



NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:

Monday 17th May 2021 at 8pm in Ashendon Village Hall

ANNUAL GENERAL MEETING

Councillors are summoned to attend.

A G E N D A

Note on Public Attendance:

Although Parish Councils are now required to hold physical meetings and be open to public attendance, Ashendon Parish Council encourages the public NOT to attend. As face-to-face meetings resume, there is still a risk to attendees of COVID-19 exposure and due to required social distancing, there is limited public space in the hall. Questions are asked to be submitted via email to ashendonpc@gmail.com. The June meeting will commence as normal.

1. Election of Chairman

To elect the Chairman of the Parish Council for 2021/22

2. Apologies

To receive apologies for absence

3. Election of Vice Chairman

To elect the Vice Chairman of the Parish Council for 2021/22

4. Declarations of Acceptance of Office by Chairman and Councillors

To complete relevant paperwork.

Parishioners Question Time

15 minutes will be set aside to receive representations from members of the public.

5. Minutes

To agree (and sign later) the Minutes of the Parish Council meeting held on Monday 19th April.

6. Matters Arising

To address the Matters Arising from the Minutes and carry forward any further actions.

7. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.



8. Representation of Committees/Working Parties

To agree Councillor representations for the Haddenham and Waddesdon Community Boards, the Road Safety Working Party, the Community Led Plan and the Footpath Working Party. To nominate a Councillor to review PC Governance including the annual review of the Parish Council Insurance. To nominate a Councillor as the representative for the Calvert & Greatmoor CLGs meetings.

9. PC Governance

To review and agree Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.

10. PC Meetings

To agree meeting dates for 2021 and 2022. To nominate Councillor to be responsible for opening and closing the Village Hall at PC meetings.

11. Contributions from Buckinghamshire Councillor

To receive a report from Buckinghamshire Council.

12. Reports from Councillors attending meetings and outside organisations.

To report on any meetings.

13. Correspondence

To note any correspondence outside the Agenda.

14. Traffic Calming Measures

To provide any update on the progress of the grant application and any community speed watches.

15. Wotton Road Footpath

To report on a second quotation for the proposed footpath and agree next steps.

16. Defibrillator for Pollicott

To receive a proposal with costing from SM regarding the installation of a defibrillator in Upper Pollicott.

17. Footpaths

To receive a report on the footpath inspections. To provide an update on the diversion of Footpath 7 (ASH/7/1).



18. Wild Aylesbury Vale Initiative

To consider applying for a microgrant of up to £500 (by Friday 28th May 2021).

19. Parish Council Computer

To ratify the decision to purchase a new PC computer, shared with Cuddington PC.

20. Finance

- a. **Balance from Minutes of previous meeting (19th April 2021): £18,529.06**
- **Receipts: £13,799.80** (£5,243.02 - VAT Return, £556.78 - BCC Devolution Grant, £8,000 – Precept)
 - **Debits: £72.15** (E-on)
 - **Plus unpresented cheques: £19.65** (Venetia Davies)
 - **Less standing orders: £249.60** (Clerk Salary)
 - **Balance of Bank Account: £32,026.76** (as at 23rd April 2021)
- Available Funds: £32,007.11** (balance of bank account less unpresented cheques)
- b. **Orders for Payment: £605.64**
- **Venetia Davies** – £9.45 (Clerk travel)
 - **Venetia Davies** - £36.78 Shredder (shared with Cuddington PC), stationery, postage stamps)
 - **JE Accountants** - £96.00 (Payroll administration 2020/21)
 - **BMKALC** - £55.41 (Annual subscription)
 - **RTM Landscapes Ltd** - £408.00 (£340.00 + £68.00 VAT) – (grass cutting)
 - **BALANCE: £31,401.47** (Available Funds less Orders for Payment)

21. Planning

To note that there have been no planning applications since the April meeting.

22. Items for Information including Diary Dates:

- **Haddenham and Waddesdon Community Board** - Wednesday 30th June 2021 at 7 pm by MS Teams.
- **Play Around the Parishes** - Wednesday 18 August 2021, 10.00-12.00pm

23. Date and Time of Next Meeting:

Monday 21st June 2021 at 8pm in Ashendon Village Hall