



Highways & Services Group Terms of Reference

Membership numbers of the Highways & Services Group are not limited but are subject to a minimum of 5 members. Members of the community may be co-opted to serve on the committee.

The quorum for a meeting of the group shall be 3 members.

The primary objective of the group is to liaise with Hampshire Highways in matters of road safety and highway maintenance.

To fulfil this objective the group shall undertake the following roles:

1. To monitor the grips, ditches and drains and notify Hampshire Highways of any maintenance work required. To liaise with other landowners as required to ensure the drainage systems are kept in good order.
2. To monitor other road maintenance issues and notify Hampshire Highways of any work required.
3. To work with Hampshire Highways to implement the Community Funded Initiative.
4. To identify work to be carried out by the parish lengthsman.
5. To provide the Responsible Financial Officer with written estimates of any expenditure it wishes/expects to incur in the coming year no later than 30 September so that they be incorporated into the annual budget.