

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 24 FEBRUARY 2022 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	Vice-chairman
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Vanessa Roach	
	Cllr Mrs Sheila Noise	
	Cllr Ope Onimole	
	Cllr Paul Thorpe	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer
	4 members of the public	

Item

Minute 2021/22/

*Action point***1 APOLOGIES**

442 Apologies for absence were received from

Cllr Gary Etheridge	Medway Council Meeting
Cllr Mrs Fatima Mitchell	Family Matter
Cllr Mrs Elizabeth Turpin	Medway Council Meeting
Cllr John Williams	Medway Council Meeting

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed these apologies be accepted.

2 DECLARATIONS OF INTERESTS

443 Cllr Thorpe declared a possible conflict of interest in Item 13, Senior Citizens' Lunch as his wife had volunteered to help and would act as cook if nobody had been appointed.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

444 None

4 MINUTES OF THE MEETING HELD ON 27 JANUARY 2022445 It was proposed by Cllr Mrs Noise, seconded by Cllr Martin and agreed the minutes of the meeting held on 27th January 2022 be signed as a true record.

5 MATTERS ARISING

446 No matters were raised.

6 FOOTPATHS

447 a Representative's Report

The Chairman suspended the meeting to allow Mrs Roscow to speak.

Mrs Roscow gave her report as follows:

Before the storms I walked footpaths RS 118 from Higham road to Haven Street, and RS125 from Wainscott to Frog island. There were no problems with them. The tall hedge bordering the tennis club has been trimmed, allowing clear passage on the footpath. Since the storm, I have not yet been out on the footpaths.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING

a Applications

448 i **MC/21/3663** Plot 10 Ordnance Yard Lower Upnor: Construction of a detached dwelling with associated landscaping works and new vehicle access to Upchat Road.

Frindsbury Extra Parish Council objects to this application on grounds of environmental impact, site access and intrusion into the Upnor conservation area. The environment is a haven for wildlife and enhances the local area with habitat where badgers and bats frequent. There are several bat species relying on the unique location of woodland water and roosting areas. Some of these species are deemed as rare or in decline, examples of this are Noctule, Leisler's bat, Natterer's bat and Brandt's bat. All of these species were recorded within a 2km radius of the site. Data cross referenced with Kent Bat Group distribution information. The site access along Upchat Road will irreversibly change the character of the area, removing the glade like footpath along which many residents and visitors use to walk along. Upchat Road is a Ministry of Defence access route not owned by Medway Council. The area is under consultation as a conservation area, this proposed site falls within this area and would have a major impact on the historical value of the area.

449 ii **MC/22/0117** 33 Holly Road Wainscott: Construction of a single storey extension to rear - demolition of existing conservatory.

No Objection

450 iii **MC/22/0260** 218 Brompton Farm Road Frindsbury Extra: Enlargement to existing hardstanding, vehicular crossover to front and alteration to garden walls.

No Objection

451 iv **MC/21/0310** 40 Hollywood Lane Wainscott: Construction of a detached triple garage with office space above, and new garden wall to Hollywood Lane with gates.

No objection

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- 452 v **MC/22/0335** 1 Galleon Way Upnor: Construction of two dormers to side with roof lights to facilitate living accommodation within the roof space along with a single storey extension to rear - demolition of existing store

Frindsbury Extra Parish Council has no objection in principle to this application, subject to the parking provision being in accordance with the size of property that this dwelling will become.

- 453 vi **MC/22/0337** 9 Moat Lane Upnor: Application for a Lawful Development Certificate (Proposed) for a single storey extension to rear.

No Objection

- 454 vii **MC/22/0473** 19 Castle Street Upnor: Construction of a single storey rear extension

No Objection.

- 455 b **Decisions**

The decisions as listed on Appendix A were noted.

- c **Appeals and Other Matters**

- 456 i **Upnor Conservation Area Appraisal**

It was agreed to arrange a zoom meeting for everyone to discuss the Parish Council's response once everyone had had a chance to look through all the documents. The Assistant Clerk would arrange a date. The response would be ratified at the March meeting.

EJ

- 457 d **Neighbourhood Plan**

The Assistant Clerk reported the neighbourhood plan application had been sent off and had confirmation that it had been received.

8 **FINANCE**

- 458 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

- 459 b **Payments Made Since Last Meeting**

The payments made since the last meeting as listed in Appendix B were ratified.

- 460 c **Accounts for Payment**

It was proposed by Cllr Millsom, seconded by Cllr Mrs Noise and agreed the accounts for payment as listed on Appendix B be approved.

9 **GRANT APPLICATIONS**

- 461 a **Queen's Platinum Jubilee**

The Assistant Clerk reported she had advertised that grants were available to local

organisations planning events to celebrate the Jubilee but no applications had been received yet.

462 **b Memorial Hall Insurance Premium**

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the Council make a grant of £2000.83 for the hall insurance premium. The grant made under S 19 of the Miscellaneous Provisions Act 1976.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

463 **i General Matters**

Nothing to report.

464 **ii MHS Tree 39 Hollywood Lane**

Cllr Sparks reported he would contact MHS Homes again.

CS

465 **iii Boundary fence at rear of 35 Hughes Drive**

Cllr Sparks reported that he would visit the resident.

CS

466 **iv Eagles Football Club**

An email from Eagles FC that had been circulated prior to the meeting was received. The Clerk reported she had been contacted by Woodpeckers Football Club and asked if the Eagles and Woodpeckers could alternate times using the field for matches. She had suggested the Woodpeckers contact the Eagles about this. She would also contact the Eagles Football Club to arrange promotional material to send to schools.

RB

467 **v Litter Bins**

Two local residents had reported that littering on Wainscott Recreation Ground was becoming a huge problem especially rubbish from the local Co-operative Store.. Cllr Roach suggested contacting the store directly to make them aware of the issue as they wanted to be involved in the community. It was discussed and agreed the Parish would look into getting 2 extra dual purpose bins.

b Wainscott Fields

468 **i General Matters**

The Clerk reported she had been receiving complaints from a resident regarding litter at Wainscott Fields. This had been forwarded to the Landscape Maintenance team who were arranging extra litter picks.

469 c **Wainscott Fields Working Group**

The Assistant Clerk reported the next meeting would be held on 18th March.

d **Coomber Green**

470 i **Memorial Bench**

The ceremony would take place on 21st May at 12 noon. Cllr Onimole agreed to contact the surgery to open the car park gate for extra parking. OO

e **Playparks**

471 i **Recreation Ground**

It was reported that although the playpark was now complete skips were still present on site due to ground conditions.

472 ii **Wainscott Fields.**

Nothing to report.

473 iii **Coomber Green.**

Nothing to report.

f **Allotments**

474 i **General Matters**

The Assistant Clerk reported that now there had been another allotment holder requesting to leave at the end of March and that she would advertise the vacancy. EJ

475 ii **New Allotment Site**

Cllr Sparks reported he was arranging a meeting with Strutt & Parker to discuss the possibility of a memorial garden at the church with an allotment site and parking.

476 g **Lower Upnor Village Green**

Nothing to report.

477 h **Woodland**

Cllr Millsom reported whilst walking in the woods he had seen a tree fallen down but thought it was in another parish.

478 i **Notice Boards**

Cllr Martin reported that one of the noticeboards had a stiff door which might need attention in future.

479 **j Defibrillators**

Cllr Roach reported she had been approached by the Vicar of All Saints, Frindsbury d regarding getting a defibrillator. As the church was not in the civil parish Cllr Roach would advise the Vicar to contact the Strood North Medway councillors for financial support.

11 UPNOR

480 **a General Matters**

Nothing to report.

481 **b Naming of River**

Cllr Thorpe reported he was arranging a meeting with the university.

482 **c Arethusa Venture Centre**

Nothing to report.

12 COCKHAM WOOD COMMUNITY PARK

483 Nothing to report.

13 SENIOR CITIZENS' LUNCH

484 The Clerk reported she had received no applications yet for the position of a chef but said Cllr Thorpe's wife had volunteered to be a relief chef for when there was sickness or holiday and could fill in whilst a cook was recruited. This meant the lunches could start on 22nd April as planned.

14 HIGHWAYS AND TRANSPORT

485 **Fly tipping**

It was reported there had been fly tipping on Common Road.

15 LIGHTING

486 **a Upnor Road**

The Assistant Clerk reported the MOD had fixed the lights.

16 RURAL LIAISON COMMITTEE

487 **a Representative's Report**

Cllr Millsom reported the next meeting would be held on 2nd March.

17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**488 a Representatives' Report**

Cllr Moore reported that 10 parishes had attended the meeting and a talk entitled "Who's Who in Hoo " had been given. The parishes had given brief reports on their activities.

18 HALL MANAGEMENT COMMITTEE**489 a Representative's Report**

Cllr Mrs Noise reported the hall cleaner had resigned and they were looking for a replacement. The Hall Committee wanted to thank the Parish Council for paying the hall insurance and wondered if help could be provided for resurfacing the car park.

19 POLICE MATTERS**490 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence no report was given.

491 b Neighbourhood Watch

Cllr Onimole reported he wanted to start up again producing reports which could be added to the website. OO

20 COMMUNICATIONS**492 a Website**

The Assistant Clerk reported she was trying to update every page of the website as she had found broken links and mistakes.

493 b Magazine

Nothing to report.

494 c Social Media

Nothing to report.

21 Electronic Agendas

495 The Assistant Clerk reported she would create a form for the next meeting for councillors to sign if they would prefer agenda packs electronically.

22 Queens Jubilee

496 In Cllr Etheridge's absence no update was given on his suggestion of holding a jubilee party in Upnor Castle.

23 Annual Parish Meeting

497 The Assistant Clerk asked all Cllrs to email with dates they would not be able to attend on a Monday evening between 1st of March and 31st May.

24 CONSULTATION**498 a Ward Parish Review**

The Clerk reported a meeting would be held on Thursday 3rd March to discuss the Parish Ward Review.

25 CORRESPONDENCE

499 None.

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

In the Medway Cllr's absence no report was given.

PUBLIC SESSION

No matters were raised.

The Chairman thanked the members of the public for attending reconvened the meeting.

CONFIDENTIAL SECTION**24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

500 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

25 ACQUISITION OF LAND

501 Cllr Sparks reported the Council's solicitor was still in talks with Medway Council.

26 RETAINING WALL

502 Cllr Sparks reported all works had been completed and payment had been made and also thanked Cllr Millsom for all his input with the project.

The Chairman thanked everyone for attending and closed the meeting at 21:35

Signed Chairman

On the ... day of2022