

Mabe Parish Council

Minutes – 14 July 2022

Minutes of the meeting of Mabe Parish Council on Thursday 14 July 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe

Councillors present: Cllrs: M Wilkinson (Chairman), C Cole (Vice-Chairman), B Galke, P Simmons, T Tindle, K West.

Minute no:	Agenda Items
	Chairman's Announcements
MPC22.23.63	Apologies for absence – were received from Cllrs Phillips, Tisdale, Thomas, Wills.
MPC22.23.64	<p>Members' Declarations of Interests</p> <p>Cllr West declared an interest in Minute 70 (b) (Planning application, land off Antron Way) as a neighbour to the application site, and withdrew from the meeting during consideration of this item.</p> <p>Cllr Tindle declared an interest in Minute 70 (a) (Planning application, Lower Spargo), as a neighbour of the application site, and withdrew from the meeting during consideration of this item.</p>
MPC22.23.65	To approve written requests for dispensation - None
MPC22.23.66	<p>Cornwall Councillor report</p> <p>No report, apologies from Cllr Bastin.</p>
MPC22.23.67	<p>Public Speaking</p> <ol style="list-style-type: none"> 1. The application for application (a) (Lower Spargo) spoke in support of their application, noting that this is a listed building application and that adaptation is needed for wheelchair access. 2. A resident of Church Road spoke on their wall being knocked down again, and asking for ideas on how to stop this happening again in future 3. Stepping out of their role in the meeting as a parish councillor and speaking as a local resident, a local resident spoke to express their concern at planning application (b) (land off Antron Way).
MPC22.23.68	<p><u>Minutes of meeting of the council held on 9 June 2022</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p> <p><u>Minutes of the extraordinary meeting of the council held on 22 June 2022</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>

MPC22.23.69	<p>Clerk's update report</p> <p>Members considered the written report circulated prior to the meeting.</p> <p>Cllr Wilkinson reported that:</p> <ul style="list-style-type: none"> - The work on the phone box had been carried out - Bus shelter seating – Cllr West offered to measure up and set out the specification for works needed (bench along the back wall, and a noticeboard) - Path for the memorial garden – Cllrs Tindle and West volunteered to source and lay the wood chips, noting that this had previously been agreed on the basis of purchasing 10 x 10 litre bags of woodchips from Homebase (the offer in February was 10 bags for £75). The cllrs to source a similar deal, obtaining best value, and reclaim cost of woodchips from the council. Agreed - Top step into the memorial garden – Cllrs Tindle and West to repair. <p>Cllr Simmons reported that he had spoken to the workers cutting the rights of way and had clarified which sections of which paths had to be cut, and so the works should be on track.</p>
MPC22.23.70	<p>Planning Applications</p>
	<p>a) PA22/05643 – Lower Spargo Cottage, Rose Valley, Mabe – Listed Building Consent for wheelchair access via rear conservatory and make a doorway through the wall into main house.</p> <p>Cllr Tindle declared an interest in this item as a neighbouring property owner, and withdrew from the meeting during consideration of this item.</p> <p>Resolved – that the application is supported, provided that the advice of the Conservation Officer regarding works related to the Listed Building status of the property, is followed.</p>
	<p>b) PA22/05946 – Land off Antron Way, Antron Way, Mabe TR10 9HS – Non-material amendment (NMA1) in relation to decision PA18/04092 dated 03.03.2020 to change the trigger point of condition 4.</p> <p>Cllr West declared an interest in this item as a neighbouring property owner, and withdrew from the meeting during consideration of this item.</p> <p>Resolved – Objection. Condition 4 was imposed by the Planning Inspector to protect worker and future residents of the properties. This due process is viewed as an important protection to the site and so the trigger point of Condition 4 should remain.</p>
	<p>c) PA22/05746 – Land North of Antron Lodge, Church Road, Mabe – Construction of a dwelling-house</p> <p>Resolved – that the application is supported provided that there is a condition included, for the East and West elevations to be less obtrusive and similar to the North and South elevations, ie materials to include timber and stonework.</p>
	<p>d) PA22/05361 – Potters Farm, Halvasso, Penryn – Construction of replacement dwelling in place of previously consented conversion of former</p>

	<p>Piggery/Agricultural storage building to dwelling (PA20/00506) following catastrophic collapse of existing building during winter storms.</p> <p>Resolved – Objection. The design and materials are not in keeping with the neighbouring buildings and the past use of the land. To follow the reasoning from the previous application on this site, the proposed development should either match or fall within the footprint of the former piggery/agricultural storage building.</p>
	PARISH ISSUES
MPC22.23.71	<p>Mabe Neighbourhood Plan</p> <p>Cllr West presented the final draft of the Mabe Neighbourhood Plan with a request from the NDP Steering Committee for the council to approve the draft to be submitted to Cornwall Council for the consultation process.</p> <p>Resolved – that the parish council agrees that the current version of the Mabe Neighbourhood Plan can be submitted to Cornwall Council for consultation.</p>
MPC22.23.72	<p>Ongoing issues following the Highways Improvement works</p> <p>Cllr Wilkinson reported on issues with the recently completed highways improvement works, including:</p> <ul style="list-style-type: none"> - Line work is being carried out this week, most speed humps have been marked, double yellow lines have been painted - Lines in Antron Way needed to be painted - Lower Antron Hill – speed humps are too small and too high – cars drive through the middle of them - A site meeting had been requested - Church Road – speed hump on the College site is askew and so directs cars towards the approaching traffic - Pinch point – no priority in place - Top half of Antron Hill, insufficient turning space for Jo Sawmills. <p>It was noted that the speed humps have been a factor in some motorists opting not to drive through the village, and the speed of traffic has slowed. Noted</p>
MPC22.23.73	<p>Road crossing at Kingston Way / University</p> <p>Cllr Wilkinson reported that a stakeholder meeting had been held. A petition had been set up, but it was not to be considered by Cornwall Council as it is a local issue. Cormac and Highways do not plan to take action, pending the outcome of the coroners report.</p> <p>Resolved – that the police be advised that the subsequent road closure a few days after a fatal incident had worried local residents and so to ask that in future local residents are informed, eg via social media.</p> <p>Regarding the crossing point, it was noted that there is now a lot more interaction between the university and the village than a few years ago.</p> <p>A questionnaire had been drafted to find out more about the users and uses of the crossing. Resolved – that the parish council will fund the cost of printing the questionnaire, up to £45.00</p>

MPC22.23.74	<p>Review of S.106 funded projects</p> <p>Agreed – that Cllr Wilkinson will contact the contractor holding a bench which had been ordered for the play area but not yet installed, to say that they bench can be dropped to Cllr Wilkinson’s house for safekeeping.</p>																																				
MPC22.23.75	<p>Grant applications</p> <p>Resolved – that £500 be awarded to Mabe Christmas Lights, for the purpose as set out in their grant application.</p>																																				
MPC22.23.76	<p>Training – 5 July, Being a Good Chairman (CALC)</p> <p>It was noted that Cllr Cole had not been able to attend the training. The council would still be charged for the cost of the training place reserved.</p>																																				
MPC22.23.77	<p>Annual subscription to the ‘Purple Guide – health and safety guidance for organising events</p> <p>Cllr Wilkinson reported on recent training attended and the recommendation from that training that groups organising events should subscribe to the Purple Guide.</p> <p>Resolved – that the council will subscribe to the Purple Guide.</p>																																				
MPC22.23.78	<p>Schedule of payments - <i>To approve payments as set out in the payments schedule.</i></p> <table border="1" data-bbox="379 1070 1426 1921"> <thead> <tr> <th data-bbox="379 1070 730 1167">Payee</th> <th data-bbox="730 1070 1177 1167">Purpose</th> <th data-bbox="1177 1070 1426 1167">Total payable (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3" data-bbox="379 1167 1426 1227"><i>Payments to be agreed, for online payment</i></td> </tr> <tr> <td data-bbox="379 1227 730 1279">Mabe Christmas Lights</td> <td data-bbox="730 1227 1177 1279">Grant</td> <td data-bbox="1177 1227 1426 1279">£500</td> </tr> <tr> <td data-bbox="379 1279 730 1330">Viking</td> <td data-bbox="730 1279 1177 1330">Stationery</td> <td data-bbox="1177 1279 1426 1330">£92.10</td> </tr> <tr> <td data-bbox="379 1330 730 1496">Groundwork UK</td> <td data-bbox="730 1330 1177 1496">Repayment of unspent NDP Grant 2021.22, further instalment following notification from funders on ineligible funding</td> <td data-bbox="1177 1330 1426 1496">£675.97</td> </tr> <tr> <td data-bbox="379 1496 730 1585">Mark Smith</td> <td data-bbox="730 1496 1177 1585">Refund for NDP expenses, renewal of NDP domains – Namesco</td> <td data-bbox="1177 1496 1426 1585">£52.78</td> </tr> <tr> <td data-bbox="379 1585 730 1675">Cornwall IT Ltd</td> <td data-bbox="730 1585 1177 1675">Email support and Microsoft business – July. Inv 3177</td> <td data-bbox="1177 1585 1426 1675">£138.00</td> </tr> <tr> <td data-bbox="379 1675 730 1765">The Purple Guide</td> <td data-bbox="730 1675 1177 1765">Annual subscription to H&S advice for organising events</td> <td data-bbox="1177 1675 1426 1765">£30.00</td> </tr> <tr> <td data-bbox="379 1765 730 1816">L Dowe</td> <td data-bbox="730 1765 1177 1816">Clerk’s salary (June) (note 1)</td> <td data-bbox="1177 1765 1426 1816">£375.40</td> </tr> <tr> <td data-bbox="379 1816 730 1868">L Dowe</td> <td data-bbox="730 1816 1177 1868">Clerk’s expenses (June) (note 2)</td> <td data-bbox="1177 1816 1426 1868">£50.30</td> </tr> <tr> <td data-bbox="379 1868 730 1921">HMRC</td> <td data-bbox="730 1868 1177 1921">PAYE tax and NI (Month 4) (Note 3)</td> <td data-bbox="1177 1868 1426 1921">£93.80</td> </tr> <tr> <td colspan="3" data-bbox="379 1921 1426 1973"><i>Direct Debit payments</i></td> </tr> </tbody> </table>	Payee	Purpose	Total payable (inc VAT)	<i>Payments to be agreed, for online payment</i>			Mabe Christmas Lights	Grant	£500	Viking	Stationery	£92.10	Groundwork UK	Repayment of unspent NDP Grant 2021.22, further instalment following notification from funders on ineligible funding	£675.97	Mark Smith	Refund for NDP expenses, renewal of NDP domains – Namesco	£52.78	Cornwall IT Ltd	Email support and Microsoft business – July. Inv 3177	£138.00	The Purple Guide	Annual subscription to H&S advice for organising events	£30.00	L Dowe	Clerk’s salary (June) (note 1)	£375.40	L Dowe	Clerk’s expenses (June) (note 2)	£50.30	HMRC	PAYE tax and NI (Month 4) (Note 3)	£93.80	<i>Direct Debit payments</i>		
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	EE	June '22 mobile phone contract (DD on 6/7/22)	£11.57
	Vodafone	July – wifi hub (DD on 15 July)	£11.00
MPC22.23.79	Finance report and bank reconciliation - To follow, noted.		
MPC22.23.80	<p>Review of Standing Orders and Financial Regulations</p> <p>Members referred to the Chairman's briefing note circulated prior to the meeting, reminding members of the key Standing Orders relating to meeting practices.</p> <p>Standing Order 1 (t) had provision for each Cllr to speak for up to 15 minutes on each topic, and Cllrs noted that many councils set out in their standing orders that Cllrs could speak for up to 3 minutes or 5 minutes.</p> <p>Resolved – that Standing Order 1(t) be amended to reduce the 15 minute provision to speak, to 5 minutes.</p>		
MPC22.23.81	<p>Update Asset Register and review Insurance Arrangements</p> <p>Resolved – that the Asset Register be updated, as circulated prior to the meeting.</p>		
MPC22.23.82	<p>Migrating to new parish council email addresses</p> <p>It was noted that a number of councillors had migrated to their new parish council email addresses, and that others, and the clerk, had yet to complete this process.</p>		
MPC22.23.83	<p>Climate Group – regular update</p> <p>Cllr Simmons reported that the Climate Group had held a successful event at the MYCP, it was well attended.</p>		
MPC22.23.84	<p>University Update</p> <p>Cllr Simmons reported on potential dates for Cllrs to visit the university campus – arrangements to be confirmed.</p>		
MPC22.23.85	<p>Correspondence</p> <p>None.</p>		
MPC22.23.86	<p>Agenda items for a future meeting</p> <p>Agreed – August council meeting to be for Planning and Finance/Payment</p> <ol style="list-style-type: none"> i. Any matters deferred from, or raised at this meeting ii. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed</i> iii. Climate Change training – (September) [Cllr Simmons] iv. MYCP updates to be added as a regular agenda item v. Replacement of office mobile phone and call package (September) vi. Kingston Way / University crossing (August) [Cllr Wilkinson] vii. Highways (August) [Cllr Wilkinson] 		

	viii. Bus Shelter gutters (August) <i>[Cllr Cole]</i> ix. Coastline (September) <i>[Cllr Wilkinson]</i>	
MPC22.23.87	Matters for decision, information excluded from the press and public	
	Resolved - that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business	
MPC22.23.88	Clearing the land behind the bus shelter, Treliever Road - <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i> One quote had been received. Cllr Cole to send the clerk contact details for another contractor to seek a quote from. Agreed to aim for the work to be able to be carried out after the nesting season.	
MPC22.23.89	Local Protocol for Operation London Bridge – it was noted that the decision agreed at the previous meeting was due to be acted upon.	
	Meeting closed at 9.20pm	Signed by Chairman