



Baughurst Parish Council

Community Infrastructure Levy Policy

INTRODUCTION BY BAUGHURST PARISH COUNCIL

This is the Community Infrastructure Levy (CIL) Policy for Baughurst Parish Council (BPC) that describes CIL and identifies how organisations and groups can apply to BPC for funding to support their infrastructure project using the Grants Policy and application form, which may be provided from CIL funds.

The policy also identifies that Baughurst Parish Council intends to seek the views of the community for a range of potential projects that could be funded through CIL and to enhance this list with direct engagement with the community and community groups. This engagement will guide the council on the projects to funded through CIL.

This CIL Policy was adopted by the council at its meeting held on **XXX**.

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1. Purpose

This policy has been produced to describe CIL funding and how Baughurst parish Council will manage the granting of CIL funds in support of community-led or council-led infrastructure projects.

2. What is CIL?

The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area. It is an important tool for local authorities to use to help them deliver the infrastructure needed to mitigate the effects of development in their area.

Basingstoke and Deane Borough Council (BDBC) are a charging authority for CIL and have a range of charges which are levied on types of development in certain locations. Having made the charge, BDBC will then pass on some of the CIL monies directly to the Town or Parish Council in which the development is taking place. This can be 15% or 25% of the total levy based on whether or not the Town or Parish Council has a Neighbourhood Plan in place. The majority of the remainder of the CIL (70%-80%) is held by BDBC to pay for projects that will mitigate the effects of the developments. By March 2023, BDBC were holding £3.95M in CIL funds.

Due to proximity to AWE, a significant piece of Baughurst Parish lies within a planning zone for restricted development (Detailed Emergency Planning Zone (DEPZ)). Under the current Local Plan this means that no new residential development would normally be permitted and in the upcoming Local Plan the policy will be to presume against all new residential and commercial development that will lead to an increase in population density in the zone. Hence the likelihood of CIL payments in Baughurst is low, but we have received over £25.5K in CIL funding since CIL was introduced.

3. How can CIL be used in Baughurst Parish?

The regulations that govern how CIL is spent require that Baughurst Parish Council utilises the local CIL allocated towards either the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demands that development places on the Parish of Baughurst.



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These definitions allow Baughurst Parish Council and the local community to consider quite broadly what is needed to help to mitigate the impacts of development in the Parish. The definition of infrastructure is broad and includes roads and other transport infrastructure, schools and other educational facilities, medical facilities, sporting and recreational facilities and open spaces.

Baughurst Parish Council will work closely with the local community and infrastructure providers to identify potential improvement schemes, encouraging and, if applicable, sponsoring applications put forward.

Baughurst Parish Council has a five-year period in which to spend CIL monies from the date received, thus funds may be accumulated to provide for major projects.

All decisions involving the approval of CIL applications and disbursement of CIL payments must be made at a meeting the Full Parish Council.

4. Considering a grant application for CIL funding

Applications may be made by not-for-profit organisation that may include statutory infrastructure providers, state schools, community groups and registered charities. Applications by membership organisations must be able to demonstrate a wider community benefit. Given that CIL is public funding, any new or improved facilities should be accessible to a range of people within the community. Applications must be received from the delivery organisation, rather than an individual.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

Baughurst Parish Council may also allocate CIL funding to projects identified by the parish council.

What is not eligible for CIL project funding?

- Projects that have been completed prior to an application being submitted.
- Ongoing revenue costs for a project
- Annual maintenance or repair
- Projects promoting a political party
- Projects that conflict with existing Parish Council policies



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- VAT that the submitting organisation can recover.

Please note it may be determined that some projects are better funded through other funding sources.

What does a project need to demonstrate?

In addition to meeting the Government criteria for spend, the project should be able to show evidence of the following:

- Addressing impacts created by new development
- Wider community benefit: beyond just the benefits to the organisation submitting the application
- Deliverability: a clear delivery plan in place
- Evidence of additional resources (people or money) available from partners to complement funding.

How much can be applied for?

There is no limit to the funding that is requested, however it does need to be proportionate to the total CIL funding achieved by the parish. Applications can be made for full or part funding of a project. It is in the interests of Baughurst Parish Council to make CIL monies collected go further by availing of opportunities such as match funding.

CIL funding should be the funding of last resort, with other funding sources having been considered first.

If other forms of funding have been sought but unsuccessful, details must be provided with the application. Evidence will be requested that other sources of funding have been sought.

5. Application Process

The application process is described in the Grants Policy.

6. Community Engagement to Identify CIL Projects

Baughurst Parish Council will engage with the wider community to identify possible investment projects and to get feedback on CIL expenditure proposals. Methods of community engagement will include:



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- Online consultations promoted on the Parish Council website and on social media pages.
- The Council will publicise surveys on their notice boards to reach out to those residents not online and may also do ad-hoc leaflet drops in residential areas.
- Regular updates at monthly Parish Council meetings. Agendas published on notice boards and online. All meetings open to the public with an opportunity for anyone to address the Council in Open Forum.
- An annual report on CIL posted to the Parish website.

Through this process the Parish Council will be actively looking for projects that will have a lasting and beneficial impact on the community. BPC will be reaching out via surveys to get resident's views but would welcome those with ideas to get in touch directly as well. Ideas can be presented at the council's monthly meetings or by email to the Clerk.

All suggestions will be added to a list of potential CIL projects. The council will then work through the list, firstly assessing which projects offer the best return of benefit versus cost, and then for the most promising projects the council will establish what other sources of funding (particularly grants) can be used before CIL funding.

Baughurst Parish Council wants the CIL to help fund as many good projects as possible. Once the council have a solid list of costed potential projects, it will consult again with residents about which of the projects they would like the council to prioritise.

Of course, the final decision-making and responsibility for delivering the projects sits with elected parish councillors, but the council wants to be as transparent and consultative as possible through the project selection process.



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APPENDIX 1 AMENDMENT HISTORY

This is version 1.1 of the Community Infrastructure Levy Policy that was amended by the General Purposes Committee in March 2024. Version 1 was created following review in March 2024.

Section	Update
Introduction	Grants Policy to be used for all grant applications with a single grant application form.
Section 5	Applying for a grant amended to be through the Grants Policy.
Section 6	Community engagement written in the third person and more general rather than specific time periods.

Created: March 2024

Review date: March 2028