



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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2nd June 2020

A remote **Extra Ordinary Meeting** of the Parish Council is to be held on **Wednesday 10th June 2020** by teleconference using Whypay at **6.30 pm** for the purpose of transacting the following business:

The joining instructions are as detailed: -

Dial: 0333 0164 757
Room number: 99150225 #

To join the meeting please contact the Clerk on Wednesday 10th June by email or by telephone on the above number for the guest pin to access the meeting.

Mr D Pickering
Chair Dalton Parish Council

BUSINESS

Enclosure:

1. To receive and accept apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Council Meeting held on 27th February 2020 (A)
4. To receive the approved minutes of the Finance and Employment committee held on 6th February 2020 (B)
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)



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6. To note any issues from members of the public in attendance
7. To note matters arising from the minutes of the Council Meeting of 27th February 2020
8. To approve the retrospective and ongoing delegated powers to the Clerks after reference to the Chair and Vice Chair of the Council until face to face meetings can resume
9. To note latest advice from NALC – L01-20, with reference to remote meetings and particularly that there is no requirement to hold an annual meeting
(C)
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since last meeting (D)
 - 10.2 The authorisation of the annual standing orders and direct debit payments (E)
 - 10.3 To receive and approve the Community Infrastructure Levy (CILS) monitoring Form 121B for the financial year 2019/2020 (F)
 - 10.4 To receive and approve the Risk Assessment for 1st April 2020/31st March 2021 as recommended by the Finance Committee (G)
 - 10.5 To note the restated Fixed Assets for 2018/2019 included on Page 5 of the Annual Governance and Accountability Return 2019/2020 and letter to external auditor with explanation of the restated figure (H)
 - 10.6 To note the Fixed Assets Register figure for 2019/2020 included on Page 5 of the Annual Governance and Accountability Return 2019/2020 (H)
 - 10.7 To note the Annual Internal Audit Report for 2019-2020 also included on page 3 of the Annual Governance and Accountability Return 2019/20 (I)
 - 10.8 To consider and approve Section 1 - Annual Governance Statement 2019/20 for Dalton Parish Council on page 4 of the Annual Governance and Accountability Return 2019/2020 (J)
 - 10.9 To consider and approve Section 2 - Accounting Statements 2019/2020 for Dalton Parish Council on Page 5 of the Annual Governance and Accountability Return 2019/2020 (K)
 - 10.10 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (smaller authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities
 - 10.11 To appoint the internal auditor for 2020/21 and determine the level of internal audit required (L)

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON