

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 16/07/2014

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Jenny Balcon (Chairman)  
Cllr Sarah Fox  
Cllr Michael Hopper  
Cllr Sue Cherry

In attendance: Mr Colin Hampton (Parish Clerk)  
8 members of the public

## 038 Apologies

Cllr Paul Morgan

## 039 Declarations of Interest

None declared.

## 040 Minutes of the Parish Council Meeting held 18<sup>th</sup> June 2014

**RESOLVED** that the Minutes of the meeting be confirmed and signed as a correct record.

## 041 County & District Councillors' Reports

None received.

## 042 Parish Council Representatives' Reports

Cllr Hopper reported on the formation of the Neighbourhood Planning Group (NPG) and tabled a draft constitution, a copy of which appears as Appendix A in the Minute Book, for consideration by the group at its first meeting to be held 23<sup>rd</sup> July in the Village Hall committee room. He said that more volunteers willing to be members of the group would be most welcome. Cllr Hopper also requested delegated authority to authorise minor expenditure in running the NPG e.g. cost of hall hire.

**RESOLVED** that Cllr Hopper be given delegated authority to spend up to £50 at a time, all expenditure to be invoiced to the Clerk for approval at full council in the normal way.

Cllr Hopper suggested that consideration be given at the next PC meeting to giving the Clerk delegated authority to authorise expenditure. To be an agenda item at the next meeting.

Mrs Cawley, Parish Tree Warden, reported that in conversation with the NDDC Tree Warden it was revealed that because the Parish Pit is outside of the conservation area there is no restriction on felling trees there. She also reported that a yew tree at Little England that had been trimmed to prevent it interfering with a thatched roof was done without approval from NDDC. It was also reported that a hedge at Little England needs some attention, the Chairman undertook to follow this up. The Clerk reported that a dead oak and overhanging holly branches on Coffin Path, reported at the last meeting, had been raised as a job order with DCC Environmental Services.

Mr Lord, Flood Warden gave a progress report on the latest situation regarding flood alleviation measures being discussed for the village. He reported that a way ahead meeting has been arranged for the 23<sup>rd</sup> July to be attended by the various agencies involved, Cllr Balcon, the Flood Warden and Parish Clerk.

The Clerk gave a report on the Winterbourne Division meeting held by DCC Cllr Cox in Milton Abbas 25<sup>th</sup> June 2014, a copy of which appears as Appendix B in the Minute Book.

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### 043 Correspondence

A report by the Clerk, a copy of which appears as Appendix C in the Minute Book, was noted. A letter from Mr A Maitland regarding the build up of silt and weed in the stream was discussed and the responsibility of riparian owners to keep the stream clear was confirmed. It was also emphasised that there should be no removal of riverbed gravel by anyone unless authorised by the Environment Agency.

### 044 Planning Applications

None received.

### 045 Accounts

The Clerk presented a set of accounts for the first quarter of 2014/15 which were **NOTED**. A copy of the accounts appears as Appendix D in the Minute Book

### 046 Dedicated Funds

The Clerk submitted a report proposing the reallocation of the council's reserves to dedicated funds, a copy of which appears as Appendix E of the Minute Book.

**RESOLVED** that the Clerk's proposals be approved.

### 047 Flood Alleviation

Members were asked to consider whether they wished to purchase a sand hopper to assist in the filling of sandbags, which would be held in reserve for use in the event of flooding. After some discussion it was decided to postpone making a decision until the way ahead on other flood alleviation measures being considered by Highways and the Environment Agency became clear.

The Chairman put out a plea for anyone with a redundant dustbin to consider donating it to the Parish Council for storing sand. Please contact Cllr Balcon if you can help.

### 048 Camping on the Sports Ground

**RESOLVED** to approve the request from Mr John Sanderson to allow camping for 2 caravans and tents at the Sports Ground over 2 weekends, one retrospectively in July and the other in August. A reminder was issued that in future approval should be sought well in advance of the event.

### 049 Cheque Schedule

The Cheque Schedule for July was circulated, a copy of which appears as Appendix F of the Minute Book.

**RESOLVED** that the Cheque Schedule for July totalling £1202.28 be approved and the cheques signed.

The meeting closed at 21:10 hrs.

Signed :

Chairman of the Council

Dated :

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### *PUBLIC PARTICIPATION NOTES*

### *Action*

*A request was raised that matters being discussed should be enlarged upon where necessary for the benefit of members of the public attending meetings who have not been privy to reports circulated in advance to councillors.*

*Noted.*

*A complaint was again received concerning speeding along Milton Rd and the inadequacy of the current speed limit signs. The Clerk reported that he was assured twice last year by Highways that 30mph roundels would be painted in the road at the north entrance to Milton Rd. He attributes the lack of progress in this matter to the flooding and necessary future repairs of the road.*

*Clerk to contact Highways again.*

*The possibility of setting up a community speed watch (CSW) team in the village was again mooted. Cllr Fox reported that an offer had been made by the CSW team at Winterbourne Whitechurch to help by demonstrating the team in action.*

*Clerk to write to Winterbourne Whitechurch CSW team to ask if they can offer assistance.*

*Concern was expressed that the identifying markers of trees for felling at the Parish Pit have become dislodged, which will hinder the work planned for Autumn.*

*Clerk to re-identify trees.*