

# Luddesdown Parish Council

Email: [clerk@luddesdown-pc.gov.uk](mailto:clerk@luddesdown-pc.gov.uk) Website: [www.luddesdown-pc.gov.uk](http://www.luddesdown-pc.gov.uk)



To all members of Luddesdown Parish Council

You are hereby summoned to attend the **Annual Council Meeting of Luddesdown Parish Council** on **Monday 18<sup>th</sup> May 2026** at **7:30pm** to be held at **Luddesdown Village Hall, DA13 0XE**. Papers have been circulated for items marked with (\*)

Yours faithfully

**Charles Amis**  
**Clerk and Responsible Financial Officer**  
**Date of Issue:** Wednesday 13<sup>th</sup> May 2025

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## AGENDA

1. **To elect the Chairman of Luddesdown Parish Council for the 2026/2027 Council Year and to receive the Declaration of Acceptance of Office from the Chairman**
2. **To elect the Vice-Chairman of Luddesdown Parish Council for the 2026/2027 Council Year and to receive the Declaration of Acceptance of Office from the Vice-Chairman**
3. **Apologies for Absence:** To receive and accept apologies
4. **To approve minutes of the previous Full Council meeting:** 17.03.2025 (\*)
5. **Public Session & External Reports**
  - 5.1 **Public Session**
  - 5.2 **Borough Councillors and County Councillor**
  - 5.3 **Crime Report**
  - 5.4 **Silverhand Update**
6. **Highways Improvement Plan**
  - 6.1 **To discuss any highways issues**
7. **Annual Review of Council Operations**
  - 7.1 **Schedule of Meetings:** To note the schedule of meetings of meetings up to and including the next Annual Meeting of Council (\*)
  - 7.2 **Subscriptions:** To review and approve the Council's and employees' subscriptions to other bodies
  - 7.3 **Banking Arrangements:** To review the bank account signatories for 2026/2027. Sign banking signatory forms
8. **Financial Matters**
  - 8.1 **Schedule of Payments:** To approve the schedule of payments up to 18.05.26, in accordance with Financial Regulation 5.2 (\*)
  - 8.2 **Receipts & Payments Report:** To note the receipts and payments report up to 18.05.26
  - 8.3 **Bank Statement:** To receive the bank statement as of 18.05.2026 (\*)
9. **Planning Applications:** To consider any applications received. Late applications may be considered.

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- 9.1 Response to Gravesham Local Plan
  - 9.2 Land East of Yew Trees
  - 9.2 Red House, Wrangling Lane
  - 9.3 Cobham House Vineyard, Gold Street
10. 10.1 Setting up Clerk's Pension