



FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL

OLD SCHOOL HOUSE BRANDON

MONDAY 8TH DECEMBER 2025 7.00 P.M.

Present: Councillors: Brocklehurst (Chair), Bland, Challiss, Gorringer, Hughes, Lukaniuk, Palmer, Pinnell, Savage, Siebert, Watts. Clerk: Cunnell,
Minute Taker: Prior

MINUTES

25/156	Apologies for Absence Apologies received from Cllr H Kostecki, Cllr S Skinner and Cllr P Wittam.
25/157	Declarations of Interest and requests for Dispensations Cllr Brocklehurst and Cllr Lukaniuk – grant for Marketplace CPP re Heritage Centre mural.
25/158	To receive a report from Sqn Ldr Eaton – RAF Lakenheath Received and noted report from Victoria Quamina, Community Relations Adviser – RAF Lakenheath.
25/159	Minutes of Previous Meetings Cllr V Lukaniuk proposed and Cllr Savage seconded to agree and sign the minutes from the Full Council Meeting on 10th November 2025. RESOLVED Cllr Siebert joined the meeting at 7.07pm.
25/160	Chairmans Report The Chairman was not in attendance.
25/161	Public Participation Time The meeting was adjourned. A member of the public thanked the staff for all their hard work on the Christmas light switch on. Meeting re-opened.

25/162	<p>Reports from County and District Councillors</p> <p>Cllr Lukaniuk as County Councillor:-</p> <ul style="list-style-type: none"> • The company undertaking gas works in Brandon have finished for now. They will be back next summer. <p>Cllr Lukaniuk as District Councillor reported:-</p> <ul style="list-style-type: none"> • Cancelled Mayoral elections for 2026, which will now be in 2028.
25/163	<p>Reports from Town Councillors</p> <p>Cllr Pinnell reported:-</p> <ul style="list-style-type: none"> • Have spoken with the gas company and they have removed the equipment on Rattlers Road and it is now open. • Will work with the company undertaking gas works to see when in the summer they will be returning to prepare residents. • Requested a temporary bus stop because of works, which was put in. • Maintained contact with Suffolk County Council Bus Strategy and Coach Services to ensure the improvements to the local bus service and bus stops. • Government haven't released funding for next year. • Meeting tomorrow regarding expanding local bus service in housing estates after requests from residents. • After meeting the Suffolk Council Repair Officer regarding the footbridge near Riverside Way. There is no budget currently for the repairs. Met with the Town Clerk who is looking at other ways to bring the footbridge back. • River navigation – spoke to Environment Agency to see when the river would be dredged. They have advised the lock is closed and there are no plans to open the river. • Ongoing discussions with Suffolk County Council regarding the installation of the SIDS. The applications have now gone in. • Attended Cllr Wittam's Carol Service. <p>Cllr Palmer reported:-</p> <ul style="list-style-type: none"> • All traffic lights have been removed on Rattlers and Bury Road. <p>Cllr Bland reported:-</p> <ul style="list-style-type: none"> • Thanked staff for the Christmas lights – had lots of compliments from residents. • Regarding Mr G's - West Suffolk will not be issuing a T15 notice but they will continue pursuing for the removal of the last two signs. • Following my FOI request for data of a full traffic survey. Now received. It is a large file and needs to through it. • Jill from Creative Forum has been in contact and the first mosaic is nearly complete. Will be in contact with the Head Ranger at the Country Park to organise installing it in the new year. • Met with Bush Adventures over new slipway. After discussion, my offer to be involved in the prestart and installation has been accepted.

	<p>Cllr Watts reported:-</p> <ul style="list-style-type: none"> • The Christmas lights look amazing. The lights on the lampposts look better than where they were before. • Friday, Brandon in Bloom held their thank you evening for everyone that had helped. Councillors and MP Nick Timothy attended. Thanked everyone and Cllr Siebert for the hall and food. <p>Cllr Gorringe reported:-</p> <ul style="list-style-type: none"> • The posts have been installed for the defibrillators. <p>Cllr Brocklehurst reported:-</p> <ul style="list-style-type: none"> • Thanked everyone involved in the Christmas lights.
25/164	<p>Planning Applications to Consider</p> <p>To discuss and agree the Town Council decisions on each of the applications below to be submitted to West Suffolk Council Planning</p> <p>DC/25/1849/TPO – The Maltings, Riverside Way, Brandon – Tree https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5Z496PDGO700</p> <p>Cllr Brocklehurst gave an overview of the planning application. The following points were then made on application DC/25/1849/TPO:-</p> <ul style="list-style-type: none"> • Normal stance to rely on tree officer to make a decision. • On housing estate where people walk under the trees. • No objections on portal. • Near bridge - a good idea for the area with it being damp. <p>Cllr Lukaniuk proposed and Cllr Watts seconded, to support the application. RESOLVED</p> <p>DC/25/1836/HH – 25 Queens Road, Brandon – Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T5VQAZPDGMF00</p> <p>Cllr Brocklehurst gave an overview of the planning application. The following points were then made on application DC/25/1836/HH:-</p> <ul style="list-style-type: none"> • Design and access statement is robust. • It is making general home improvements. • No objections on portal. <p>Cllr Gorringe proposed and Cllr Challiss seconded, to support the application. RESOLVED</p> <p>DC/25/1632/FUL – Land North of Richmond Rd, Brandon - Consultation https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T47ZGNPDFSW00</p> <p>Cllr Brocklehurst gave an overview of the planning application. The following points were then made on application DC/25/1632/FUL:-</p> <ul style="list-style-type: none"> • Insufficient detail on Planning Statement. • No Parking for potentially 80 customers and 2 staff. • No Building or welfare for 2 operatives stated, or customers. • No building or welfare on Planning Application or Statement. • No transport Plan.

	<ul style="list-style-type: none"> • Ecological report carried out after site strip and makes no reference to SSSI or Artemisia Campestris. • Intentional Unauthorised Development. <p>Cllr Bland proposed and Cllr Lukaniuk seconded, to refuse the application. The Town Clerk requested a copy of the reasons as to why we are objecting, to put on the planning portal.</p> <p>RESOLVED</p> <p>DC/25/1918/TPO – 17 Pheasant Way, Brandon – Tree https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T6L1W3PD0G200</p> <p>Cllr Brocklehurst gave an overview of the planning application. The following points were then made on application DC/25/1918/TPO:-</p> <ul style="list-style-type: none"> • Invasive American plant. • Do not understand why it has a TPO. • Spikes on tree are dangerous. • Just 3 photos and not much other information or explanation as to why they wish to fell. <p>Cllr Bland proposed and Cllr Pinnell seconded, to support the application.</p> <p>RESOLVED</p>
25/165	<p>Late Planning Applications Received after Agenda was Published</p> <p>To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published.</p> <p>DC/25/1923/TPO – 16 Woodcock Rise, Brandon – Tree https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T6NKNBPDGZC00</p> <p>Cllr Brocklehurst gave an overview of the planning application. The following points were then made on application DC/25/1923/TPO:-</p> <ul style="list-style-type: none"> • Branches are touching house next door. • Conifers have shallow roots that could be easily knocked over. • Structural issue. <p>Cllr Siebert proposed and Cllr Bland seconded, to support the application.</p> <p>RESOLVED</p>
25/166	<p>New Cemetery Report</p> <p>The Clerk gave the following report:-</p> <ul style="list-style-type: none"> • Spoken to West Suffolk Council Planning and they are currently discussing a planning condition with Highways. Once this is resolved a decision will be forthcoming shortly. • The conditions need to be addressed and applications made to discharge them, which will incur a further planning fee. • Therefore, the officer recommendation is to batch the conditions such as all the pre-commencement conditions and resolve /arrange them and apply for discharge together.

25/167	<p>Accounts Cllr Challiss proposed and Cllr Pinnell seconded to approve and note payments made in November 2025. RESOLVED</p>
25/168	<p>Grant Applications The Clerk presented the grant application from Marketplace Arts. They put on the Light Up the Town event earlier in the year and have approached us for another event next year due to high numbers attending and the warm welcome they received. The reason for needing funding is for a new project with the Heritage Centre working with the youth group Team Chill undertaking a creative project creating a mural. The following points were also made:-</p> <ul style="list-style-type: none"> • The wall in question for the mural is set back so will not get the right impact. • Needs to go to the Trustees to see if they want a mural on the wall. • Can the mosaic be displayed anywhere else where it can be seen. • Who would maintain it? • Will be linked to Heritage Days. • Talking to West Suffolk currently to see if needs planning permission. • Defer and give them questions and ask them to come to next meeting to give presentation. <p>Cllr Bland proposed and Cllr Siebert seconded to defer the grant to the January meeting. RESOLVED</p> <p>Cllr Brocklehurst presented the grant application from Wired and Inspired. Cllr Brocklehurst explained who the group were and explained their financial requirement was for a meeting place. The following points were also made:-</p> <ul style="list-style-type: none"> • Royal British Legion have done a quiz and table top sale for them. • All volunteers that run the group. • Have secured other funding. • So little help for children/adults that are neurodiverse and need help so would be great for Brandon. <p>Cllr Bland proposed and Cllr Siebert seconded to grant £800 to Wired and Inspired. RESOLVED</p>
25/169	<p>Financial Update Received and noted:-</p> <ul style="list-style-type: none"> • Income & Expenditure Statement against budget for October 2025
25/170	<p>IT Policy To approve IT Policy. The Clerk explained the policy was needed as part of next years audit. Cllr Siebert proposed and Cllr Gorringe seconded to approve the IT Policy. RESOLVED</p>
25/171	<p>Clerks Update The Clerk gave the following update:-</p>

	<ul style="list-style-type: none"> • With the extra time being put in by the Town Keepers preparing for Christmas, TOIL will be taken, so will be short staffed over the next few weeks. • SID application has gone in. • Meeting in January regarding the bridge. • The Council can apply for grants. If Councillors see any applicable to the Council, please bring to the Clerks attention. • Any projects please also report to the Clerk.
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The meeting closed at 8.05 PM

Chairman

Date