



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL on 9 November 2021 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), D Raine, WH Smith, J Stockdale and J White;
County Councillor D Jeffels, PCSO 5208 R Lockey, 4 members of the public and the clerk.

71 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillor H Mallory be received.
- (b) the previously circulated reasons given for absence by Councillor Mallory be approved.

72 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.

73 CORRESPONDENCE: POLICE REPORTS

The Council considered the following:

- (a) Monthly Police Report.
- (b) Monthly Police Fraud Newsletter.
- (c) a verbal report by PCSO Lockey.

RESOLVED that:

- (i) the reports be received, with thanks.
- (ii) it be noted local Officers had been deployed under national mutual aid arrangements for policing the COP26 United Nations climate change conference at Glasgow.
- (iii) it be noted the October crime figures would be included in the next Police report.

74 PUBLIC PARTICIPATION

None.

75 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 12 October 2021 be approved as a correct record and signed by the Chairman.

76 CODE OF CONDUCT

Further to minute 16(a)(i)(2) of 4 May 2021, the Council considered:

- (a) Members attending for training organised by the Yorkshire Local Councils Associations.
- (b) receiving an updated Code of Conduct for consideration of approval at the next meeting.

RESOLVED that:

- (i) Councillors Wallis and Elbourne book on and attend the training to be held from 12.30pm to 2.45pm on 16 November 2021 by Zoom.
- (ii) Councillor Stockdale book on and attend the training to be held from 6.30pm to 8.45pm on 25 November 2021 by Zoom.
- (iii) It be noted, with apologies, Councillor Milner had prior commitments at the times of the training.
- (iv) the remaining Councillors further consider booking on and attending one of the training sessions.

- (v) the Council receive an updated Code of Conduct for consideration of approval at the next meeting.

77 JUBILEE ALLOTMENTS

(a) Matters resolved under delegation

The Council considered a report by the clerk, concerning decisions taken under the specific delegations of the Council since the last meeting.

RESOLVED that:

- (i) the report be received.
- (ii) it be noted the following decision concerning the Allotments Maintenance Budget was taken under delegation under minute 17(g) of 4 May 2021, in consultation with the Members of the Allotments Working Group and then the Chairman and Vice-Chairman:
 - (1) Neil Barnes Landscape Services be engaged to repair/replace, as necessary, the fence posts and chicken wire around/between the manure and chippings areas.
- (iii) it be noted the following decisions concerning requests from tenants were taken under delegation under minute 27(b)(i) of 10 August 2021, in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman:
 - (1) a shed 6' x 4' on a half plot be approved, subject to a requirement to position the shed not to overshadow any neighbouring plot.
 - (2) a shed / summerhouse 7' x 5' on a half plot be approved, subject to a requirement to position the shed not to overshadow any neighbouring plot.
 - (3) splitting of a plot and retaining of half the plot be approved, subject to splitting into equal half-plots parallel to the track by suitable posts at the expense of the existing tenant, with any fencing to be the responsibility of the tenants, and relevant fees to be refunded to the existing tenant following remittance for the reletting of the other half plot.
 - (4) a 3x3m timber frame greenhouse on a plot be approved, subject to a requirement to position the greenhouse not to overshadow any neighbouring plot.
- (iv) it be noted the following decision concerning bark chippings was taken under delegation under minute 52(b)(ii) of 14 September 2021:
 - (1) the delivery of some bark chippings by STS Tree Surgeons.

(b) Field boundary fence

RESOLVED that, further to minute 59(b) of the last meeting, it be noted James Stockdale Limited had made arrangements to replace the posts and maintain the fence, with thanks.

(c) Strimming and spraying of weeds in the entrance and car park

Further to minute 107(iv) of 10 September 2019, the Council considered the purchase of a strimmer for use by Councillors and volunteers when strimming the weeds in the entrance and car park.

RESOLVED that:

- (i) the advice of the clerk, concerning the Council's responsibilities for the maintenance of, and the training of and safe use by Councillors and volunteers of Council owned equipment be noted.
- (ii) the purchase of a strimmer for use by Councillors and volunteers when strimming weeds in the entrance and car park be approved.
- (iii) the Friends of Seamer Village's offer to store the strimmer be accepted with thanks.

(d) Tenants' Participation

The Council considered the suggestion of a number of Tenants to turn off the mains water supply during the winter months, to conserve water and reduce the likelihood of a burst pipe.

RESOLVED that:

- (i) the mains water supply be turned off to conserve water and reduce the likelihood of a burst pipe:
 - (1) as soon as possible until 28 February 2022.
 - (2) from 31 October until 28 February in future years, commencing 31 October 2022.

- (ii) Councillor Smith's offer to turn the water supply off and on be accepted with thanks.
- (iii) tenants be informed the mains water supply is being turned off and of arrangements to turn it on and off in future years.

78 CHRISTMAS

(a) Christmas Carol Services

(i) Christmas Carol Service at Seamer and Irton War Memorial Hall

RESOLVED that, further to minute 61(a)(i) of the last meeting:

- (1) it be noted the Christmas Carol Service would be held at 7.00pm on Wednesday 15 December 2021.
- (2) the Chairman and Vice-Chairman's offer to organise refreshments be accepted with thanks.
- (3) further Councillor volunteers to assist with refreshments to contact the Chairman or Vice-Chairman.

(ii) Crossgates Community Centre Community Carol Singing

RESOLVED that, further to minute 61(a)(ii) of the last meeting,

- (1) it be noted the Community Carol Singing would be held at 7.00pm on Sunday 12 December 2021, followed by a buffet supper.
- (2) a contribution towards the buffet supper in the sum of £50.00 be approved.

(b) Provision, installation and removal of Christmas Trees and Lights

(i) Seamer and Irton War Memorial Hall car park

RESOLVED that, further to minute 61(b)(iii) of the last meeting, it be noted the tree lights on the car park would be connected to a resident's electricity supply at cost to the Council, with thanks.

(ii) The Green

Further to minute 61(b)(iv) of the last meeting, the Council considered arrangements for the installation and removal of the battery powered lights on the usual tree.

RESOLVED that Neil Barnes Landscape Services be further requested to install and remove the battery powered lights on the usual tree at The Green.

79 TREE PLANTING

Further to minute 62 of the last meeting, the Council considered a verbal report by Councillor White.

RESOLVED that:

- (i) a Sirius Minerals Foundation Climate Change Grant be applied for.
- (ii) subject to considering and approving Terms of Reference, a Centurion Way Community Woodland advisory Working Group of the Council be established.
- (iii) an introductory meeting of the proposed Working Group be held.
- (iv) Terms of Reference be considered at the next meeting.

80 CORRESPONDENCE: REPORT OF COUNTY COUNCILLOR JEFFELS

The Council considered Parish notes October 22 of 22 October 2021, to which Councillor Jeffels was invited to comment and add.

RESOLVED that the report be received, with thanks.

81 HIGHWAYS

(a) Overgrowing of the footpath on the east side of the B1261 from Musham Bank to the Byways roundabout, impacting on disabled users, most greatly, and parents with children in buggies

RESOLVED that, further to minute 63(a) of the last meeting:

- (i) the making of further enquiries concerning use and access issues be not feasible and, therefore, discontinued.
- (ii) the response of the Probation Service Community Payback Operations Manager be noted, with thanks.
- (iii) the further response of the Community Payback service be awaited.

(b) Broken down fencing alongside the bridge nearest to the A64 from Main Street, Seamer

RESOLVED that, further to minute 63(b) of the last meeting, it be noted the County Council was considering a bid for funding a reconstruction (and resurfacing) scheme.

(c) Scarborough Road, Pasture Lane, Stoney Haggs Road Traffic Lights

The Council considered a verbal report by Councillor Stockdale concerning the sequencing of the traffic lights at peak times.

RESOLVED that Councillor Jeffels' offer to take up the sequencing of the lights with the County Council Highways service, to allow more vehicles out of Pasture Lane and reduce congestion at peak times, be accepted with thanks.

(d) Heavy Goods Vehicles inappropriately using Pasture Lane and Chew Lane

The Council considered a verbal report by Councillor Stockdale concerning heavy goods vehicles inappropriately using Pasture Lane and Chew Lane as a short cut, getting stuck and/or causing damage to hedges and verges.

RESOLVED that:

- (i) it be noted the installation of signage on Pasture Lane at the junction with Long Lane, advising the extended Pasture Lane and Chew Lane were unsuitable for HGVs, was requested of the County Council Highways service in June 2021 following incidents reported by a resident.
- (ii) Councillor Jeffels' offer to take up installation of signage on Pasture Lane at the junction with Long Lane, advising the extended Pasture Lane and Chew Lane were unsuitable for HGVs, with the County Council Highways service be accepted with thanks.

82 THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS

The Council considered arrangements to celebrate Her Majesty's Platinum Jubilee during the extended bank holiday weekend Thursday 2 to Sunday 5 June 2022.

RESOLVED that:

- (i) local organisations and businesses be asked to make suggestions and advise how they would propose to support such celebrations.
- (ii) Members consider any ideas they may have and inform the Chairman, Vice-Chairman and clerk of them before the next meeting.

83 SEAMER AND CROSSGATES HEALTH & HISTORY TRAILS

Further to minute 24(a) of 10 August 2021, the Council considered a verbal report by the Chairman of the Seamer and Crossgates Health & History Trails Working Group.

RESOLVED that:

- (i) it be noted, with thanks, detailed work was at an advanced stage concerning the content of information boards concerning:
 - (1) war graves and memorials at and around St Martin's Church.
 - (2) a historical walk around Seamer.
 - (3) 2 walks between Seamer and Crossgates, forming a circular walk of 6 miles, and linking the historical sites in Seamer with a site of archeological interest in Crossgates and the Burton Riggs Nature Reserve.
- (ii) a meeting of the full Working Group with all partner agencies be convened, to bring all of the areas of work undertaken within the project back together, to update, ensure co-ordination of potential areas of joint work and agree next steps.

84 PLANNING MATTERS

(a) Planning Applications

(i) Application previously considered and decided by the Planning Authority

- (1) 21/01582/HS Retrospective application for erection of single storey extension to rear, 12 Abbots Garth, Seamer

Further to minute 65(a)(i)(2)(b)(i) of the last meeting, the Council considered the verbal representations of a member of the public, at the discretion of the Chairman.

RESOLVED that:

- (i) concern be expressed to the Planning Authority that the Council's objection and concern, on reconsideration of this application, were not considered by the Planning Authority in reaching its subsequent decision.
- (ii) an explanation of this be requested from the Planning Authority.

(ii) Applications considered and resolved under delegation

RESOLVED that:

- (1) the report of the clerk be received.
- (2) the following planning applications responded to and responses made to the Planning Authority since the last meeting under delegation, under Standing Order 15(b)(xv) as resolved by the Council meeting on 13 October 2020 [minute 26(a)(i)(2)], be noted:
 - (a) 21/01964/FL Formation of a new entrance, installation of a portable office for vehicle rental and sales (sui generis), vehicle wash bay with associated surfacing works and drainage. The sites use will be Sui Generis (Vehicle rental and sales), Land To The East Of Dunslow Road, Dunslow Road, Eastfield.

RESOLVED that no objection and no comment be raised.

- (b) 21/01965/AA Installation of 3 no. illuminated fascia signs to proposed cabin and 1no. 6.2m illuminated T sign, Land To The East Of Dunslow Road, Dunslow Road, Eastfield.

RESOLVED that no objection and no comment be raised.

- (c) 21/02126/HS Single storey rear extension, 8 Plover Gardens, Crossgates.

RESOLVED that no objection and no comment be raised.

(iii) Current application considered by the Council

- (1) 21/02253/HS Proposed first floor side extension, 3 Centurion Way, Crossgates

RESOLVED that no objection and no comment be raised.

(b) Housing Strategy Consultation

Further to minute 65(b) of the last meeting, the Council considered a request for clarification from the Borough Council's Housing Strategy and Development Officer.

RESOLVED that it be confirmed the Council's concern related to actual (previous and) new housing development.

85 OUTSIDE BODIES

(a) Northern Villages Community and Police (CaP) Group

The Council considered a verbal report by the Vice-Chairman.

RESOLVED that the North Yorkshire Police 101 Occurrence E-mail Reporting Form be received and noted.

86 FINANCIAL MATTERS

(a) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) GW Proudfoot Limited's invoice for the annual licence for CCTV coverage of The Green, received following the monthly schedule being prepared, in the sum of £60.00 be approved for payment and inclusion on the schedule for the next meeting.
- (iii) further to minute 69(h)(ii) of the last meeting, reimbursement of the Chairman for the signs prohibiting dogs and notifying a disclaimer for The Green and the Recreation Ground parks, in the sum of £63.78 be approved for payment and inclusion on the schedule for the next meeting.

- (iv) further to agenda item 6(c) and minute 77(c)(ii) of this meeting, reimbursement of the Chairman for the purchase of a strimmer for use by Councillors and volunteers when strimming weeds in the entrance and car park of the Jubilee Allotments, in the sum of £360.00 be approved for payment and inclusion on the schedule for the next meeting.
- (v) the Council's Agent be requested to inspect the double glazing installed at the Old School House.

87 PLAYGROUNDS AND EQUIPMENT

(a) Swing – Toddler – 1 Bay 2 Seat at The Green

RESOLVED that, further to minute 69(a)(i) of the last meeting, the completion of the installation of replacement full cradle seats and moving parts be noted.

(b) Signage

RESOLVED that, further to minutes 69(h)(iii) of the last meeting and 86(a)(iii) of this meeting:

- (i) Councillor Stockdale's confirmation that he was reinforcing some signs before putting the remaining signs up at The Green be noted, with thanks.
- (ii) the Secretary of Seamer Sports Association be requested to put up the signs at the Recreation Ground.

88 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (minute 90, below).
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) (minutes 89 - 92, below).
- (c) relating to any action to be taken in connection with the prevention, investigation or prosecution of crime (minutes 89(d) & (e), below).
- (d) in respect of which a claim to legal professional privilege could be maintained in legal proceedings (minute 90, below).

89 PLAYGROUNDS AND EQUIPMENT

(c) Outdoor gym equipment

Further to minute 69(f) of the last meeting, the Council considered a verbal report by the clerk and further considered quotations received.

RESOLVED that:

- (i) it be confirmed, in response to correspondence from the Borough Council's Estates Surveyor, the Parish Council required a licence merely to put outdoor gym equipment on the Borough Council's land, with all maintenance and health & safety checks etc remaining the responsibility of the Parish Council.
- (ii) the following be consulted on the types of equipment preferred to be purchased:
 - (1) the relevant users of Crossgates Community Centre.
 - (2) the relevant users of Seamer & Irton War Memorial Hall.
 - (3) the relevant members of Derwent Valley Scout Group.
- (iii) the quotations be deferred for further consideration at a future meeting.

(d) CCTV at The Green

Further to minute 69(g) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted North Yorkshire Police no longer had specific Crime Prevention Officers.
- (ii) an offer by GW Proudfoot Limited to allow the existing CCTV camera to be upgraded and relocated on its existing system, at cost to the Council, be accepted with thanks.

(e) Enforcement of no dogs allowed

Further to minute 69(i) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) the Borough Council's Deputy Head - Operations, Transport and Countryside Service / Enforcement Lead's offer to meet with Members be declined, with thanks.
- (ii) the expiry of the Borough Council's current restrictions in January 2023 be noted for further consideration by the Parish Council nearer the time.
- (iii) requests be made of the Borough Council for waste bins and supporting signage in Pasture Lane and Chew Lane to deter dog waste.
- (iv) the advice of the Yorkshire Local Councils Associations (YLCA) concerning Byelaws be awaited.

90 LAND HOLDING

Further to minute 70 of the last meeting, the Council considered a report by the clerk concerning the boundary issues.

RESOLVED that:

- (i) the report be received.
- (ii) a solicitor be instructed:
 - (1) to receive and maintain securely the Council's documents from the Solicitors Regulation Authority within a strong room / archive.
 - (2) to provide initial legal advice concerning the boundary issue.

91 SEAMER & IRTON WAR MEMORIAL HALL KITCHEN

Further to minutes 33(b)(iii) of 10 August 2021 and 66(b) of the last meeting, the Council considered:

(a) An interim Community Fund application and quotations received for the supply of the replacement kitchen

RESOLVED that:

- (i) Howden's Joinery Limited's quotation for the supply of the kitchen be approved in full.
- (ii) an interim Community Fund grant in equal sum to the approved quotation be approved.

(b) Delegating approval of quotations to be received for the installation of the replacement kitchen and the final Community Fund application to the clerk, within budget, in consultation with the Chairman and Vice-Chairman

RESOLVED that:

- (i) the Memorial Hall Management Committee be requested to seek 3 quotations for installation of the specified kitchen.
- (ii) further to minute 67(b)(iii) of the last meeting, the earmarking of a further £1,000 of reserves be approved to cover a potential net forecast commitment above budget for the installation.
- (iii) the clerk then be delegated to approve quotations to be received for the installation of the specified kitchen and the final Community Fund application, within the duly revised budget, in consultation with the Chairman and Vice-Chairman.

92 BENCH ON STONEY HAGGS ROAD

RESOLVED that this matter be deferred to the next meeting, for consideration of a quotation to be requested.

The meeting closed at 9:45 pm

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 14 December 2021 commencing at 7.00pm