

**Minutes from the Meeting
held on Thursday 2nd November at 19:00
at The War Memorial Hall, Abbots Ann.**

COUNCIL MEMBERS

| | In Attendance | Apologies | Absent |
|---------------------------|----------------------|------------------|---------------|
| Councillor Jordan | √ | | |
| Councillor Howard | √ | | |
| Councillor Heather | √ | | |
| Councillor Wallis | √ | | |
| Vacancy | - | - | - |
| Vacancy | - | - | - |
| Vacancy | - | - | - |

Also, IN ATTENDANCE:

Amanda Owen - Clerk, Test Valley Borough Council Councillor Maureen Flood, Borough Councillor Drew & five members of the public.

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| 231101 | <p>To receive Chairman's opening remarks. Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p> |
| 231102 | <p>To receive and accept apologies for absence. Apologies were noted from Test Valley Borough Council Councillor Hasselmann.</p> |
| 231103 | <p>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda. Councillor Howard declared an interest in item 231112.04 and Councillor Jordan declared an interested in item 231112.07.</p> |
| 231104 | <p>To approve the minutes of the full council meeting held on Thursday 5th October. The minutes of the full council meeting held on Thursday 5th October were APPROVED as a correct record of the meeting. Proposed by Councillor Jordan, seconded by Councillor Heather. This motion was passed on a vote of 3 FOR, and 1 ABSTENTION.</p> |
| 231105 | <p>To receive updates already published and any further updates provided. Reports can be found at APPENDIX A.</p> <p>In addition to his report Councillor Wallis addressed the meeting with regards to the firework event due to be held on Sunday 5th and the weather forecast. It was agreed that Councillor Jordan will look Friday morning, then a collaborative approach from all involved parties to make the relevant decision to prevent damage to the Sportsfield grounds.</p> <p>Councillor Jordan provided an overview of his report.</p> <p>Councillor Flood provided an overview of her report.</p> <p>Councillor Drew provided an overview of his report & a final note of keep reporting the flooding that has been highlighted by the recent weather.</p> |
| 231106 | <p>To receive an update on dependency of Abbots Ann Community Land Trust and the Sportsfield Group with regards to: - The need to submit outline planning permission for the Sports Pavilion. A lot of positive progress has been made with the Community Land Trust and the developer. Impasse is to be able demonstrate to a number of parties that the CLT work has the full Parish Council support, and the funding from potential S106 will go to a credible community scheme (new pavilion). In a nutshell, both</p> |

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|----------------------|---|
| | <p>projects need to have an outline planning application received by Test Valley Borough Council in the first half of 2024, providing them with what they need to go forward and secure any funding. Therefore, this means that the CLT and Sportsfield group are linked.</p> <p>Are the PC happy to continue to support both projects of the Community Land Trust and New Pavilion. Councillor Wallis noted that the Sportsfield Group have had little to do with the project, and a meeting to discuss requirements is needed. FOTAAS have funds but they are earmarked to match other funds.</p> <p>It was noted that the outline planning permission is the responsibility of the Parish Council.</p> <p>The CLT feel that the brief needs to be started again. For the CLT to stand a chance in development, the need for housing, support of community and that the development will provide community benefit. Previous support from the community highlighted that a new pavilion would be a community benefit. The CLT feel that a lack of new pavilion jeopardises chance of success for the development.</p> <p>It is hoped that the option agreement, between land owner and developer will be signed January 2024. The Developer will have 6 months to produce a planning application with the Parish Council applying for the relevant planning for the new pavilion at a similar time (approximately the middle of 2024).</p> <p>It was decided that the Parish Council and the Sportsfield group should meet to discuss going forward, then meet with an Architect to make forward plan. Advice would be sought from TVBC Planning on the Sports Pavilion & new facilities.</p> <p>Upon further discussion it was highlighted that the Clerk researches a date for the CLT, SFG and Parish Council to meet in late November / early December.</p> <p>- The cost provision for the outline planning application. It was noted that FOTAAS have £36,000 but are reluctant to spend funds on planning.</p> <p>- To identify implications to the budget. As mentioned in the above bullet point.</p> <p>- To discuss a letter of support to the CLT for disclosure to the developer. It was AGREED that Councillor Jordan would draft a letter of support to the CLT for disclosure to the developer. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p> <p>- To consider whether a meeting is required with the CLT developer. The CLT confirmed that the Developer would be happy to meet with the Parish Council, but not likely to offer advance funds for planning until an option agreement has been signed. It was noted that the Parish Council is happy to meet developers as and when the CLT advises is suitable.</p> |
| <p>231107</p> | <p>To note the current financial situation and the reconciliation of the bank balance. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st October 2023 being £73,610.31. The bank reconciliation can be found as APPENDIX B.</p> |
| <p>231108</p> | <p>To agree an additional payment of £58.96 to FOTAAS for fencing and fence pins. It was AGREED to not make an additional payment of £58.96. Proposed by Councillor Jordan, seconded by Councillor Howard. This motion was passed on a casting vote by the Chairman following a vote of 2 FOR and 2 AGAINST.</p> |

| 231109 | <p>To approve the requests for payment for November. The payments as listed in the tables below were APPROVED for payment. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to accept this resolution.</p> <table border="1" data-bbox="240 277 1528 680"> <thead> <tr> <th colspan="4">November 2023 Payment Requests</th> </tr> <tr> <th>TO</th> <th>FOR</th> <th>INVOICE NO</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>November</td> <td>£1,147.51</td> </tr> <tr> <td>Staff</td> <td>Expenses</td> <td>October</td> <td>£22.51</td> </tr> <tr> <td>Councillor Heather</td> <td>Expenses</td> <td></td> <td>£25.76</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance - October</td> <td>Inv 19632</td> <td>£852.67</td> </tr> <tr> <td>FOTAAS</td> <td>Fencing & Stakes Payment</td> <td></td> <td>£140.00</td> </tr> <tr> <td>SSE</td> <td>Pavilion Electricity - August to September</td> <td>INV00025179</td> <td>£65.89</td> </tr> <tr> <td>Hampshire County Council</td> <td>Street lighting - April to September 2023</td> <td>3611707958</td> <td>£171.14</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,425.48</td> </tr> </tbody> </table> | November 2023 Payment Requests | | | | TO | FOR | INVOICE NO | AMOUNT | Staff | Salary | November | £1,147.51 | Staff | Expenses | October | £22.51 | Councillor Heather | Expenses | | £25.76 | Scandor | Grounds Maintenance - October | Inv 19632 | £852.67 | FOTAAS | Fencing & Stakes Payment | | £140.00 | SSE | Pavilion Electricity - August to September | INV00025179 | £65.89 | Hampshire County Council | Street lighting - April to September 2023 | 3611707958 | £171.14 | | | | £2,425.48 |
|--------------------------------|---|--------------------------------|-----------|--|--|----|-----|------------|--------|-------|--------|----------|-----------|-------|----------|---------|--------|--------------------|----------|--|--------|---------|-------------------------------|-----------|---------|--------|--------------------------|--|---------|-----|--|-------------|--------|--------------------------|---|------------|---------|--|--|--|-----------|
| November 2023 Payment Requests | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TO | FOR | INVOICE NO | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Staff | Salary | November | £1,147.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Staff | Expenses | October | £22.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | £2,425.48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231110 | <p>To consider the budget and highlight Councillor funding priorities. remaining election fees to EMR and next year budget line blank. planning, tree works as big increases for next year, new land for BG going forward – water meadow land good potential decision. (paper notes)</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231111 | <p>To receive further information, and consider a response to Houghton Parish Council River Pollution Working Group. Following advice from the Houghton Parish Council River Pollution Working group to contact the Pan Parish Forum for further information it was decided that Councillor Heather would liaise with the PPF and discover whether the Working Group is a separate group or part of the PPF.</p> <p>Karen from the Sportsfield Group addressed the meeting with regards to the following items: - A clear eagerness to form a working relationship with the Community Land trust and Parish Council has been noticed. - An advert will be placed in the Parish Magazine advertising the Sportsfield Group activities.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231112 | <p>To consider the following planning application:</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231112.01 | <p>23/02546/FULLN Two storey rear extension, conversion of garage to bedroom, roof lights to front elevation. Edelweiss, Church Road, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231112.02 | <p>23/02590/TPON T1 - Sycamore - Reduce and shape by up to 3m, T2 - Beech - Reduce and shape by up to 3.5m, T3 - Sycamore - Reduce and shape by up to 3m. 7 Kingsmead, Anna Valley, Andover, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to ACCEPT this resolution.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 231112.03 | <p>*A meeting extension was proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.* 23/02595/FULLN Alterations to garden including terracing/levelling to the side and rear garden, removal of fence panels, provision of double timber gates and replacement shed and retaining walls (retrospective). Lanes End, 64 Duck Street, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution. |
| 231112.04 | 23/02600/FULLN Replace conservatory roof with a solid roof. Swaledale, 4 St Marys Meadow, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. This motion was passed on a vote of 3 FOR and 1 ABSTENTION . |
| 231112.05 | 23/02617/RDCAN Regularisation application for the removal of fence panels. Lanes End, 64 Duck Street, Abbots Ann, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution. |
| 231112.06 | 23/02618/TREEN T1-T3 - Cherry – Fell. Pollyanna, Little Ann Road, Little Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. All members voted unanimously to ACCEPT this resolution. |
| 231112.07 | *Due to a declared interest by Councillor Jordan earlier in the meeting, Vice Chair Councillor Howard chaired the meeting* 23/02612/TREEN T1 - Buddleia - Crown lift by 1.5m, thinning to reshape, and reduction by 2.0m. T2 - Apple - Crown thinning and reduce by 3.0m. Lupin Cottage, 40 Duck Street, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Howard, seconded by Councillor Heather. This motion was passed on a vote on 3 FOR and 1 ABSTENTION . |
| 231112.08 | *Councillor Jordan returned as Chair to the meeting* 23/02602/VARN Vary condition 2 of 22/01640/FULLN (Rear, side and front extension and conversion of an existing out building to a self-contained annexe) to allow cladding to be replaced with render. Duckswood, 10 Farm Road, Little Park, Andover. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Heather. All members voted unanimously to ACCEPT this resolution. |
| 231112.09 | 23/02494/CLPN Application for lawful development certificate for proposed extension of existing building to provide floorspace for the purposes of the undertaking along with associated employment facilities. Manor Farm, Monxton Road, Abbots Ann. The Parish Council had NO OBJECTION to this application. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to ACCEPT this resolution. |
| 231113 | To agree the date of the next meeting as Thursday 7th December 2023. The date of the next meeting was agreed as Thursday 7 th December. |

There being no other business, the meeting closed at 21:06.

APPENDIX A

Footpath and Sewage Portfolio Report for October.

Footpaths.

Just completing our eighth round of footpath trimming, which I hope will be the last this year.

We will continue our monthly inspection of all paths and trim hedges and clear over hanging branches from trees when required.

We have one path issue reference Pitt Path number.001/6/1 by the Lanes End property. Where they have land scaped their garden, and the present fence which borders the property and is not in good condition, and not strong enough to stop people falling into the garden down a two-meter drop. I have put in a report to Hampshire Right Away for them to install a suitable fence.

Sewage Updates.

The sealing of private sewer pipes with Tubogel has now been completed in Fyfield and Kimpton, and SW will now start to seal private sewer pipes in the Thruxton area a total of 230 properties during October and December.

The sealing of the joints on the main sewer in Monxton High Street has now been completed, SW will now start sealing the main sewer joints in Thruxton before the ground water season.

There have been a few very small spillages at Manor Farm over the last three weeks, this owing to the work on the main sewer in Monxton, also the ragging up of the control valve at Mill Lane. It is hoped the ragging of the valve will be overcome when all the pipes have been sealed in Fyfield, Kimpton and Thruxton area, as SW will be able to increase the opening of the control valve and reduce any flow restrictions. If not the complete sewage system between Manor Farm to Little Ann Bridge will have to be upgraded.

Councillor John Heather

Sports and Recreation Update Nov 2023

Sports Field

There will be fireworks, a bonfire and a funfair on the sports field on Sunday (5th Nov). The pavilion will also be in use. Let's hope the field is not too muddy.

Pavilion

Checking the pavilion last Monday I was horrified to find the hot water tap in the ladies toilet running at full blast. The water goes through an electric heater so is not at mains pressure, but even so, a considerable amount of water and electricity must have been wasted. I also noted 2 unflushed toilets. I contacted the lady who organises the football club who used the pitch on the previous day and she assured me that everything was switched off and the pavilion was left clean and tidy when the footballers left. I have also had reports, from 2 dog walkers, of unauthorised users being seen in the pavilion. I think that maybe I should change the keysafe combination number again.

Fundraising

No updates this month

Cllr. Chris Wallis

Chairman Report

As we start the process to review our budget, there are a number of emergent issues that we will need to confront if we are retain a balanced budget approach to how we try and deliver the services tat we are responsible for.

The coordination of planning applications between the CLT and Sports field Group (outline planning only) is going to be pivotal to the success of both projects. TVBC will want to see that there is a viable project against which to allocate the S106 funding, something that can only really be achieved by the submission of an outline planning application. In order to

submit such an application we will need to find circa £10k (still to be confirmed with TVBC). There is an opportunity to 'borrow' the money from the CLT's developer either direct, via the CLT or potentially via the Friends of the Sports Field. Regardless, the funds will have to be repaid at some point, whether this is offset against the S106 grant or recouped via the precept / budget over 2 or 3 years into an EMR. Alternatively, there is the FOTAAS; do we ask them to pay for the outline planning or match fund us, thereby avoiding a loan requirement? Regardless there is a budgetary implication that needs to be addressed as a priority.

When considering the budget may I ask that you all factor in the cost of the tree works may be in the region of £8-9K (only one quote received to date). This is three times what we have allocated in EMRs for this type of work. Again, we need to think how we may wish to budget for the works to be undertaken, do we create an EMR, do works upfront (I venture to suggest the tree above the WMH and those on the sports field and The Green do need to be done as a priority) and recover funds over subsequent years or do we seek grant assistance?

I have also circulated under separate cover, the British Water 2023 company assessments. Southern Water were ranked 10th out of 12. This is a significant improvement on last year, a rise of 1 place, from when they were joint 11th (the joint worst) water company in the UK. I forwarded the report to Cllrs for your general information and a partial explanation as to why I may seem as if I do not particularly rate Southern Water when the subject arises in meetings. Cllrs it is simply because, and despite their PR machine, they are simply officially one of the worst water companies in the UK.

Update from Hampshire County Council – November 2023

Next steps towards an updated Hampshire Minerals and Waste Plan

Hampshire's five minerals and waste planning authorities are entering the next stage in updating the Hampshire Minerals and Waste Plan - fulfilling their collective duty to ensure that the whole area can continue to provide a steady and adequate supply of minerals for building homes, schools, hospitals and roads, as well as provide sufficient waste resources and facilities

Over the next two months, an update of the Hampshire Minerals and Waste Plan (the 'Proposed Submission Plan') is set to be considered by each of the five authorities (Hampshire County Council, New Forest National Park Authority, Portsmouth City Council, Southampton City Council and South Downs National Park Authority) to determine whether each Authority agrees that further consultation can take place prior to the Plan being submitted to the Government's Planning Inspectorate for examination.

The Hampshire Minerals and Waste Plan is evidence-based and is in line with national planning policy. The local policies contained within the Plan guide the decisions that each of the five minerals and waste planning authorities make when determining planning applications for minerals extraction or waste infrastructure and operations.

<https://www.hants.gov.uk/News/20231101HantsMinWastePlanSubmission>

Voice of Hampshire's youth take to national political stage

Members of the Hampshire Youth Parliament are set to be the voice of Hampshire's young people on the national stage, after being appointed Chair of the Government's Youth Select Committee and the South-East Youth Parliament Debate Lead

Dmitrijs Meiksans, Hampshire MYP for the North West, has been elected as Debate Lead for the South East region at the UK Youth Parliament sitting at the House of Commons on Friday 17 November.

For the first time ever MYPs will debate a Bill in the House of Commons. Hampshire MYPs will help make history by leading one of the five debates on:

- Holiday hunger
- Quality of food
- Standardisation
- Financing/funding
- Additional pricing

They are currently holding elections for the next round of Youth MPs, with voting beginning on 30 October.

<https://www.hants.gov.uk/News/23102023hypnews>

Meals on Wheels – helping you to stay well during the colder months

To coincide with national Meals on Wheels Week, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long-term health condition who may struggle to shop for or prepare food for themselves

Meals on Wheels are designed for anyone over the age of 18 living with a health condition who has difficulty shopping or cooking for themselves.

Hampshire County Council's Meals on Wheels are provided by Health and Independent Living Support (HILS) and currently cost £8.50 for a two-course hot meal (a third course is £1.50 extra), with afternoon tea costing £3.95.

National Meals on Wheels Week is organised by the National Association of Care Caterers to celebrate the service and the vital role it plays in supporting older and vulnerable people living in local communities across the country.

<https://www.hants.gov.uk/News/20231030mealswheels>

Hampshire's community pantry network grows as more help announced with cost-of-living challenges

More residents of Eastleigh and Test Valley will soon be able to join the thousands of Hampshire people who use community pantries to stretch their grocery budget each week, with the announcement of a county-wide package of support totalling more than £424,000



Pilands Wood Community Association in Bursledon, and Test Valley charity Unity have received start-up funding from Hampshire County Council's Household Support Fund (HSF) to open community pantries in their areas. The Pilands Wood pantry will operate from the local community centre, while Unity will provide a travelling pantry serving the Stockbridge, West Wellow and King's Somborne areas.

<https://www.hants.gov.uk/News/20231011pantries>

County Council to consult on proposed changes to School and Post-16 Transport

Proposed changes to Hampshire County Council's School and Post-16 Transport Policies will be the subject of two public consultations set to run from Monday 30 October until Wednesday 6 December

As required by the Department for Education (DfE), there are two policies in place for the County Council's school transport provision for children and young people: one for children of compulsory school age, and a Post-16 Policy for young people with special educational needs and disabilities (SEND) travelling to further education or training.

The first of the two consultations will seek feedback on a proposal to increase the parental financial contribution to the Post-16 Transport service, annually from September 2024, in line with inflation. As with most Local Authorities, the Post-16 Transport service is discretionary and requires a partial parental contribution, with the majority of the overall costs funded by the County Council. The proposed annual increase comes following ongoing exceptional challenges in the transport market nationally which have seen the County Council's transport costs rise significantly above inflation, from £34 million in the 2021/22 financial year to over £50 million in 2022/23.

<https://www.hants.gov.uk/News/20231019transportconsultations>

Cllr David Drew

Test Valley Central Division, HCC

Date: 01/11/2023

Abbotts Ann Parish Council

Page 1

Time: 10:35

**Bank Reconciliation Statement as at 31/10/2023
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page</u> | <u>Balances</u> |
|--|-----------------------|------------------------------------|------------------|
| Lloyds Treasurers Account | 31/10/2023 | | 73,610.31 |
| | | | <hr/> 73,610.31 |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <hr/> 0.00 |
| | | | 73,610.31 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <hr/> 0.00 |
| | | | 73,610.31 |
| | | Balance per Cash Book is :- | 73,610.31 |
| | | Difference is :- | 0.00 |
