotion of the village			0
Community engagement			0
S137 Grants to Vol Orgs			0
Total			465
Total Expenditure			11531
Less expected income			825
Precept			10706
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No. of equivalent Band D Properties			372
			£28.78
			4.77% Incr.