

**ASH-CUM-RIDLEY PARISH COUNCIL  
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Thursday  
06 August 2020 commencing at 10.45am**

***Due to the COVID-19 social distancing restrictions, the meeting of the Burial Ground Committee was held virtually via Zoom, in accordance with the Coronavirus Act 2020, clause 78(2).***

Present: Cllr M Brown  
Cllr Mrs Brammer  
Cllr Mrs Clucas  
Cllr Mrs Connell  
Cllr Mrs Howie  
Cllr M Manley  
Mr B Parlett (arrived 10.56am)

In attendance: Mrs A de Jager – Parish Clerk

**1. Apologies**

Apologies were received from Cllr J Scott and Rev H Reeves.

**2. Declaration of Interests**

None

**3. Minutes of the last meeting**

The minutes of the meeting held on 15 July 2020 were approved and will be signed at the next physical meeting of the Burial Ground Committee.

**4. Memorial Garden**

- 4.1 Memorial Wall – Cllr M Brown reported that Mr Harbinson had inspected the wall and found that the pointing at the rear of the wall was not satisfactory. The contractors have been back twice to address this issue and it has been improved, but there is more to be done.
- 4.2 Cllr M Brown PROPOSED that the decision made by email to accept the quote from Stephen Gay Memorials to purchase 148 plaques in Imperial White Granite for a total cost of £85.00 per plaque inclusive of inclusive of inscription and installation. The Clerk will verify their existence once they have been purchased. SECONDED: Cllr Mrs Connell and UNANIMOUSLY AGREED. A quote has been requested from Stephen Gay to provide an A3 size plaque with the Parish Council logo and a separate A4 size plaque with MEMORIAL GARDEN in the same font as the logo. A smaller plaque will also be needed with 2020 inscribed, all in Imperial White granite. All three plaques will be installed on the wall with red brick showing between them as agreed at the site visit. Cllr Mrs Connell PROPOSED that once the quote is received, it is emailed to members for consideration and that the Clerk is authorised to submit the order to the stone mason. SECONDED: Cllr Mrs Clucas and AGREED.

4.3 Charges – Following discussion Cllr Mrs Howie PROPOSED that the charges for residents of the Parish for the Memorial Garden are set as follows:

- Grant of Right for 100 years £100.00
- Interment fee £100.00
- Provision and installation of plaque £100.00
- The ground preparation will be carried out by the contracted grave digger and the current contractor has indicated that he will charge £70.00 and this will be added to the Parish Council charges.

SECONDED: Cllr Mrs Clucas and AGREED.

Cllr M Manley PROPOSED that there is a separate application for out of parish residents, which will be authorised at the discretion of the committee and charges for out of parish residents are doubled.

SECONDED: Cllr Mrs Brammer and AGREED.

- 4.4 The Clerk has communicated with a funeral director and the grave digger to determine the depth the graves should be dug to accommodate up to two sets of ashes and will agree a safe depth.
- 4.5 The marking of graves – the incorrect roofing felt was ordered which has delayed the marking out.
- 4.6 Blessing/dedication of Memorial Garden – Rev Helen Reeves will be invited to preside over a blessing to be held on 25 September 2020 at noon at the Burial Ground. Due to COVID-19 restrictions, numbers may have to be limited to the Burial Ground Committee only.

## 5. Future Provision

- 5.1 The current availability plan was NOTED.

## 6. Maintenance

- 6.1 Green Waste Area – alternative solutions were discussed regarding the provision for waste and how/who will remove the waste. Quotes will be obtained for the provision and removal of waste. Once this has been agreed, quotes will be sought to remove the hardstanding and necessary landscaping.
- 6.2 Members were taken through the photographs and letters will be sent to the Grant of Right owners where necessary.

## 8. Date of next meeting

It was AGREED that a site meeting will be held on Wednesday 02 September 2020 at 10.45am.

The meeting closed at 12.03pm

Signed: ..... Date: .....