Wolfhampcote Parish Council

Thursday 12th November 2026 - Flecknoe Village Hall – 8pm

To members of the council: you are hereby summoned to attend a meeting of Wolfhampcote Parish Council

Please inform your clerk on 07539 627632 if you will not be able to attend

AGENDA

1	**APOLOGIES FOR ABSENCE**	
2	**DECLARATION OF INTEREST**	
3	**MINUTES OF THE LAST MEETING** To agree the minutes of the meeting held on 10th September 2026	
4	**MATTERS ARISING**	
	Verge mowing complaint (COMPR2169)	SH
	Parish bins invoices – chase using invoice contact details	HK
	Data protection officer – clarify what is required	CM
	Overflow of water from ditch in Bush Hill Lane. SH confirming timescales re. i) contacting landowners ii) cleaning of drains	SH
	Walk Sawbridge bridge paths to confirm if opened	SH
	Replacement of two benches – discuss with owners of Sawbridge bench about replacing, and then landowner	CM
	Set up session to go through setting up gov. email accounts	SH/KP
	Review planning application at back of Murray's land R18/0119	CM
	Discuss lack of footpath signs in village with footpaths officer	HK
	Send out message to parishioners re. replacement of 10 telegraph poles on 14th September	KP
	Send out reminder to parishioners re. cutting back hedges, overhanging trees etc.	KP
	Review whether "No through road" sign at Nethercote Farm can be moved closer to junction	SH
	Collate list of maintenance jobs required to pavilion/sheds on recreation field	SH
	Confirm when last safety inspection was made of Leylandii trees on recreation field by the Old Pavilion	DA

<table>
<tr><td></td><td>Walk road to Wolfhampcote with Highways to show state of road

Raise lack of road markings with Highways

Confirm status of Rowan House tree

Discuss equipment left out at allotments with JL

Let Bob Butcher know that Fireworks Risk Assessment has been approved

Street lighting – escalate lack of progress with JL

Letters to be sent to all properties adjacent to recreation field for 2026 and diarise for 2027

IT Policy review – load onto website and diarise for one year

Website accessibility statement – review suggestion from KP</td><td>SH

SH

SH

CM

KP

KP

KP

KP

SH/CM</td></tr>
<tr><td>5</td><td>OPEN FORUM to members of the public</td><td></td></tr>
<tr><td>6</td><td>COUNCILLOR KEELING UPDATES</td><td></td></tr>
<tr><td>7</td><td>PLANNING MATTERS
<table>
<tr><th></th><th>Planning Details</th><th>Status</th></tr>
<tr><td>R25/1059 Hillcrest House, Flecknoe</td><td>Single self-build dwelling with ancillary carers accommodation</td><td>Consultation carried out</td></tr>
<tr><td>R25/0965 1 Old Station Cottages</td><td>Proposed construction of an agricultural building</td><td>Approved 18/9/26</td></tr>
<tr><td>R26/0452 Bates Farm</td><td>Certificate of Lawfulness (existing) - continued use of the premises as a residential dwelling
WPC responded with comment 17/7/26
RBC requested services info & provided 1/9/26</td><td>Application valid</td></tr>
<tr><td>R26/0517 Nethercote Barn</td><td>Erection of a first floor extension
WPC responded with comment 17/7/26</td><td>Approved 17/9/26</td></tr>
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<tr><td>8</td><td>VILLAGE HALL UPDATE</td><td></td></tr>
<tr><td>9</td><td>RECREATION AND CRICKET FIELD UPDATE
Rhinos proposal</td><td></td></tr>
<tr><td>10</td><td>HIGHWAYS UPDATE</td><td></td></tr>
<tr><td>11</td><td>FOOTPATHS UPDATE</td><td></td></tr>
<tr><td>12</td><td>ENVIRONMENT</td><td></td></tr>
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	Allotments Martyn's Law Neighbourhood watch First aid training	
13	**PARISH MAINTENANCE** Street lighting – solar update Sawbridge and Flecknoe telephone box repairs Bench replacement	
14	**CORRESPONDENCE**	
15	**FINANCE** Bank reconciliation Expenditure summary report Planned expenditure 2027/2028 proposed budget/precept Financial regulations	
16	**CLERK'S UPDATE** Data protection New guidance relating to planning applications	
17	**DEVOLUTION**	
18	**AOB**	
19	**ITEMS FOR NEXT AGENDA**	

Karen Payne

Clerk to Wolfhampcote Parish Council

Date: 5th November 2026