

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ  
Telephone: 01474 702760 Email: [info@acrpc.org.uk](mailto:info@acrpc.org.uk)

25 January 2023

Yours sincerely

Alison de Jager  
Parish Clerk

[illegible]

## 1. Apologies for Absence

## 2. Declarations of Interests

### 3. Minutes

To approve the minutes of the meeting held on 24 October 2022. (attached)

#### 4. Sports Centre Working Party

## Appendix A Blue

4.1 To receive and note the notes of the Sports Centre Working Party meetings of 22 November 2022, 05 December 2022 and 19 December 2022. The notes of the meeting of 25 January 2023 will be distributed with the February Parish Council Agenda.

4.2 To receive a recommendation from the Sports Centre Working Party to review the charges as per the attached.

4.3 To receive a recommendation from the Sports Centre Working Party to purchase new software.

4.4 To receive an update on the working party and consider any further recommendations.

## 5. Finance

5.1 To note the current financial position. Reports to follow.

5.2 To approve the cheques signed since last meeting.

## 6. Conditions of Use

## Appendix B Green

### 6.1 To review the Conditions of Use for the Sports Centre

## 7. Sports Centre Manager's Report

## Appendix C Orange

7.1 Report attached.

## 8. Sports Centre Website/Facebook/Instagram

Hugo Fox Community Website.

## 9. Leigh Academies Trust and Lease

Update at meeting.

Circulation: Cllrs Mrs Brammer, M Brown, Mrs Clark, S Glover, S Fishenden, I MacLeod, M Manley,  
V Ngwenya, Ms K Law (Assistant Clerk/Finance Officer)

**CLOSED SESSION**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be asked to leave the meeting for the following confidential item to be considered.**

**10. Staffing**

**11. Date of next meeting**

Please bring your diaries