

Brandon Town Council  
 Extraordinary Council Meeting  
 Monday 8th October 2018

## BRANDON TOWN COUNCIL

Minutes of the Extraordinary General Meeting  
 held on Monday 8th October 2018 in the Council Chamber,  
 Old School House, Market Hill, Brandon at 6.45pm.

**Present:** Cllr P Callaghan, Cllr P Etherington (Chair), Cllr T Kent, Cllr V Lukaniuk,  
 Cllr D Palmer, Cllr P Ridgwell, Cllr E Stewart, Cllr N Vant

**1. APOLOGIES FOR ABSENCE**

Cllr B Brabbs, Cllr I Horner, Cllr P MacLoughlin, Cllr R Silvester, Cllr T Simmons,  
 Cllr S Smith.

**2. DECLARATIONS OF INTEREST** and additions to the Members Register of Interests.

Cllr P Etherington – reimbursement.

**3. ACCOUNTS** To approve the payments for August and September 2018.

A new spreadsheet was produced by the clerk. There were two amendments:-

1) Page 1

Brandon Playing Fields should read £15,000 not #####, the column widths need adjusting.

2) Page 2

Cheque no. 103991 Thetford Garden Centre should read £58.98 in Gross column.

**Proposer:** Cllr E Stewart

**Seconder:** Cllr D Palmer

Resolution Record No: **BTC/195/8/Oct/18**

**CARRIED:** Unanimous

Cllr D Palmer raised the point that the burglar alarm was not serviced/maintained and recommended that the Clerk obtain quotes from firms in order to remedy this.

The meeting closed at 7.07pm

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Addendum – Resolution Record No. BTC/211/3/Dec/2018 approved at Full Town Council Meeting on 3rd December 2018

Invoice Date	Invoice Number	Supplier	Expense Type	Nett	VAT	Gross	Payment
11/06/18	11	C Whitaker	Consultancy	£123.00	£0.00	£123.00	201045
11/06/18	164426	Fengate Fasteners	Yard	£4.50	£0.90	£5.40	201046
11/06/18	99775	Bearing Supplies	Yard	£8.50	£1.70	£10.20	201047
11/06/18		Cllr Brabbs	Reimbursement	£46.65	£9.33	£55.98	201048
11/06/18	confirmed	Void Cheque	Void Cheque	£0.00	£0.00	£0.00	201055
11/06/18	HDF05A1A5	EON	Old School House	£47.73	£2.39	£50.12	Direct debit
11/06/18	H15DF863EC	EON	Pillar 8	£10.00	£0.50	£10.50	Direct debit
11/06/18	H15DF86516	EON	Pillar 9	£9.89	£0.49	£10.38	Direct debit
11/06/18	HFCF44C59	EON	Christmas Tree Lights	£8.04	£0.40	£8.44	Direct debit
11/06/18	H15DAED072	EON	Yard	£22.17	£1.11	£23.28	Direct debit
14/06/18	20438	J & D Green	Bus Shelters	£50.00	£0.00	£50.00	201049
14/06/18	201800000590	Finevale Service Station	Fuel	£179.01	£35.80	£214.81	201050
14/06/18	31698932	WPS	Truck Insurance	£467.40	£0.00	£467.40	201051
14/06/18	18700123	G H Bullard	New Cemetery	£520.00	£104.00	£624.00	201052
14/06/18		G Cock	Reimbursement	£14.96	£3.00	£17.96	201053
14/06/18	62018	P & R Garden Supplies	Hanging Baskets Market Hill	£320.61	£64.11	£384.72	201054
14/06/18	E644.E1.Inv1653	Evolution Planning	New Cemetery	£3,358.10	£671.62	£4,029.72	201056
14/06/18	953363551	British Gas	Old School House	£90.74	£4.53	£95.27	Direct debit
22/06/18		NALC	Subscriptions	£17.00	£0.00	£17.00	201057
22/06/18		BRPF Association	Allotments	£75.00	£0.00	£75.00	201058
22/06/18	P020156747	Stannah Lifts	Servicing	£113.82	£22.76	£136.58	201059
22/06/18	56170	Culford Waste	Yard	£216.67	£43.33	£260.00	201060
22/06/18	164829	Fengate Fasteners	Yard Security	£23.99	£4.80	£28.79	201061

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22/06/18	310	Aztec	Yard Repairs	£69.00	£13.80	£82.80	201062
25/06/2018		G Cock	Wages	£1,482.00	£0.00	£1,482.00	201063
11/07/2018		Brandon Playing Fields	Grant	£15,000.00	£0.00	£15,000.00	201064
	confirmed	Void Cheque	Void Cheque	£0.00	£0.00	£0.00	201065
22/06/2018	254	Suffolk Woodchips	Yard Consumables	£52.00	£10.40	£62.40	201066
25/06/2018	213/18	T.Cole Wilkin	Painting	£320.00	£0.00	£320.00	201067
16/07/2018		Void Cheque	Void Cheque	£0.00	£0.00	£0.00	201068
16/07/2018	1376666	Cooleraid	Council Chamber	£17.00	£3.40	£20.40	201069
22/06/2018	9130	Brandon Auto Electrics	Truck Repairs	£45.00	£9.00	£54.00	201070
03/07/2018	201800000706	Finevale Service Station	Fuel	£165.11	£33.01	£198.12	201071
16/07/2018		HMRC	NICS	£660.65	£0.00	£660.65	201072
16/07/2018	165706	Fengate Fasteners	Truck Spares	£9.00	£1.80	£10.80	201073
16/07/2018		Void Cheque	Void Cheque	£0.00	£0.00	£0.00	201074
16/07/2018	99951	Bearing Supplies	Mower Belts	£28.87	£5.77	£34.64	201075
16/07/2018	3754AEP393	Travis Perkins	Paint	£19.50	£3.90	£23.40	201076
16/07/2018	44318	J & D Green	Win. Cleaning	£16.50	£0.00	£16.50	201077
16/07/2018	92481656	Neopost	Consumables	£122.49	£24.50	£146.99	201078
17/07/2018	E644.E1.Inv1693	Evolution Planning	New Cemetery	£806.90	£161.38	£968.28	201079
17/07/2018		A Barnes	Reimbursement	£23.88	£2.50	£26.38	201080
17/07/2018		P Etherington	Reimbursement	£6.29	£1.26	£7.55	105281
17/07/2018		G Cock	Reimbursement	£14.97	£3.00	£17.97	105282
17/07/2018	SM19155	Rialtas	Software Support	£250.00	£50.00	£300.00	105283
17/07/2018	391019FS	Interserve	Fire ex Serv.	£350.03	£70.01	£420.04	105284
17/07/2018		Parish Audit Serv.	Int. Audit	£450.00	£0.00	£450.00	105285
17/07/2018		Parish Audit Serv.	Int. Audit	£780.00	£0.00	£780.00	105286
17/07/2018		R Brabbs	Reimbursement	£3.75	£0.75	£4.50	105287
17/07/2018	M00625	BT	Phone 01842 812817	£85.53	£17.11	£102.64	105288
17/07/2018		P Etherington	Reimbursement	£60.44	£5.25	£65.69	105289

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		Void Cheque	Void Cheque	£0.00	£0.00	£0.00	105290
		Void Cheque	Void Cheque	£0.00	£0.00	£0.00	105291
23/07/2018		Vehicle Tax	Truck	£250.00	£0.00	£250.00	105292
13/08/2018	arc677-0004	Towns Web Archiving	Burial Records/Search Engine	£250.00	£50.00	£300.00	105295
13/08/2018	078S181283	EU	Truck Wiper Blades	£3.30	£0.66	£3.96	105296
13/08/2018	078S181173	EU	Yard consumables	£28.70	£5.74	£34.44	105296
31/07/2018		A Barnes	Reimbursement	£10.12	£2.02	£12.14	105297
31/07/2018		G Cock	Reimbursement	£86.67	£0.75	£87.42	105298
13/08/2018	insert	Hyprosteps	Mower Repair	£35.00	£7.00	£42.00	105299
13/08/2018	100420	Bearing Supplies	Fuses	£10.50	£2.10	£12.60	105300
13/08/2018	201800000825	Finevale Service Station	Fuel	£83.48	£16.69	£100.17	105301
13/08/2018	18611	Brandon Test Centre	Truck tyre	£58.50	£11.70	£70.20	105302
13/08/2018	44373	J & D Green	Bus Shelters	£50.00	£0.00	£50.00	105303
13/08/2018	933513663	Arco	Signage	£87.96	£17.59	£105.55	105304
13/08/2018	1IN32254	Weeting Tyres	Mower Repair	£15.00	£3.00	£18.00	105305
13/08/2018	167074	Fengate Fasteners	Yard consumables	£2.25	£0.45	£2.70	105306
13/08/2018	BTC014	Terry Hawkins	Website Update	£90.00	£0.00	£90.00	105307
13/08/2018	SORDO1964687	Ian Smith Group	Consumables - OSH	£40.33	£8.07	£48.40	105308
13/08/2018	3136AIK601	Travis Perkins	Yard consumables	£6.48	£1.30	£7.78	105309
13/08/2018	18545	Brandon Test Centre	Truck MOT	£41.00	£0.00	£41.00	105302
13/08/2018	18564	Brandon Test Centre	Truck tyre	£58.50	£11.70	£70.20	105302
13/08/2018	3754AEQ068	Travis Perkins	Yard consumables	£33.97	£6.79	£40.76	105309
13/08/2018	44398	J & D Green	Window Cleaning OSH	£16.50	£0.00	£16.50	105303
13/08/2018	3754AEQ553	Travis Perk	Yard Consum.	£8.37	£1.67	£10.04	105309
13/08/2018	104004	Thetford Garden Centre	Hand Tools	£19.15	£3.82	£22.97	105311
13/08/2018	103973	Thetford Garden Centre	Equipment Repairs	£102.45	£20.48	£122.93	105311

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13/08/2018	2017062055	Neopost	Service Agreement	£414.71	£82.94	£497.65	105312
13/08/2018	12	C Whitaker	Consultancy	£108.00	£0.00	£108.00	105313
13/08/2018	insert	BT	OSH telephone	£56.60	£11.32	£67.92	Direct debit
13/08/2018	9734365	Neopost	Postage	£50.00	£0.00	£50.00	Direct debit
13/08/2018	HFDE1441A	EON	Old School House	£94.04	£18.81	£112.85	Direct debit
13/08/2018	H1612F3F57	EON	Yard	£14.39	£0.72	£15.11	Direct debit
13/08/2018	HFDDE534	EON	Christmas Tree Lights	£7.78	£0.39	£8.17	Direct debit
15/08/2018	103991	Thetford Garden Centre	Weedkiller	£48.98	£10.00	£58.98	105311
15/08/2018	103997	Thetford Garden Centre	Hand Tools	£13.32	£2.66	£15.98	105311
16/08/2018	60847	Budget Computers	Office Repair	£30.00	£0.00	£30.00	105314
17/08/2018	933620101	Arco	Yard consumables	£14.88	£2.98	£17.86	105304
17/08/2018	933626925	Arco	Safety fencing	£61.58	£12.32	£73.90	105304
21/08/2018	933646470	Arco	Safety Signs	£20.46	£4.09	£24.55	105304
21/08/2018		HMRC	NICS	£928.09	£0.00	£928.09	105293
22/08/2018		G Cock	Reimbursement	£24.72	£2.25	£26.97	105316
23/08/2018	MPR1158	SPCB	Pro forma Broom	£25.95	£5.19	£31.14	105294
31/08/2018	44361	J & D Green	Cleaning Windows OSH	£16.50	£0.00	£16.50	105310
31/08/2018	3754AER629	Travis Perkins	Concrete for Post Market Hill	£8.11	£1.62	£9.73	105309
31/08/2018	21915	Hyprosteps	Repairs to bench - Orchard & Bollard cover - M/Hill	£140.00	£28.00	£168.00	105315
31/08/2018		G Cock	Reimbursement Spares/Chair Allowance	£72.08	£16.62	£87.87	105316
31/08/2018	CAE201819091	Creative Pensions	Reinstatement of Service	£750.00	£150.00	£900.00	105317
31/08/2018	TTX654	Cooler Aid	Water & rental	£69.45	£13.89	£83.34	105318

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