



Minutes of the Meeting of Broseley Town Council
held at 7.00 pm on Tuesday 14th August 2018
at the Birchmeadow Centre, Broseley

Standard abbreviations used throughout: Shropshire Council – SC
Birchmeadow Centre – BMC

Birchmeadow Centre Management Committee - BCMC

135. PRESENT

Councillors Burton, Childs, L Garbett, Mark Garbett, Michael Garbett, Goodall, Harris, Maltby, Taylor, West.

136. IN ATTENDANCE

Mrs A Williams – RFO/Assistant Clerk
6 members of the public.

137. PUBLIC PARTICIPATION

None.

138. APOLOGIES FOR ABSENCE

Councillors accepted the following apologies for absence: Councillor Singh-Mohr. Council noted there was no Town Clerk employed at present.

139. DECLARATIONS OF INTEREST

Councillor	Agenda item	Subject	Type of interest	Reason	Minute no.
Childs	17 & 18	Birchmeadow Park	Pecuniary	Employee	153 & 154
L Garbett	21	Park View	Pecuniary	Land Subject to Planning	157
Michael Garbett	21	Park View	Pecuniary	Own land adjacent to Park View	157
Maltby	24	Victoria Hall	Bias	Member of Trustees	160
Harris	10	First Responders	Bias	Chair Person	146
Harris	All	All	Interest	Shropshire Councillor (as noted by David Turner in other meetings)	All

140. MAYOR'S ANNOUNCEMENTS

Councillors noted the Mayor's announcements. The Mayor informed the meeting he had attended Wenlock Olympian games, which had been running for many years and noted when it started Broseley used to be part of Much Wenlock. He had also visited the Friendly Bus event at Willey Hall to celebrate the Queens Award achievement, the Shrewsbury Flower Show and Peter Nutting's Fund raising event. He noted the Motorbike Festival had received a lot of praise and was a big success for the town and that it would probably be bigger next year. Also the Silent Soldiers were now in place in the Memorial Green.

141. MINUTES OF THE MEETING HELD ON 10th July 2018

RESOLVED to approve the minutes of the meeting held on 10th July 2018 as a true record of the proceedings.

142. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10th July 2018

None.

143. ACCOUNTS FOR PAYMENT

RESOLVED to approve for payment the schedule of accounts.

144. BANK RECONCILIATION

RESOLVED to approve the bank reconciliation as at 31st July 2018.

145. MUGA BANK RECONCILIATION

RESOLVED to approve the bank reconciliation as at 30th June 2018.

146. GRANT APPLICATION

RESOLVED to defer request to Task & Finish Group. Discussion took place around the request from Broseley Community Responders as the amount requested exceeded the allocated Grant Budget the request was deferred to the Task & Finish Group.

147. SUMMER PLAYScheme

Councillors noted the Summer Playscheme had started and really good feedback had been received from parents, Councillors expressed thanks to the Office Staff for sorting out the Play Scheme. The RFO noted that there were funds in the budget remaining for the Playscheme that would not be spent and asked the Council to consider using these funds to pay for additional play equipment on the Guest Road site. Councillors deferred decision to item 12 on the Agenda.

148. GUEST ROAD

RESOLVED to look in to installing additional equipment for disabled children on the Guest Road play area and to add this action to the next Estates Meeting Agenda. Councillors noted there was already equipment of disabled children on the Birchmeadow Park. The RFO noted goal posts had also been ordered for Guest Road. Councillors **RESOLVED** to use remaining PlayScheme budget for additional equipment on the Guest Road Park.

149. GENERAL DATA PROTECTION REGULATION

Councillors noted no further policy updates will be completed until the new Town Clerk is in place.

150. STAFFING COMMITTEE

Councillors noted the next meeting was on 4th September 2018.

51. PLANNING COMMITTEE

- a. Councillors noted the minutes of the meeting held on 26th July 2018 as a true record of the proceedings.
- b. Councillors noted the report from the Planning Committee. Councillor West reported there had been a lot of discussion around a planned road closure on Sycamore Road but unfortunately there was nothing BTC could do to assist residents. Councillor Harris noted that Shropshire Council had been looking in to the road closure request and resident complaints.

152. NEIGHBOURHOOD PLAN

- a. Councillors noted the draft notes from the Advisory Group Meeting on 23rd July 2018. Councillor West noted he had now sent out the full results from the survey to everyone and that 5 subject groups had been set up (Housing; Highways; Community Resources; Environment, heritage and green spaces; and Economy and employment). He also noted that the Neighbourhood Plan designation had not been approved yet but he had discussed this with SC.
- b. Councillors noted the Update on Funding for CIL Priority Plan Projects – July 2018 report from Councillor West as part of Agenda Item 17.

153. COMMUNITY INFRASTRUCTURE LEVY

RESOLVED to submit an Expression of Interest for fully funding the Birchmeadow Park drainage project from CIL Local and to include the addition of a disabled pathway through the park in the application. **RESOLVED** to include the CIL funding / Place Plan with the Task & Finish Group previously set up to allocate reserve spend and for the new group to be called Place Plan and Reserves Group. Members of the Place Plan and Reserves Group elected are RFO, Mayor and Councillors Mark Garbett, Michael Garbet, Harris and West.

154. BIRCHMEADOW PARK DRAINAGE

RESOLVE to defer request to allocate funds to complete part of the drainage on the Birchmeadow Park to the Place Plan and Reserves Group.

155. HIGHWAYS

- a. Councillors noted proposed temporary interim suspension of new community led road safety concerns letter from Shropshire Council.
- b. Councillors noted a report from Councillor Harris about the Environmental Maintenance Grant (EMG). Item to be added to September agenda for decision to add EMG Grant to budget and to apply for EMG.
- c. Councillors noted a report on Highways matters. Councillor Harris informed the meeting he had discussed road issues with SC and they were 22 issues that SC would be putting a plan together to address. Discussion also took place around Jackfield lights and equipment had been added to monitor the lights. Also the HGV signs were now out.

156. ESTATE COMMITTEE

- a. Councillors noted the draft minutes of the Estates Committee meeting held on 17th July 2018.
- b. Councillors noted a report from the Estates Committee.

157. PARK VIEW PLAY AREA

RESOLVED to put in an Expression of Interest to SC to take on the Park View play area.

**158. SHROPSHIRE COUNCIL CONSULTATION
ON STATEMENT OF LICENSING POLICY 2019-2024**

Councillors noted that Shropshire Council is consulting on its Statement of Licensing Policy 2019-2024 until 2nd September and concluded they did not wish to respond.

159. MULTI-USE GAMES AREA (MUGA)

- a. Councillors noted new Chairman, Gary Price had been appointed to the MUGA Group.
- b. Councillors noted a report from Councillor Mark Garbett.

160. VICTORIA HALL

RESOLVED to keep elected Councillors on the Victoria Hall Committee and review in April 2019.

161. CITIZEN OF THE YEAR AWARD

RESOLVED to re-advertise the Citizen of the Year Award until the end of September

162. BROSELEY HERITAGE CENTRE COMMITTEE

RESOLVED to elect a Councillor to the Broseley Heritage Centre Committee. Councillor Burton elected as representative with Councillor Singh-Mohr as reserve.

163. MEMORIAL GREEN USAGE

Councillors noted the sign to be put up on the Memorial Green Notice Board to inform members of the public that signs should not be attached in the memorial. The RFO requested to Councillors that if permission for use of any Council property had been given by the Council Officers to members of the public for any purpose if in the event any issues or wrong doing had

arisen then to please let the Council Officers deal with the requestor to ensure professional conduct was followed at all times.

164. REQUEST FROM HARWORTH (IRONBRIDGE DEVELOPMENT)

RESOLVED to agree request for meeting with Town Councillors from Harworth. RFO to confirm dates with Harworth.

165. PUBLIC CONSULTATION: BROSELEY CUSTOMER SERVICE POINT

Councillors noted Shropshire Council's proposal to remove Customer Service Point from Library. RFO informed the meeting this was in the Service Level Agreement for the Library and that Office Employees help members of the public with enquires for which the council received a monthly payment from Shropshire Council. RFO to send complaint to SC. Councillors urged to communicate to residents and there were complaint forms for completion available in the Library.

166. CORRESPONDENCE

Councillors noted an invite from SC to participate in a workshop regarding the Local Transport Plan for Shropshire (LTP4). Councillor Harris noted that he was already attending, the Mayor agreed that he would also attend.

167. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following items of business, on the grounds they involve the likely disclosure of exempt information as defined in the Acts:

32. VACANCY FOR TOWN CLERK

33. OFFICE COMPUTER / SOFTWARE REVIEW

168. VACANCY FOR TOWN CLERK

Councillors noted the re-advertisement of the position for Town Clerk after the previous candidate declined the offer of employment.

169. OFFICE COMPUTER / SOFTWARE REVIEW

RESOLVED to review office equipment and purchase new where required.