

## AWBRIDGE PARISH COUNCIL

### MINUTES OF THE ONLINE MEETING OF AWBRIDGE PARISH COUNCIL HELD ON THURSDAY, 3<sup>rd</sup> DECEMBER 2020 AT 7.30PM

**Present:** Cllrs Jackson (Chair) (**GJ**), Seymour (**KS**) (Vice Chair), Adams-King (**NAK**), Allen (**PA**), Coggon (**DC**), Legon (**PL**), Sheppard (**AS**).  
**In attendance:** Fred Tucker (**FT**), All Saints Church, Awbridge, Paul Airey (**PA**) Developer's Agent, 8 members of the public.  
**Apologies:** TVBC Cllr Gordon Bailey (**GB**)  
**Clerk:** Ian Milsom

#### ACTION

1. **109/20 Welcome**  
**GJ** welcomed everyone to the meeting.
2. **110/20 Apologies**  
 As above.
3. **111/20 Declarations of interest**  
**AS** declared an interest in item 8. 116/20 B. (As a resident of Church Lane).
4. **112/20 Reports and presentations**

**NAK** gave a verbal report covering:

- **Romsey parking charges.** Are to be reinstated from 10 December 2020.
- **Covid-19 vaccinations.** Being rolled out by the NHS from next week. Crosfield Hall in Romsey likely likely to be used as a local vaccination centre from January through March 2021.
- **Danes Road.** Closed tomorrow for part of the day.
- **Stanbridge Earls.** **NAK** recapped on the requirements of planning permission relating to landscaping. Some properties sold on the understanding that residents would have an open view across the playing fields.

Developer has subsequently deposited soil from landscaping works, together with spoil from building works, on to the playing field. This has caused an increase in the level of the playing field, with the result that the properties mention above now look out on to a grassed bank. The developer has submitted a planning application seeking permission for the change in levels.

Although the development is not within Awbridge, it does abut the parish boundary and will have an impact on

properties in Awbridge. A copy of the planning application has been requested to enable the Parish Council to comment on the application.

- **20/01614/FULLS. Land at Newton Road, Newton. Erection of two residential log cabins and access.** NAK reminded Members of the details of this application, which was refused. The owners are now looking to sell the land and wondered if the Parish Council would be interested in purchasing. There was a muted response to this suggestion and the matter was deferred to the January 2021 meeting of the Council.
- **Hampshire County Council grants for improving broadband.** A sum of £3,000 per house is available, which can be pooled to fund a local scheme. A quotation from BT Open Reach is required and a minimum number of seventeen properties need to sign up. Might be of interest to residents of properties on the periphery of the Awbridge Parish boundary.

Clerk

5. **113/20 Public observations/questions on agenda items**

There were no public observations or questions.

6. **114/20 Minutes**

Subject to two minor typographical corrections, it was proposed that the draft minutes of the meeting held on 29<sup>th</sup> October be accepted as an accurate record of the business conducted.

**RESOLVED**

7. **115/20 Matters arising from the meeting on 29<sup>th</sup> October 2020, not on the agenda or included in reports.**

- **Fire hydrant water pressure**

Awaiting outcome of petition submitted to Parliament for consideration.

There was a broad discussion about the low level of fire hydrant water pressure and this included consideration of whether the problem was confined to Awbridge or extended further. Action complimentary to the petition was considered and it was agreed that initially a letter should be sent to Southern Water asking for details of how frequently water pressure tests are carried out and requesting that the frequency of tests be increased. Depending on the response from Southern Water, Council may consider submitting a Freedom of Information request seeking copies of water pressure charts and details of servicing of water pumps at Timsbury pumping station.

GJ/  
Clerk

- **Cowleas cottages signs**

The signs are now in place.

- **Traffic calming project**  
Hampshire Highways confirm they have sufficient information to prepare draft proposals. Due to the Covid-19 restrictions, on-the-ground surveys are not possible. These restrictions have also contributed to a backlog of safety work. Consequently no further progress can be made at this time.
- **Neighbourhood Development Plan (NDP)**  
Housing Needs Survey allocated to new member of staff at Action Hampshire. There appears to be some confusion as to who can authorise changes to questions in the survey, TVBC or the Parish Council, and **NAK** will follow up on this.

**NAK**

**NAK** reminded Members of the information he had supplied at the October 2020 Council meeting regarding the engagement of the Wellow consultant to write the Awbridge NDP and to identify sources of funding and submit funding bids. Miklemersh and Timsbury have started the NDP process and **NAK** raised the question as to whether the Council would be willing to join with Miklemersh and Timsbury in sharing the cost of a consultant to secure funding and to write the respective NDPs. Members responded positively to this suggestion and it was agreed to discuss further when Miklemersh and Timsbury Parish Council have endorsed this approach.

**Clerk  
(To  
monitor)**

**NAK** will obtain copies of the Wellow NPD as an example of the consultant's work.

**NAK**

- **Allocation of costs relating to the emptying of dog waste bins**  
The clerk will contact Test Valley Borough Council to ask that separate invoices are raised to allocate fifty-per-cent of the annual cost between the Parish Council and the Village Hall Trust.
- **Logo competition**  
The competition has been launched and details included on the Parish Council's website and in the Awbridge Newsletter. Awbridge Primary School has circulated details also.

**Clerk**

## 8. 116/20 Planning

- A. To consider planning applications notified to the Council  
The clerk confirmed that no notifications have been received.

- B. To receive an update on application 20/01448, land west of All Saints Church, Church Lane.

**PL** updated on his efforts to source a facilitator for the residents' meeting with the Church and the developer. The mediator did not wish to proceed, feeling that the parties were not at a stage where mediation was appropriate.

The other person identified by **PL** was willing to proceed. However, **PL** concluded that although this individual had a planning background, he did not have any experience of facilitation, and so was not right for this role.

**NAK** has circulated to Members a potential agenda for the residents' meeting. If Council is happy with this he will pass to the parties and let them come back with suggestions. TVBC Community Officers are willing to facilitate at the meeting, or it may be better to contact an organisation like Action with Communities in Rural England (ACRE). The clerk offered to ask Action Hampshire to circulate to other Hampshire charities that may have experience of facilitation. **NAK** suggested that as many Members as possible should attend the residents meeting to observe. Hopefully, the meeting can be organised in the next two weeks. **Clerk**

Responsibility for organising the meeting was discussed and it was agreed that the Council take this on. **NAK** agreed to lead on this and to keep Members informed of progress. **NAK**

## 9. 117/20 Financial and Administrative

- a. To agree the annual budget for the financial year April 2021 - March 2022.  
It was proposed that the draft budget presented by the Clerk/RFO be approved. **RESOLVED.** **Clerk**

- b. To consider applications for grant support from the following organisations:
- ❖ All Saints Church. Request for contribution of £500 toward the cost of the upkeep of the churchyard. It was proposed that this application be approved. **RESOLVED.** **Clerk**

- ❖ Awbridge District Village Association. Request for contribution of £250 to support the production and publication of the Awbridge Newsletter. The clerk advised that the Parish Council already supports the Newsletter by paying £165 annually for publication of its monthly information feature.

It was proposed that further information to be obtained by the clerk regarding the request for a grant of £250,

- and that this be placed as an item for discussion at the January 2021 meeting. **RESOLVED.** Clerk
- ❖ Awbridge Neighbour Care. Request for contribution of £250 towards cost of activities for older parishioners. It was proposed that this application be approved. **RESOLVED.** Clerk
- c. To approve the payments detailed under:  
S Nightingale. £78.95. SLR Maintenance. **APPROVED.** Clerk
10. **118/20 Emergency Plan**  
It was proposed that the revised local plan be adopted. **RESOLVED.** Clerk
11. **119/20 Risk management schedule**  
It was proposed that this item be deferred until the January 2021 Council meeting. Clerk
12. **120/20 Public engagement/Raising PC profile**  
Ongoing. Carry forward to January 2021 meeting. Clerk
13. **Closure of meeting**  
The meeting closed at 8.55pm.
- Date of Next meeting, 14<sup>th</sup> January 2015.