

## BLEASBY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD MONDAY 10<sup>TH</sup> DECEMBER 2018 7.30pm  
IN BLEASBY VILLAGE HALL

MEMBERS PRESENT	MEMBERS PRESENT	MEMBERS ABSENT
Cllr. P. Cast	Cllr. C. Foster	Cllr. S. Andersen
Cllr. M. Coombs	Cllr. C. Gent	
Cllr. A. Dunning		

Also present 8 members of the public

In attendance : Locum Clerk Lynn Holland

Chair Cllr. P. Cast welcomed everyone to the meeting, adding Lynn Holland had been invited to minute the meeting in absence of the current Clerk noting a meeting had been arranged with the current Clerk for 11<sup>th</sup> December.

**BPC 18-673 Apologies – acceptance and approval.**

Apologies presented for Cllr. S. Andersen; and noting apologies for Cllr. S. Saddington (NCC) & Cllr. R. Blaney (N&SDC)

These were accepted and approved.

**BPC 18-674 Questions and petitions from the public**

- Flood Action Group Annual Meeting 15<sup>th</sup> January 2019
- Confirmed contact for Community website was Cllr. C. Gent and there was a dedicated email address.
- Village Hall car park deteriorating and financial assistance from Parish Council was asked to be considered along with support for an LIS application. Suggested aim at an application in 2020 rather than 2019. Noted suggestion Village Hall held a balance in region of £18k. but this had to cover ongoing running of the Village Hall.

**BPC 18-675 Reports from County & District Councillors.**

**Cllr. S. Saddington NCC** – Update submitted – special appreciation for the input of the School re NCC Christmas Activities.

**Cllr. R. Blaney N & S D C – Update submitted –**

- Enforcement notice re removal of all touring caravans from Boat Lane site between 31<sup>st</sup> October and 31<sup>st</sup> March.
- Planning contravention issued re approved number of caravans on site during summer months between March and October.

The Chair also expressed best wishes for a speedy recovery to Cllr. Blaney following his recent operation. Understood the recovery was going well.

**Initial** \_\_\_\_\_

Nothing to report.

**BPC 18-677 Agenda items determined as Private & Confidential**

**Approved correspondence re employees to be considered under agenda item 18/690 Confidential correspondence.**

**BPC 18-678 Presentation and approval of minutes of the meeting held 12<sup>th</sup> November 2018.**

**Minutes of meeting held 12<sup>th</sup> November 2018 approved & signed.** (noting Cllr. C. Gent was absent from the meeting and therefore did not vote.)

**BPC 18-679 Matters arising from the minutes not included in this agenda**

Nothing to report.

**BPC 18-680 Land & Assets:**

- **Jubilee Ponds** – with reference to last meeting – stump removable, lateral roots intrusive and mini digger may be required. 2 Councillors agreed to investigate further and report back to future meeting. Area well used & well received. Tree down in high winds. Dog walkers generally responsible but concerns re Shale Lane as dogs could contract disease as dog bins were not being used.
- **Ferry End** – Area now registered in name of Parish Council (including area beyond the fence).
- **Lengthsman Scheme** – invoice recently received. Current Lengthsman resigned. Chair had dug out the grips. Glebe Field did not require further cutting.
- **Council contractor's scheme of works for December** – no work required.
- **Update from Flood Action Group including reference to drainage** – Chair confirmed that N&SDC do not collect leaves & there are 80 days between sweeps of the area. May respond to specific ad hoc requests re sweeping or gully emptying. Next Flood Action Group meeting 15th January 2019.
- **Update on traffic management and road safety re agricultural vehicles and operations** – Complaints had been received re size and speed of these vehicles. Official line is they can encroach on grass verges. Noted season coming to an end. White lining and slow signs were scheduled to be addressed up to Goverton and on the Chapel Bend.
- **Progress on tendering process for lengthsman and contractor programme** – noted current Clerk only received one quote to date.

**BPC 18-681 Review of Asset Register and assess mid-term adjustments to insurance cover.**

Following review of report presented **approved subject to further scrutiny therefore deferred to future meeting.**

**Initial \_\_\_\_\_**

**BPC 18-682 Update from Events Group on planning of Christmas event and approval of expenditure on additional Christmas lights from the events budget and approve cost of P.A.T.**

Chair thanked BMK for donating the Christmas Tree. Events group had met recently and on 16<sup>th</sup> December 2.30 – 4pm a session aimed at primary schoolchildren to be run. Jubilee Ponds trail collecting coloured cones returning to Glebe Field. Stalls in strategic locations. St. Mary's Church open to public for refreshments. Music group for carols at 5pm. Opportunity to retire to Waggon & Horses.

**Following a brief discussion approved P.A.T. to be undertaken & purchase of additional Christmas Lights up to a maximum of £150. With a view to Christmas lights being switched on on Sunday.**

**BPC 18-683 Finance:**

- a) Receive payments and receipts report for November and breakdown of total receipts for the year to date.
- b) Receive bank reconciliation for November.
- c) To receive payments/receipt over budget report.
- d) To approve & sign payment schedule for December.
- e) To approve additional payments if any.
- f) To sign cheques for approved payments.

With exception of item c & f financial documents approved. Noting following:

- Bank balance £19,239.47
- Cllr. Saddington donated £80 – suggested it should go towards a real tree. Chair to confirm with Cllr. Saddington.
- Approved payments £994.89
- Additional payments BMK 384.00 (re electrical cupboard); BMK 360.00 (re noticeboard) & R C Services £180.00 (re lengthsman scheme)
- Cheques due to be signed 11<sup>th</sup> December 2018 rather than at the meeting.

**BPC 18-684 Appointment of Internal Auditor**

**Following brief discussion and consideration of 2 applicants approved to appoint S. Stack, previous Internal Auditor**

Initial \_\_\_\_\_

**BPC 18-685 Update from Parish Plan Steering Group on Parish Plan consultation and follow-on action.**

Chair reported that the consultation was important and would pilot the way forward for the village over the next 10 years. Areas had been identified as priority and draft proposals put forward. Parishioners attending on the day indicated their preferences for an increase of precept on the following basis:

- Basic increase of £7.73
- Additional increase of £11.67
- Enhanced increase of £18.37

The above represent varying different additional increases on cost of Band D.

Brief discussion re analysis to date and agreed a full report to be presented to next meeting before confirming precept for 2019/2020.

**BPC 18-686 Planning**

Nothing to report.

**BPC 18-687 Refer to item 18-685 Parish Plan**

**BPC 18-688 Merits of LIS Projects currently brought forward, considering term of scheme, feedback from Parish Plan.**

Consideration given towards:

1. Village signs
2. Improved entrance to the village at the crossing
3. Ditch/verge improvements on Gypsy Lane
4. Ferry End – improvements and development
5. Carpark resurfacing at Village Hall

Noted further feedback from Parish Plan awaited.

Speeding and the highway were felt to be a priority as other issues were cosmetic. Suggested work with Thurgarton towards a Speedwatch scheme.

**Approved to concentrate on a scheme for submission to the 2020 round of LIS.**

**BPC 18-689 Correspondence received:**

- **Newsletter from MP, R. Jenrick**
- **Updates from Inspector Heather Sutton**
- **Council News November edition.**

**BPC 18-690 Private & Confidential Matters**

- Staffing matters

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**39/2018-19**

**BPC 18-691 Item for next month's agenda:**

To consider request made in the public session for a donation towards refurbishment of Village Hall Car Park

Grounds maintenance – including grass cutting & Lengthsman Scheme

**BPC 18-692 Date of Next Meeting**

**14<sup>th</sup> January 2019**

**Meeting ended 9.55pm**

**SIGNATURE.....**

**DATE.....**