



PARISH COUNCIL

Hoo Saint Werburgh Parish Council

Parish Clerk: Mrs Sherrie Babington

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To all Members of the Parish Council.

Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Thursday 1st July 2021 at 7.00pm in the Pottery Road Village Hall. Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

5. Public Participation.

To discuss any questions received by members of the public.

6. Urgent Matters (if any with the Chairman's consent).

7. Financial Matters.

- a. To consider the monthly financial statement.*
- b. Accounts and Annual Return.*
- c. Diffusion Tubes Proposal.*

8. Chairman's Report.

9. Clerks Report.

To consider the Clerk's Report.

10. Neighbourhood Plan Report.

11. Parish Council Committee Reports.

- a. Finance, Audit and General Purposes Committee.*
- b. Environmental Committee.*

c. Personnel Committee.

12. Planning Matters.

a. Planning Applications Received.

b. Other Planning Matters.

13. Ward Councillors Report.

14. Date of the next meeting – Thursday 5th September 2021.

Mrs Sherrie Babington
Parish Clerk