

BORDEN PARISH COUNCIL

All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 18th November 2021
In the Borden Sports Pavilion, Wises Lane at 7pm

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

11th November 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETING OF 21ST OCTOBER 2021.

(Appendix A)

4. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

a. Police/PCSO – new PCSO Jake Marsh

b. Parishioners

c. County/Borough Councillors (a written report must be submitted three days before the meeting)

5. FINANCE

a. To approve accounting statements October 2021

Chair and RFO to sign the bank reconciliation and bank statement balances *(Appendix B)*

b. To approve the BACS list of accounts for payment

Approved signatories to sign the BACs payment list

| Payee | Inv Date | Inv No | Description | Gross | VAT | Net |
|------------------------------|------------|--------|---|------------------|----------------|------------------|
| Ms Miller | | | Clerk Wages Nov 21 | £726.06 | | £726.06 |
| Ms Miller | | | Clerk Expenses Oct 21 | £88.90 | | £88.90 |
| HMRC | | | PAYE Oct 21 | £227.24 | | £227.24 |
| Fryer Cleaning & Maintenance | 31/10/2021 | 11896 | Maintenance of Memorial & Centenary Gardens | £460.80 | £76.80 | £384.00 |
| John England | 10/11/2021 | | Playstool Inspections | £50.00 | | £40.00 |
| RBL Poppy Appeal | 23/10/2021 | | Poppy Wreath | £50.00 | | £50.00 |
| Streetlights | 19/10/2021 | 12425 | Payment 2 of maintenance contract | £691.20 | £115.20 | £576.00 |
| | | | | £2,284.20 | £192.00 | £2,092.20 |

c. To approve Direct Debit payments

| | | | | | | |
|------------|------------|------|--|----------------|-------|--------|
| Waveney IT | 01/11/2021 | 1390 | Mailbox charge November | £5.99 | £1.00 | £5.99 |
| E.On | 01/10/2021 | | October Electricity | £73.55 | £3.50 | £70.05 |
| Lloyds | 04/10/2021 | | Corporate Card - Euro loos £144, Paint £46.49 £3 fee | £229.49 | | |
| EDF Energy | 01/10/2021 | | October Pillar | £16.00 | £0.80 | £15.20 |
| | | | | £325.03 | | |

- d. To note grant applications submitted for beacon, fencing and EV charging points
- e. To consider request from Sittingbourne Christmas Lights for donation of £250.00
- f. To consider subscription to Rural/Market Town Grouping

6. GOVERNANCE AND ADMINISTRATION

- a. To note update on meeting with school regarding Parish Cup.
- b. To receive update from SBC on byelaws and consider next steps.
- c. To approve terms for reference for Wises Lane Monitoring Working Group. *(Appendix C)*
- d. To approve terms of reference for Jubilee Working Group. *(Appendix D)*
- e. To consider sponsorship policy for approval. *(Appendix E)*

7. COMMITTEE AND WORKING GROUP UPDATES

- a. To receive recommendation from Finance Committee for budget and precept 2022/23.
- b. To receive report and update from Wises Lane Monitoring Group.
- c. To receive report and update from Neighbourhood Plan Steering Group.
- d. To receive report and update from Jubilee Working Group.

8. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

9. PLANNING MATTERS

- a. To receive update from SBC on s106 funding for Borden. *(Appendix F)*

10. OPEN SPACES

- a. To receive update on resident response to forming a Playstool working group.
- b. To receive tree inspection report.
- c. To note update on Christmas lights safety inspection.
- d. To receive update on wildflower planting.

11. BORDEN NATURE RESERVE

- a. To note new lease terms requested from KCC.

12. HIGHWAYS

- a. To receive update on Highways matters from Cllr Fassenfelt
- b. To receive update from National Highways on roadshow event.
- c. To receive update on Highways Improvement Plan.
- d. To receive update on the use of Maidstone Road as a diversion for the A249.
- e. To receive update on ownership of Woodgate Lane.

13. CONSULTATIONS FOR COMMENTS

There are none.

14. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
 - 13/11/2021 – KALC AGM
 - 14/12/2021 – Western Area Committee SBC
- b. To note any future meetings

15. CORRESPONDENCE

- a. To consider quotation from resident to move youth shelter at Playstool.
- b. Parish Hall AGM Documents.

16. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

- a. **Planning Applications to consider for comments**
APPLICATION REF: 21/505658/FULL PROPOSAL: Erection of single storey rear infill extension between house and garage wing. Removal of rear flat roof dormer and erection of replacement pitched roof dormer with Juliet balcony. Removal of front flat roof dormer and erection of new gable wall. Internal and external alterations. ADDRESS: Lowlands, Bannister Hill, Borden

- b. APPLICATION REF: 21/505544/FULL PROPOSAL: Revision to extant planning permission SW/96/0620 for the demolition of 1 bungalow and garage and the erection of 6 no. houses, garages and parking. Widening of Washley Hill, provision of a pedestrian footpath from Hearts Delight Road, closure of existing vehicular access and provision of new, relocated access, along with wildlife enhancements ADDRESS: Hillyfield Hearts Delight Borden Sittingbourne Kent ME9 8HX
- c. APPLICATION REF: 21/505544/FULL PROPOSAL: Revision to extant planning permission SW/96/0620 for the demolition of 1 bungalow and garage and the erection of 6 no. houses, garages and parking. Widening of Washley Hill, provision of a pedestrian footpath from Hearts Delight Road, closure of existing vehicular access and provision of new, relocated access, along with wildlife enhancements ADDRESS: Hillyfield Hearts Delight Borden Sittingbourne Kent ME9 8HX

17. REPORTS AND MINUTES FROM EXTERNAL REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn

18. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

19. NEXT MEETING TO BE HELD 16th DECEMBER 2021

Appendix 1

MATTERS FOR INFORMATION

09/10/2021 KALC Events
 09/10/2021 Local Government Bulletin
 09/10/2021 Your views on plastic recycling
 09/10/2021 Swale Local plan event
 11/10/2021 SAC Advice for meetings
 13/10/2021 Kent Rail Summit
 13/10/2021 Invitation to Round Table East Kent Prevent
 16/10/2021 KALC finance conference
 16/10/2021 Prevent venue advice
 16/10/2021 KFRS/KALC fire hydrant initiative
 16/10/2021 Notice of KALC AGM
 16/10/2021 Next Steps Flood Warden Training
 16/10/2021 KCC Community Warden Service Review
 18/10/2021 Parish Online Training
 21/10/2021 Preparation works for M2 j5
 21/10/2021 KALC CEO Bulletin
 21/10/2021 Parks for people
 21/10/2021 Swale Local Plan webinar
 21/10/2021 Local Government Bulletin
 21/10/2021 Request for items on JTB
 03/11/2021 RSN Rural Digest
 03/11/2021 KALC News
 03/11/2021 The Rural Bulletin
 03/11/2021 Contain Outbreak Management Fund
 03/11/2021 Local Government Bulletin
 03/11/2021 Queens Jubilee
 05/11/2021 Health and well being conference