

STANSTED PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 4 FEBRUARY 2019 AT FAIRSEAT VILLAGE HALL, VIGO ROAD, FAIRSEAT AT 8.00 pm**

PRESENT:	Cllr Harry Bott	Chairman	In the chair items 4 - 23
	Cllr Mrs Polly Falconer	Vice-chairman	In the chair items 1 - 3
	Cllr Thomas Brooker		
	Cllr Mrs Sheila Goodworth		
	Cllr Michael Osborne		
	Cllr Daren Sefer		
	Cllr Kevin Sparkes		
	Mrs Roxana Brammer	Clerk	
In attendance	Cllr Harry Rayner	Kent County Council	
	Cllr Martin Coffin	Tonbridge and Malling Borough Council	
	Mr Tom Sheldon	Chairman, Stansted School Project Steering Group	
	Mr Alan Bullock	Stansted School Project Steering Group	
	Mr John Mattick	World Wars Commemoration Group	
	11 members of the public		

Item*Action point*

Minute no 2018/19/

1 APOLOGIES

- 402 All parish councillors present. An apology for late arrival was received from Cllr Harry Bott. An apology for absence was received from Cllr Robin Betts, Tonbridge and Malling Borough Council.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

- 403 Cllr Mrs Falconer declared a personal interest in item 9a(i), planning application for Court House, Vigo Road, Fairseat as she was related to the applicant. Cllr Bott declared a possible conflict of interest in item 5, School Steering Group update in relation to the car park plans.

3 MINUTES OF THE MEETING HELD ON 7 JANUARY 2019

- 404 It was proposed by Cllr Sparkes, seconded by Cllr Mrs Goodworth and agreed the minutes of the meeting held on 7th January 2019 be signed as a true record.

4 MATTERS ARISING

- 405 None.

5 STANSTED SCHOOL PROJECT UPDATE

- 406 The Chairman suspended the meeting to allow Tom Sheldon and Alan Bullock to speak.

Mr Sheldon said that the first rental income had been received. The decorator would start the external repaint when he had completed the interior. Mr Bullock gave a report on plans for the car park. It was hoped planning permission for the small extension and lighting would be granted by the end of February. Siting for a soakaway was still under negotiation. When the outcome was known, updated quotations would be sought. A letter has been sent to Thames Water about the flooding from the pumping station. The gable end wall of the school was surveyed in July 2018 and this survey would be investigated further, together with an enquiry of KCC for any information pertaining to the wall at the time of the installation of the mezzanine floor. The Steering Group recommendation was that a structural survey be carried out if one was not done at that time.

The Chairman thanked Mr Sheldon and Mr Bullock and reconvened the meeting.

6 WORLD WARS COMMEMORATIVE BOOKLET

407 The Chairman suspended the meeting to allow John Mattick to speak.

Mr Mattick said the material from the exhibition would be the basis for the booklet. It would not be possible to reproduce the display boards in their entirety and a compromise would have to be made. There would be a trade-off between the amount of copy and the font size. He showed examples of three versions and on a straw poll being taken, it was decided the middle sized font was best. A professional designer was putting it together and every household in the parish would receive a copy.

The Chairman thanked Mr Mattick and reconvened the meeting.

7 MARGARET MACMILLAN CENTRE

408 Cllr Mrs Falconer reported that a meeting of the working party would be held on 25th February. It would be a combined approach with Wrotham and Stansted Parish Councils, Tonbridge and Malling Borough Council and Kent County Council.

8 SOUNDBEAT MUSIC FESTIVAL

409 Cllr Bott said that there were proposals for a music festival to be held over the weekend of 21st/22nd September. Those camping would be allowed on the field from 20th and would stay until 23rd. The festival had been held in previous years at Quex Park and at Port Lympne and it was believed there had been problems. The organisers' representatives were holding a meeting that was by invitation only and Cllr Sefer would attend. The Chairman then suspended the meeting to allow members of the public to speak.

Cllr Coffin said that planning permission was not needed but licensing was. He was not on the Borough's Licensing Committee and would be objecting. He would let the Parish Council know as soon as the licensing application was made. Members of the public expressed their views on noise, traffic movements and congestion and possible anti-social behaviour. Nobody was in favour.

The Chairman thanked the members of the public and reconvened the meeting.

COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Chairman suspended the meeting to allow Cllrs Rayner and Coffin give their reports.

Cllr Rayner said he spoke regularly with officers over the highway encroachments. He said that Wrotham and Borough Green Parish Councils had joined together to purchase a gritter for their roads. Cllr Mrs Falconer stated that verges had been severely damaged and potholes created following the diversion created by the closure of the A227. She had photographs which she would forward to Cllr Rayner.

Cllr Coffin said the budget setting process was underway.

The Chairman thanked Cllrs Rayner and Coffin and reconvened the meeting.

9 PLANNING

a Applications

- 410 i **TM/18/03060/LDP:** Court House, Vigo Road, Fairseat: Construction of a mower, mini tractor and implement store

No objection

- 411 ii **TM/19/00202/TNCA:** Grange Park School Stansted, Malthouse Road, Stansted: T1 Large Sweet Chestnut- reduce crown by approximately 25% and remove all deadwood

No objection.

412 b Decisions

The decision as listed on Appendix A was received.

c Enforcement

- 413 i **Lucy's Barn Campsite, Ash Lane.**

Nothing further had been heard and the Clerk was asked to check with enforcement.

- 414 ii **Littlefields, Plaxdale Green Road, Stansted**

It was reported that the tree house had not yet been removed.

415 d Appeals

None.

e Local Plans

- 416 i **Tonbridge and Malling**

No update.

417 **ii Sevenoaks**

A response to the Sevenoaks Local Plan Regulation 19 consultation and the consultation on the proposals of Berkeley Homes for a development of 580 dwellings in Ash had been sent.

418 **f Any Other Planning Issues**

None.

10 FINANCE

419 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

420 **b Payments made since Last Meeting**

It was proposed by Cllr Sefer, seconded by Cllr Mrs Goodworth and agreed the payments made since the last meeting as listed on Appendix B be approved.

421 **c Accounts for Payment**

It was proposed by Cllr Osborne, seconded by Cllr Mrs Goodworth and agreed the accounts for payment as listed on Appendix B be paid (cheques 914 - 917), with the addition of £978, Gavin Jones Ltd (cheque 918) and £310, St Mary's PCC (920).

422 **d Purchase of Lap-top**

It was proposed by Cllr Bott, seconded by Cllr Mrs Falconer and agreed a lap-top and software be purchased at a cost of c £400.

423 **e Parish Notes**

The Clerk reported she had not been able to establish the cost to the Parish Council if the magazine was supplied to the houses in the parish which were not already covered by residents' subscriptions to the magazine. The Editor and Rosemary Douglas indicated they would be able to provide these figures. It was proposed by Cllr Mrs Falconer, seconded by Cllr Bott and agreed that the Parish Council proceed in principle, subject to agreement with the Parochial Church Council, in the expectation the cost could be up to £3,000 pa.

424 **f Banking**

Cllr Bott said he was considering the interest rate of various banks to see if a better rate could be obtained.

11 GRANT APPLICATIONS

425 None.

12 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**a Recreation Ground**

426 i. General Matters. Nothing to report

427 ii. Hire of Ground. The Clerk reported that the Rotary Bike Ride would take place on Sunday 12th May. They now had to provide marshals at both ends of steep descents.

428 b Car Park

Already discussed under item 5.

429 c Playpark

Nothing to report

430 d War Memorial and Garden

It was understood from Roy Barry that he had tied up the poppy wreaths that had been disturbed by the recent high winds.

431 e Telephone Kiosk

Cllr Mrs Goodworth said the knitting group was seeking a contractor to help them mount their work.

432 f Church Bank

Nothing to report.

433 g Village Green Land, Hatham Green Lane and Parsons Lane

It was reported someone had reversed into a tree.

434 h Brownes Bequest

Nothing to report.

435 h Notice Boards

Nothing to report.

436 j Registration of Land

Cllr Bott regretted he had not spoken to Colin Hall but would do so.

13 HIGHWAYS & TRANSPORT**437 a Public Rights of Way**

Cllr Bott said he had spoken to the owner of Thriftwood, as had Roy Barry. Both had told him to apply for a diversion. Mr Barry would speak to the Clerk about a way

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forward. There was a problem with a construction to help retain animals on one path and the farmer would be asked to put up signs to make the route clear for walkers..

438 **b Encroachment Working Party**

Ongoing with the County Council.

439 **c Any Other Highways or Transport Issues**

No matters were raised.

14 VILLAGE HALLS

440 **a Stansted Village Hall**

Cllr Mrs Goodworth had nothing to report.

441 **b Fairseat Village Hall**

Nothing to report.

15 POLICE MATTERS

442 Nothing to report.

16 ANNUAL PARISH MEETING

443 It was agreed the Annual Parish Meeting would be held on Monday 1st April 2019, followed by the normal meeting of the Parish Council.

17 REPORTS ON MEETINGS ATTENDED BY COUNCILLORS AND CLERK

444 **a Taxi Bus Service**

Cllr Mrs Goodworth reported on a meeting about the taxi bus service which was due to start in the summer. It would run 5 days a week, 3 times a day in both directions and would make use of the downtime of school buses. It would link Fairseat, Stansted, West Kingsdown, Farningham, Eynsford, Otford and Sevenoaks.

18 CONSULTATION

445 No documents received.

19 CORRESPONDENCE

446 None.

20 REPORTS & CIRCULARS

447 None received.

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21 ANY OTHER BUSINESS

448 No matters were raised.

PUBLIC SESSION

No matters were raised.

22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

449 It was proposed by Cllr Bott, seconded by Cllr Mrs Falconer and agreed to exclude the press and public on the grounds the following item concerned personnel matters.

23 RECRUITMENT

450 It was agreed to extend the period for applications. The interview panel would consist of the Chairman, Vice-chairman and Cllr Sparkes.

The Chairman thanked everyone for attending and closed the meeting at 10.00 pm

SignedChairman

On the day of 2019