

MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Malborough Village Hall Annexe
DATE: Wednesday 17th June 2026
TIME: 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 10th June 2026

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
 - o **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **COUNCILLOR CO-OPTION VACANCY**
6. **TO RECEIVE THE CLERKS REPORT**
7. **PLANNING & ENFORCEMENT:**
 - a) 0772/26/FUL, Site Address: Land At Sx 717 376 (Former Hope Cove Bunker) Malborough. Conversion of bunker to 2 holiday units & associated works. 18/06
 - b) 0773/26/LBC Site Address: Land At Sx 717 376 (Former Hope Cove Bunker) Malborough, Alterations associated with proposed conversion of former radar station & bunker to 2no. holiday lets. 18/06
 - c) 1522/26/HHO, 4 Silverhill Malborough TQ7 3RS, Proposed new double garage (to replace existing single garage). Single storey home office / small studio set within the rear garden. 09/06
 - d) 6009730: Appeal Notification: 3319/25/PAT, Airwave Solutions Ltd, Communication Station, 24/06
8. **BUSINESS TO BE NOTED/DISCUSSED:**
 - a) Highways Report
 - b) Land Transfer Update
 - c) Skate Park Review Update
 - d) Alston Rise Footpath Update
 - e) Road Warden Insurance Update
 - f) Village Hall Committee Update
 - g) Public Convenience Repainting
9. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**
 - a) **Accounts to pay:** Rhino Play Ltd £8,516.40, Amazon £19.13, Amazon £9.39, SHEPS £240.00, British Gas £27.31, Avon Mill Garden Centre £5.99, Gardentime £19.96
To ratify: Gallagher Insurance £2,133.56, Jewsons £33.60, Windeatts £150.00
Standing orders: Clerk Salary, Pension & HMRC, Lloyds Bank Fee £4.25, Dave Bawden MVH £235.00, SHEPS £220.00, Do It All Svs Malb Park £200.00, Wrangles Public Toilets £459.33 & Lengthsman work £200.00, Hugo Fox £11.99 & £20.99
 - b) **Governance**
 1. To approve the annual Clerk salary scale increase and 2026/27 Local Government Pay Claim increase.

Proposed dates of next meetings: 15th July, 16th September, 21st October, 18th November **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council