

STOCKTON PARISH COUNCIL

Agenda for the Meeting to be held at Stockton Cricket Club Monday 16 March 2026 at 6.30pm

1. Welcome and Apologies for Absence

To receive and record apologies from councillors unable to attend.

2. Declarations of Interest

To receive any declarations of pecuniary or non-pecuniary interests relating to agenda items, and consider any written dispensation requests.

3. Public Participation (15 minutes)

To invite members of the public to raise issues, ask questions, or make comments on items on the agenda. The Chair may allow discussion on other matters at their discretion. Individual speakers are limited to 3 minutes.

4. Approval of Minutes of the Previous Meeting

To approve the minutes as a true and accurate record of the last meeting's proceedings.

5. Matters Arising from the Previous Minutes

To receive updates on actions, to address and resolve matters from previous council meeting.

6. Council Business (Items for Decision)

6.1 Councillor Roles and Responsibilities

To review and agree the allocation of councillor roles and responsibilities and any representative positions on external bodies

6.2 Planning Application Consultation

To consider and approve the precept requirement for the next financial year.

Application No:	PL/2026/00946
Application Type:	Full planning permission
Proposal:	A new B8 industrial storage building in connection with an existing business use and regularisation of additional yard area and change of use of existing buildings
Site Address:	Stockton Dairy, Stockton, Warminster, BA12 0SQ

Please note that in planning matters the parish council acts as the consultee of the Principal Authority. The principal authority being the deciding body, parishioners can make their comments directly to the authority.

6.2 Banking

To review number of bank signatories and possible internet banking to align with Parish Council's financial regulations.

6.3 Review of Governance Documents

To review and approve the Parish Council's core governance documents, including:

1. Standing Orders
2. Financial Regulations

3. Policies (as listed in the Policy Register)

To consider any amendments required to ensure compliance with current legislation, best practice, and local procedures.

6.4 External hard-drive for PC use

To consider and approve the purchase of an external hard drive for secure storage and backup of Parish Council documents. Councillors to review options and agree a budget for the purchase.

6.5 Parish Steward

(Visit dates for 2026: 26th January, 23rd February, 23rd March, 23rd April, 22nd June, 22nd July, 22nd September, 22nd October, 23rd November and 15th December)

The Parish Steward can only complete works listed below

- Hand clearing and cutting of growth from drainage grips and drain gully covers.
- Hand clearing of blocked drainage gullies, culverts, pipes and pits
- Clearing storm debris from the roads and footways
- Clearing collision debris, clinical waste etc.
- Pedestrian barriers repairs, preparation, and painting
- Cleaning, re-installation and straightening of small road signs, street nameplates and bollards.
- Installation of small road signs, verge marker posts and supplied street nameplates
- Removal of limited graffiti from road signs, bollards, and street nameplates
- Hand cutting of grass and vegetation in visibility areas
- Hand treatment of weeds in rural areas
- Removal of Ragwort and other noxious weeds
- Clearance of encroaching growth and soils from footways
- Repair of minor surface defects in roads and on footways

To note that During the winter months, stewards visits maybe cancelled or interrupted due to them covering gritting and emergency call outs. Parish Council is asked to agree to a list for the next Parish Steward visit. Clerk to update Parish council on jobs completed since the last meeting.

6.6 The Great British Spring Clean

Taking place from 13 to 29 March 2026. To consider and encourage residents to get involved with the mission to tackle litter.

7. Finance

To review payments, receipts, bank reconciliation, and financial reports.

7.1 Payments

24/10/25	WALC Training	£48
29/10/25	WC ELECTIONS	£130
29/10/25	WC ELECTIONS	£220

7.2 Receipts: To note receipt of income

None

8. Correspondence

To note relevant correspondence received since the last meeting and decide actions where required.

- A36 Codford St Peter - Roadworks April / May (03/03/26)
- Briefing Note 26-02: Revamp Your Tank (03/03/26)

9. Date of Next Meeting

To confirm the date, time, and venue of the next scheduled meeting.