



# Minutes

## Ordinary Meeting of Chadwick End Parish Council

**Held on:** Tuesday 2<sup>nd</sup> March 2021

**Place:** Online

**Present:** Cllrs Rob Horsfield (Chair), Jeff Davies, Andrew Taylor and Simon Carter

**In attendance:** Kerry Finlayson (Parish Clerk)

**Members of the public:** 0

### 26/21 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Playdon who was taking a short sabbatical.

### 27/21 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

### 28/21 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 9<sup>th</sup> February 2021 were **confirmed** and signed.

**Proposed** Cllr Horsfield

**Seconded** Cllr Carter

**All in favour**

### 29/21 OPEN FORUM

There were no members of the public in attendance.

### 30/21 FINANCIAL MATTERS

i. RFO Report - Payments and Receipts

Date	Invoice No	Payee	For	TOTAL
01/02/21	135	Fairways Feb	Grounds/Dog Bins	321.00
01/02/21	136	Fortress Feb	Waste	61.73
08/02/21	137	Coffee Cake & Play	Key Deposit Refund	50.00
28/02/21	138	K Finlayson	Salary	344.62
28/02/21	139	NEST	Pension	70.00
28/02/21	140	K Finlayson	Allowance etc.	46.00
01/03/21	141	Fairways Mar	Grounds/Dog Bins	321.00
02/02/21	142	opus	Electricity	1,410.02
31/03/21	143	Cllrs	Annual Stipend	420.00
				<b>3,044.37</b>
Receipt	Date Rec'd	Payee	Details	TOTAL
31	09-Feb	WALC	Cladding Grant	3,960.00
				<b>3,960.00</b>

**Proposed** Cllr Davies

**Seconded** Cllr Horsfield

**All in favour**

Cllr Davies confirmed that the bank accounts had been reconciled correctly.

ii. Stipend Payments April 2020 to March 2021

Councillor	From	To	£pcm	Total
Rob Horsfield	Apr-20	Mar-21	15.00	180.00
Jeff Davies	Apr-20	Mar-21	10.00	120.00
Mike Playdon	Apr-20	Dec-20	10.00	90.00
Simon Carter	Jan-21	Mar-21	10.00	30.00
				<b>£420</b>

**Proposed Cllr Taylor                      Seconded Cllr Horsfield                      All in favour**

iii. Insurance Renewal

Cllrs approved the renewal with BHIB at a cost of £1103.19

**Proposed Cllr Carter                      Seconded Cllr Davies                      All in favour**

iv. Asset Register

The register was approved and it was agreed that a stock take would take place by March 2022.

**Proposed Cllr Horsfield                      Seconded Cllr Taylor                      All in favour**

v. Financial Regulations

As per section 2.4 the RFO and Cllr Davies would put together a rolling 3 year budget plan. Several amendments were agreed therefore the RFO would present the paper again at the next meeting.

AP1 MAR

31/21

**PLANNING**

i. PL/2021/00301/PPFL Arbour Tree Farm Warwick Road

**Objection**

The Parish Council **did not object to the actual redevelopment** of the farmhouse and barns within the property. In fact, it is considered that the conversion of these buildings into more modern dwellings would serve to preserve some of the history of the Chadwick End settlement and its farming heritage, which was to be commended. However, there were **real concerns about the safety of vehicle access** to the proposed development and it was for this reason that the PC felt it should lead SMBC to refuse permission for this application. A previous planning application to redevelop another part of this property was approved by SMBC in August 2020. This was to form 4 new dwellings, including 14 bedrooms and 8 car parking spaces. During the consultation stage concerns were raised by Highways Department at SMBC regarding the visibility when leaving the entrance to the property. After further discussions it was agreed that some hedgerow would be taken back to allow better visibility and subsequently the case was approved. This latest planning application sought to increase the number of dwellings by a further 8, making 12 in total. The number of bedrooms in the latest plans was 18 with a further 22 parking spaces, so the car parking capacity was increased to 30. With this significant increase in the number of dwellings, bedrooms and car park spaces the increase in the number of cars, and therefore the vehicle movements must also be considered. If an estimate was made on the possible number of resident cars it could total 25. This would also exclude possible visitor cars. This number of potential vehicle movements raised serious concerns about road safety on what is a very busy and fast stretch of road. The 85% speed check detailed nearly 48mph which that some vehicles were travelling at considerably more than this speed while approaching this access point. It is also on a slight bend which does not help visibility. In addition, the access is close by the busy junction with Arbour Tree Lane and the highway is subject to unbroken central lines on the North and South approaches. The access to the property was currently gated. The planning application did not state if the development would have gates at the entrance, but it was anticipated that it would for security reasons. If this was the case, then road safety would be further compromised at this location. It would be possible that cars arriving together would need to be stationary on the highway while waiting to gain access. This would greatly increase the possibility of moving traffic colliding with either the stopped cars or, if taking evasive action, those travelling in the

opposite direction because of crossing the central lines. Add in the proximity of the Arbour Tre Lane junction and it would become **very dangerous**. The site is not accessible by foot as footpaths do not exist along this stretch of Warwick Road so the use of cars would have to be the primary mode of transport. A further problem would be caused by larger vehicles stopping outside the entrance, such as delivery vehicles and refuse trucks. If the access were to be gated these vehicles would not be able to gain immediate access and would therefore be forced to park across the carriageway. This would not only create a danger as outlined above with stationary traffic but also the lack of visibility would be increased due to the size of these vehicles.

Therefore, in view of the above points the PC wished to raise a **strong objection** to the application because of the danger from increased vehicle movements and the potential stationary vehicles on the highway and would request that SMBC refuse permission for this additional development at the property.

**Proposed Cllr Davies**

**Seconded Cllr Taylor**

**All in favour**

**32/21**

## **VILLAGE HALL**

### **i. Recreation Ground Usage**

Following a recent incident with someone playing golf on the recreation ground it was agreed that no notice would be put up but there would be a general stance that if someone was identified doing something that was not suitable they would be politely asked to stop.

Return to Hall after Lockdown - approved subject to compulsory masks for all adults with no more than 15 adults/children over 5 in attendance. This number may be reduced subject to the measuring of a grid system within the hall. Copy of Covid risk assessment to be supplied.

### **ii. Cladding**

Cllr Horsfield would contact the company that had previously been approved and arrange a start date with them and also check up on a few queries, such as hall access and to get copies of their risk assessment/health & safety policies. This was approved following a discussion in which Cllr Taylor discharged his obligation to ensure that the PC was being prudent.

**Proposed Cllr Horsfield**

**Seconded Cllr Carter**

**All in favour**

### **iii. Risk Assessments**

This was approved and it was agreed that it would be reviewed 6 monthly

**Proposed Cllr Horsfield**

**Seconded Cllr Carter**

**All in favour**

### **iv. Covid-19 Risk Assessment**

Approved as a live document and would be updated as necessary

**Proposed Cllr Horsfield**

**Seconded Cllr Davies**

**All in favour**

**33/21**

## **PLAYGROUND**

### **i. Fencing**

Two quotes had been received to date. The playground and/or fencing would be the next project for the PC after the cladding. Cllrs Davies and Carter would look to start a plan with costs and then Cllr Carter would seek grant funding.

**34/21**

## **BACKLAND DEVELOPMENT PLAN**

The submission proposed by Cllr Horsfield was agreed upon.

- 35/21 ANNUAL POLICY REVIEW**
- i. Emergency Plan - deferred for updates
  - ii. PC Basic Allowance  
Approved subject to minor amendments to Para 1 4<sup>th</sup> sentence
  - iii. GDPR Privacy Notice  
Approved subject to removal of BP4 and to amend any reference to District/County Council to Primary Authority.
  - iv. Grant Applications  
Approved
  - v. Policy Schedule
    - o Discipline & Grievance policy to be written  
Approved
- ii-iv **Proposed Cllr Horsfield**                      **Seconded Cllr Carter**                      **All in favour**

- 36/21 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**  
Cllr Davies gave an update on the current road repairs on Arbour Tree Lane - ongoing.

- 37/21 DATE OF THE NEXT MEETING**  
o Tuesday 6<sup>th</sup> April: Ordinary followed by Parish Assembly at 6pm

- 38/21 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**  
The meeting was closed at 19.50  
**Proposed Cllr Horsfield**                      **Seconded Cllr Davies**                      **All in favour**

- 39/21 PERSONNEL MATTERS**  
i. Clerk's Appraisal  
This would be arranged to take place over Zoom.

**Dated:**

**Signed:**