

WROXETER & UPPINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 3rd MARCH 2014 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

PRESENT: Chairman – Cllr. B. Nelson (BN), V. Amos (VA), P. Davies (PD), M. Millington (MM), K. Pritchett, S. Rowlands (SR)

In attendance: Cllr. Wild (Shropshire Councillor)

Clerk: Mrs R. Turner

097/1314 PUBLIC SESSION

No members of the public were present.

Cllr. Amos had reported a mirror which had blown off in high wind to Andrew Keyland.

098/1314 APOLOGIES FOR ABSENCE

It was **RESOLVED** to accept the following apologies for absence:

- Cllr. C. Eade
- Cllr Gutteridge

099/1314 RESIGNATION OF CLLR. MARGARET JONES

It was noted that Cllr. Mig Jones had resigned from the Councillor and the Council would like to record its thanks for her many years of service to the Council.

100/1314 REPORTS FROM SHROPSHIRE COUNCILLOR AND OTHERS

The police had reported that during January and February, there was 1 road traffic incident and 2 road collisions.

Shropshire Councillor, Claire Wild, reported on the following:

- A concern had been raised regarding the safety of the Coalpitts/Lower Longwood crossroads close to the exit to Dryton House. Cllr. Nelson had met the owner of Dryton House and he was suggesting a vehicle activated sign. Cllr. Wild advised that this may be difficult due to cost.
- The LJsCs will no longer have grants available for community projects. Their future function is being considered and may include local commissioning and specific projects. Cllr. Nelson felt it was important that the LJsCs had a valuable role to play in providing local representation at a tier between Shropshire Council and the parishes.

The police had reported that there had been 1 burglary (other), 1 theft (other) and 2 other crimes in January and February. PCSO Simon Yuile has now started a new career as a Police Officer. The New PCSO for the area is Jacqueline Baldwin. The policing team can be contacted on: Voicemail 01743 264788 Phone 101 or 0300 333 3000 ex 66646, email shrewsburyrsw.snt@westmercia.pnn.police.uk. EMERGENCIES 999

101/1314 TO CONFIRM AND ACCEPT THE MINUTES OF THE COUNCIL MEETING ON 13TH JANUARY 2014

It was **RESOLVED** to accept the minutes and they were duly signed by the Chairman

102/1314 MATTERS ARISING FROM THE MINUTES

Cllr. Rowlands had spoken to residents regarding the post by the entrance to the flats. The post was initially put in place to stop vehicles cutting the corner and large vehicles going past and to delineate the grass verge. It was decided to monitor the situation over the summer.

103/1314 PLANNING MATTERS

- (a) 14/00720/AGR – Uckington Farm, Uckington, Shrewsbury, SY4 4UL – Proposed extension to provide additional grain storage – for information only

104/1314 JUBILEE ACCOUNTS

The clerk presented a statement of accounts for the jubilee grant. This showed that £92.29 of the grant remained unspent and this would be paid back to Shropshire Council.

105/1314 GRASS CUTTING CONTRACT

The Council had received 3 quotes for the grass cutting of Uppington Play area for the year 2014. It was **RESOLVED** to offer the contract to Robert bates of Countrywide Grounds Maintenance at a cost of £350 (P: VA, S:MM).

106/1314 GRANTS

It was **AGREED** to make a grant of £50 towards Under the Wrekin, using Section 137 powers. It was **AGREED** to defer consideration of a grant to Uppington PCC to allow time to contact David Strefford or Cliff Guttridge to ascertain what grant the PCC is seeking.

107/1314 FINANCIAL ITEMS

(a) Clerk's contract

It was **RESOLVED** to sign the amended Clerk's contract which confirmed that the post is permanent, set a salary range of SCP21 to SCP 25 and a work from home allowance of £8.75 per month (P: PD, S: KP). The contract was duly signed by the Chairman and the Clerk.

(b) Standing order for Clerks salary

A standing order authorisation for the Clerk's salary covering the period to end of January 2015 was signed.

(c) IT equipment

It was **RESOLVED** to authorise the Clerk to purchase IT equipment (laptop, printer/scanner and software), up to a value of £800, to be shared between Atcham Parish Council, Church Pulverbatch Parish Council, Leighton and Eaton Constantine Parish Council and Wroxeter and Uppington Parish Council. The cost would be split equally 4 ways between the parish councils, hence the maximum cost to the Parish Council would be £200 (P: PD, S: KP).

(d) Bank reconciliation & report on the Council's bank balances

As per bank statements covering the period to 28th February 2014, the Council had bank balances of £859.42 (a/c ref ****4342) and £320.54 (a/c ref 0130), giving total balances of £1179.96. This reconciled to the cashbook balance of £690.81, taking account of unresented payments totalling £489.15.

(e) The following payments were approved:

Payee	Item	Ref no	Net	VAT	Gross
R Turner	Expenses – Jan & Feb 2014	368	£13.50	£0.00	£13.50
Wroxeter Hotel	Room hire	369	£8.33	£1.67	£10.00
SALC	Planning seminar	370	£10.00	£0.00	£10.00
Shropshire Council	Payback of jubilee grant	371	£92.29	£0.00	£92.29
Under the Wrekin	Annual grant	372	£50.00	£0.00	£50.00

(f) The following payments already made were noted:

Payee	Item	Ref no	Net	VAT	Gross
R. Turner	Salary – January 2014	SO	£124.68	N/A	£124.68
R. Turner	Salary – February 2014*	SO	£124.68	N/A	£124.68

**Not showing on bank statements yet*

(g) Receipts

Interest totalling £0.01 during January 2014, jubilee mug sales £43.00.

112/1314 CORRESPONDENCE

The following correspondence was **NOTED**:

- (a) Connecting Shropshire broadband project updates
- (b) Shropshire Rural Hub newsletter
- (c) NHS Future Fit
- (d) Emergency planning seminar – 13th March 2014

113/1314 PARISH MATTERS

- (a) Dryton House update – see 100/1314 also. It was **AGREED** that Cllr. Nelson would call the owner of Dryton House explaining that the Council would need to make a community concern submission to seek funding to resolve the problem. This could not be done until May as the last quarterly deadline for funding has just passed. Cllr. Amos also expressed concern regarding the safety of Charlton Hill, it was **AGREED** that road safety should be a topic for discussion at the Annual Parish Meeting in May
- (b) Bus shelter repairs update – Cllr. Nelson had estimated the materials required. It was **AGREED** that it would be wise to allow for 50% more roofing felt.
- (c) IT support for parishes – Cllr. Nelson and the Clerk had met with Lorna Perry to discuss working on a pilot project to redesign the ShropNet template website. A report on the wider ICT support Shropshire Council can provide to parishes is anticipated shortly.
- (d) Damage to 30mph sign by Wroxeter Hotel – the post has been re-erected but is yet to have a replacement speed sign attached

**NEXT MEETING – ANNUAL PARISH MEETING ON MONDAY 12TH MAY 2014 AT 7.30PM,
FOLLOWED BY THE ANNUAL COUNCIL MEETING – BOTH AT THE WROXETER HOTEL,
WROXETER**

**THE ANNUAL PARISH MEETING IS A PUBLIC MEETING OF PARISHIONERS (NOT
A COUNCIL MEETING). ROAD SAFETY ISSUES, COMMUNITY PROJECTS AND THE
PRECEPT WILL BE ON THE AGENDA FOR DISCUSSION. ALL ARE WELCOME TO
ATTEND AND RAISE ANY ISSUES OF INTEREST TO THE PARISH**

SIGNED (CHAIRMAN)

DATED