

Cannock Wood Parish Council



DRAFT Minutes of the Virtual Council Meeting held on Thursday 14th January 2021 commencing at 7.30pm

PRESENT: Councillors P. Ansell (Chairman) K. Salter (Vice-Chair), I. Bamford, F. Frison, A. Green, S Janes, R Poynton

IN ATTENDANCE: District Cllr. Andrea Muckley, County Cllr. Bryan Jones, resident Elizabeth Whiteley. Chris Gracey Clerk,

The Chair welcomed everyone to the meeting and wished everyone a Happy Healthy New Year. She explained how the meeting would operate, delivered by ZOOM,

1.Minute number 81/2021 Election of Chairman – Cllr. Patricia Ansell asked Members for nominations for Chairman, Cllr. Avril Green proposed Cllr. Kevin Salter, Cllr. Kevin Salter declined, Cllr.Patricia Ansell nominated Cllr. Ian Bamford, Cllr. Ian Bamford declined and proposed that the position remained unfilled, and that the council used an Acting-Chairman for every meeting, the clerk will compile a rota for each meeting, seconded by Cllr. Patricia Ansell & carried.

2.Minute Number 82/2021 Acting-Chairman for this meeting – Cllr. Ian Bamford Chair this meeting.

3.Minute Number 83/2021 Election of Vice-chairman – The existing Vice-chairman Cllr. Kevin Salter will remain in post until the AGM in May.

4.Minute number 84/2021 : Apologies – County Cllr. Phil Hewitt

5.Minute number 85/2021 Declarations of interest – None

6.Minute number 86/2021 Public participation

Minute number 86/2021/A Members of the public – No comments

Minute number 86/2021/B County Cllrs. Report.- Cllr.Bryan Jones commented that on drains work on Hayfield Hill & Sycamore Hill, he was unable to comment when the work would commence as Cllr. Phil Hewitt was liaising with Highways to secure a date & that the county council were aware of flooding problems at the bottom of Holly Hill Road at Mr Herbert's house due to the heavy rain.

The consultation period for the proposed alterations outside the school and onto Buds Road was almost complete and it was hoped that this work would be completed in this financial year.

Minute number 86/2021/C District Councillors Report. – District Cllr. Andrea Muckley wishes everyone a Happy New Year and commented on the work to refurbish the garages at High Meadow, the work had been delayed but would be completed soon.

8.25pm County Cllr. Bryan Jones & District Cllr. Andrea Muckley left the meeting

7.Minute number 87/2021 To confirm and agree as a true record of the minutes of the previous Parish Council meeting held on 10th December 2020 subject to street name

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correction & apologies noted, proposed by Cllr. Patricia Ansell seconded Cllr. Frans Frison & carried

Resolved: That the minutes of the meeting held on 10th December 2020 were accepted as a true and accurate record

8. Minute number 88/2021 Matters arising from the minutes of the previous meeting not on the Agenda - None

Cllr. Patricia Ansell commented that a local Wildlife Trust was struggling financially, due to lack of visitors & supporters at this present time, Members discussed the problem and agreed to contact the trust to discuss solutions.

9. Highways & Maintenance

The landowner responsible for the hedgerow on Buds Road has been in contact and is getting the work done during January, a reminder will be recorded for the end of the month, and if required the landowner will be reminded.

Potholes on Hollyhill Road between Chapel Lane and Castle Ring to be reported, and then pass the reference numbers to County Cllr. Bryan Jones.

2 lamp post lights out on Chapel Lane, Cllr. Kevin Salter will obtain the post numbers for reporting.

Members discussed the proposal to hire gully emptying machine to clear gullies in the parish, County Cllr. Bryan Jones will liaise with the parish council & obtain a road name list for checking numbers of gullies and their locations.

10. Minute number 89/2021 To receive reports from Councillors who have attended outside meetings – Cllr. Patricia Ansell attended a SPCA Policy & Resources Meeting details of which are confidential at this time.

11. Minute number 90/2021 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments	Status
CH/21/0015	Castle Ring Lodge Beaudesert Park Cannock Wood	Replace existing conservatory with orangery & new rear porch	No objections	

12. Minute number 91/2021 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	Amount
14.01.21	001164	CannockChase Shed	Grant	£250.00
14.01.21	001165	C E Gracey	December salary & underpayment Oct £20.00	£181.10
14.01.21	001166	HMRC	December PAYE	£ 33.00

Cllr.Richard Poynton proposed seconded by Cllr.Patricia Ansell & carried, that the payments be approved.

Resolved: That the payments paid & to be paid are approved.

b) To approve income received – None

c) Financial Statement 1st April to 31st December 2020 – Cllr.Avril Green seconded Cllr. Sue Janes & carried.

d) To consider CILS Money – Members discussed various projects to consider namely, the cost of the gully emptying, CCTV at the village hall, a coin operated barrier at the village hall. Members will contact the Village Hall Committee and Playing Fields Committee to consider further.

e) Budget 2021-22 – Members approved the proposed budget for 2021-22 6 for 1 abstained, therefore carried.

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Resolved: To approve the Budget 2021-22

f) Precept 2021-22 – Members discussed the financial plan for the forthcoming year, Cllr. Patricia Ansell proposed no increased for 2021-22, seconded by Cllr. Richard Poynton 4 for 3 against, therefore carried.

Resolved: That the precept for 2021-22 is not increased.

e) To consider grant application for Beaudesert Outdoor Activity Centre – Members discussed the application & agreed to ward an amount of £850.00 proposed by Cllr. Kevin Salter, seconded by Cllr. Patricia Ansell & carried. Members agreed to forward a letter with the cheque to the group, stating that they could apply again in the future if required.

Resolved: Approve grant of £850.00.

13. Minute number 92/2021 - Website Review – Cllr. Frans Frison presented a mock up of the proposed website showing details of the content of the pages, with details of providers and associated costs. Members thanked Cllr. Frans Frison for all his efforts in this matter. The Chairman asked him to provide actual costs from 4 of the providers for the content required, for consideration & possible approval at the next meeting.

14. Minute number 93/2021 – Parking outside the School – On going problem which will be solved with the proposed double yellow lines.

15. Minute number 94/2021 – Neighbourhood Plan – Cllr. Kevin Salter commented that he had a list of 10 residents interested in being involved, he would form a committee and proposed the resident present, to be the Financial Officer, she accepted, he commented that the committee required a councillor to be on the committee to form the link between Council and the NHP committee. Cllr. Patricia Ansell proposed Cllr. Kevin Salter to be that Member, seconded by Cllr. Sue Janes and carried. Cllr. Kevin Salter commented that he hoped the committee would be formed by April 2021 and moving forward, grants & financial assistance would be sourced.

16. Minute number 94/2021 – Anti-social behaviour on the playing fields – Members discussed the problem, although recently it had been reduced, and the car park had been locked all through the Christmas period. Gentleshaw & Farewell Church had reported that they were experiencing drug & parking issues, which need reporting to the police.

17. Minute number 95/2021 – Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Text message from landowner re: letter sent about the overgrown hedgerow on Buds Road, details forwarded to Council 16th December 2020, details of a local contractor forwarded to landowner 17th December 2020

Email from Centrebus Group Ltd re: local services transferring from Arriva to D & G Bus Ltd to be known as the new Chase Rider Brand from 10th January 2021 emailed to Council 28th December 2020

Email from resident re: 2019-20 accounts emailed to Council 3rd January 2021

18. Minutes number 96/2021 – CCTV for CW&GVH –as discussed in item 12 (e)

19. Minute number 97/2021 - Items for Discussion & the Agenda for the next meeting.

Christmas Tree for 2021

20. Minute number 98/2021 Date of the next meeting: 11th February 2021

Resolved: The next meeting will be Thursday 11th February 2021 @ 7.30pm delivered by ZOOM

There being no other business the meeting closed at 9.42pm

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