

Bourton-on-the-Water Parish Council

Minutes of a Meeting of the Parish Council held at 7.00pm on Wednesday 7th February 2024 in the Windrush Room at The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman), Cllrs A Davis, B Hadley, L Hicks, L Launchbury, S Tapper, J Wareing, B Wragge, L Wilkins.

In Attendance: S Henley (Clerk), County Cllr Paul Hodgkinson, Steve Cotton, Village Warden, 4 representatives from Thames Water. PCSOs J Allen and K Graham.

Members of Public: 7

Public Session:

Police Report

PCSO Kim Graham advised that there were 15 recorded crimes from 4th January to 4th February. Advice was given on home security. The Police Information Point took place on 1st Feb with another planned for 10-11am on 22nd February. The Mobile Police Station visited the Co-Op on 13th January and would return from 10am-2pm on 23rd February. There had been a Neighbourhood Policing Week, including an Older Drivers' Forum. The North Cotswold Safer Estates meeting for information-sharing between agencies would be held again on 22nd February.

Presentation from Thames Water on 'Upgrades to the Sewage Infrastructure in Bourton-on-the-Water' with opportunities for a Q&A. The presentation is available in Dropbox [here](#), and on the Parish Council Website. The presentation detailed plans for upgrades to the system to ensure better quality effluent would go into the river, reducing spills, making works more efficient and dealing with growth around the area. There would be a significant investment in the upgrade of the sewage treatment works and pumping station with the sewage treatment works from November 2023 to Spring 2025 and the pumping station from Spring 2024 until early summer 2025. The lane opposite the Rissington Road pumping station (HBW38 leading to Santhill Fishing Lakes) would be closed during works, and traffic management (traffic lights etc) would be in place on the Rissington Road.

Cllr Hodgkinson highlighted that he attends a monthly meeting with Thames Water to increase collaboration between Thames Water and members of the public.

Thames Water representatives responded to questions raised and undertook to provide further information about their local catchment area, what capacity the new works would provide for local growth and development and information on the protocol for phosphate stripping.

County Cllr Paul Hodgkinson reported that The Furrows estate was still not adopted as the developer had not completed the required work. He was pursuing why this has taken 8 years.

The GCC budget would be set on 21st February and was likely to result in a 4.99% Council Tax rise. The Police precept would increase by 4.4%.

The Robin bus service pilot would be extended with a new service in South Cotswolds. The NHS maternity service in Gloucestershire had been highlighted in a Panorama television programme, triggering an enquiry. NHS waiting lists in the area were the highest they had ever been.

The A429 Northleach-Bourton road would be resurfaced. Yellow lining and road markings had been completed, although the Chairman highlighted that the yellow lines were still missing from opposite the Co-Op petrol station. Work to the A417 'missing link' road to Gloucester was underway. The issues with sewage affecting properties in Roman Way had been resolved.

District Councillor Jon Wareing – Bourton Village

The Local Plan Consultation was running from 1st February to 24th March and was available on-line. CDC were considering Council Tax on second homes. The Head of Bourton Primary School would be leaving and councillors were invited to an event to mark the occasion at 3pm on 20th March.

District Councillor Len Wilkins – Bourton Vale

Cllr Wilkins highlighted that changes were being made to Planning and in future there would only be a total of 28 days to put in an objection to an application.

Village Warden - Steve Cotton

Steve's summer hours would start in April and he looked forward to collaborating with Parish Councillors.

Members of Public

Two members of the public highlighted their concerns with the planning application for Manor Fields. Another member of the public asked the Parish Council to carry out regular maintenance on the Victoria Cross plaque at the war memorial, in particular to the red poppies.

23/471 Apologies for absence:

1. To approve ongoing absence by Cllr J Jowitt for medical reasons. APPROVED.
2. To approve apologies for this meeting: Apologies were received from Cllrs M Samuel, S Coventry and M Macklin. These were noted.

23/472 Declarations of Interest: Cllr Hadley declared a non-pecuniary interest in 23/486 Village Green applications as a member of the Rotary Club. Cllr Tapper declared a pecuniary interest in 23/489 coach parking as a local business owner. During the meeting at item 23/488 Cllr Davis declared a pecuniary interest in the Co-Op as Board Director.

23/473 Applications for dispensations to vote on matters of Pecuniary Interest. With reference to the BoWPC Code of Conduct and the Localism Act 2011 Chapter 7, Paragraph 33.

1. Cllr M Samuel in respect of coach parking until the end of the current Council term for the following reasons:
 - a. Granting the dispensation is in the interests of persons living in the council's area.
 - b. It is otherwise appropriate to grant a dispensation.Following discussion, this was NOT APPROVED.
2. Cllr S Tapper on matters in respect of coach parking until the end of the current Council term for the following reason:
 - a. Granting the dispensation is in the interests of inhabitants in the Council's area to allow the member to take part.The application was NOT APPROVED.

23/474 Approval of the draft minutes

1. 8th January 2024 Parish Council Meeting. Cllr Davis proposed the following two amendments:
23/461 to read 'NALC approved a policy against estate management companies so any new developments should be adopted rather than have a management committee'.
23/263 to read '...Bourton Business Network who were reassuring travel companies that provision would be available in 2024'.
The minutes were APPROVED with the above amendments.
2. 29th January 2024 Extraordinary Parish Council Meeting. APPROVED.

23/475 Matters Arising: There were none.

23/476 Clerk's Report:

1. The Clerk attended the SLCC Practitioners' Conference and circulated a summary report. Attendance at the conference provided additional CPD points enabling an upgrade to Principal membership.
2. The Clerk was working with some councillors with reference to the Microsoft Authenticator app.
3. The first phase of memorial inspections had been completed in the Churchyard and Cemetery and any memorials requiring work had been marked with signs. The VEC Committee would review the contractors' report at their meeting on 14th Feb and decide on future actions regarding the memorials.
4. Sue Pacini, Tree Warden made recommendation regarding the Tree Policy. She advised that Cotswold Tree Wardens had been disbanded so Tree Wardens had now become Tree Friends. She was happy to continue pruning the orchard and inspecting the trees.
5. Councillors were reminded to submit their agenda meeting papers to the Clerk prior to the agenda being issued.

23/477 Planning Committee:

1. To discuss/vote on any issues raised at the meetings held on 24th January. Comments had been submitted on the Coach and Horses licensing application C/24/00031/PRMA and the applicant's

representative requested a meeting to address any concerns. The Clerk to arrange a meeting for 5.30pm on Wednesday 14th February, open to all councillors.

2. CDC's Cotswold Housing Strategy Consultation (Papers 1a & b): To review a paper summarising Councillors' views as collated by Cllr Davis and agree a final submission. Discussion on this matter was DEFERRED to item 23/494 Neighbourhood Plan.
3. CDC's Local Plan Update Consultation (Paper 1c): To note dates for CDC Town and Parish Council meetings with Councillors. T&PC events to be held on Thursday 8th February from 6-8pm at CDC, Cirencester and Thursday 22nd February from 6-8pm at Moreton Area Centre. The Clerk to respond for 22nd February on behalf of Cllrs Davis and Hicks.
4. To agree a response to the following planning and licensing applications: The following responses were agreed:

	Ref	Address	Proposal	Deadline
a	24/00155/FUL	Land Parcel Representing Manor Fields Site, Station Road, Bourton-on-the-Water	Use of agricultural land for public car parking (Amendment)	16/02/2024
Comments: The Parish Council OBJECTS to the planning application for the following reasons: <ul style="list-style-type: none"> • A reduction and loss of designated Green Space. • An increased amount of parking would cause additional wear and tear to the field. • There is currently an unknown capacity problem for parking in the village and if the application was granted it would give permanent permission for additional parking days. • Insufficient account has been taken of the Scheduled Ancient Monument status of the site. • Parking on the field in dry weather causes a dust nuisance for nearby neighbours. • The Parish Council is not convinced that the test required by the applicant for the economic value derived from parking in the village has been reached, specifically in relation to Local Plan Policies EN3 and EN10. 				
b	C/24/00057/PRMA	Chalice Mead Limited Unit 1 Old Station Yard Business, Centre Meadow Way Bourton-on-the-Water Cheltenham Gloucestershire GL54 2RZ	New premises licence	23/02/2024
Comments: The Parish Council has no objection.				
c	23/03613/FUL	Box Bush High Street Bourton-on-the-Water	Alterations and refurbishment works, including conversion into four flats, erection of extensions and a dwelling New Details.	20/02/2024
Comments: The Parish Council has no objection, subject to the Conservation Officer's report.				

23/478 Village Environment Committee

1. To discuss/vote on any issues raised at the meetings held on 10th January. No additional items were raised.

23/479 Youth & Wellbeing Committee

1. To discuss/vote on any issues raised at the meeting held on 22nd January. No additional items were raised.
2. Youth Club: To agree for the Committee Clerk to apply for grant funding of up to £10,000 for Youth Supervision. APPROVED.

23/480 GMCC Committee

1. To discuss/vote on any issues raised at the meeting held on 25th January. No additional items were raised.

2. Back-up generator:
 - a. To review final recommendation from the Committee and agree any further actions required. The Committee recommended not to purchase a back-up generator but instead to get a quote for two plug-in points for a hired generator and check emergency availability with hire companies. In advance of this, Cllr Davis to liaise with SSEN to check whether the grant could be used for this purpose.
 - b. To agree actions in respect of SSEN Resilient Communities Fund grant offer. Cllr Davis confirmed that the grant could be used for items relating to the Emergency Plan but the grant would need to be paid by the end of the financial year 31st March. Council APPROVED the recommendations as stated at item (a). A quote to be obtained for the plug-in points to be obtained for the March Council meeting. Availability of a back-up generator also to be investigated.
3. Loft Fire Compartmentation & Insulation (as per Fire Risk Assessment) (Papers 2a & b): To approve recommendation from the Committee to accept quotes from County Insulation for clearing debris and topping up insulation at £5630 + VAT and installing fire breaks at £9,850 + VAT, total £15,480 + VAT. Costs to be drawn from GMCC H&S earmarked reserve £5,480 and Contingency £10,000. APPROVED. It was agreed to move the contingency money into the GMCC H&S earmarked reserve to ensure it was available after 31st March.

23/481 Highways Committee

1. To discuss/vote on any issues raised at the meeting held on 15th January. No additional items were raised.
2. To approve proposal to move the remaining Earmarked Reserve SSEN Resilience Grant £77.22 to Rye Crescent play area EMR. APPROVED.

23/482 Finance & Governance Committee

1. To discuss/vote on any issues raised at the meeting held on 25th January. No additional items were raised.

23/483 Finance

1. To consider and approve the schedule of payments up to 7th February 2024 (Paper 3a). See Appendix 1. APPROVED.
2. Authorise cheques to be signed at the meeting and BACS payments to be ratified. Cllrs Roberts and Hicks authorise BACS payments. There were no cheques.
3. To note the bank reconciliation dated 31st January 2024 (Paper 3b), the Summary Report (Paper 3c), Financial Forecast to 8th January (Paper 3d) and Reserves Report (Paper 3e). NOTED.
4. To agree a monthly credit limit for the Assistant Clerk's Multipay Card. It was agreed at F&G Committee to apply for an additional card. Council APPROVED a £500 single transaction limit with a total monthly spend of £1,500.

23/484 Governance & Policy documents: To approve the following updated documents:

1. Code of Conduct (Paper 4a). As deferred from the January meeting. The Clerk to make suggested amendments for the next Council meeting.
2. Financial Regulations (Paper 4b). Information agreed at item 23/483(4) to be inserted. Document APPROVED with this amendment.
3. Document Storage, Retention and Destruction Policy (Paper 4c). Approval date inserted and page number format to be amended. Document APPROVED with those amendments.
4. Tree Policy (Paper 4d). APPROVED. The policy to be added to the next VEC agenda for further discussion.

23/485 Tourist Levy:

1. To receive an update following the meeting with CDC on 25th January and agree any further actions required. It was confirmed that there was an error in projected income for 2023-24 and this was now expected to be £58,000, with an average of £55,000 per annum going forward. There was an underspend of £18,000 from 2022-23 which was carried forward to 2023-24, so some additional funds were available.

Following the meeting, CDC agreed to the Parish Council's request for funding for parking enforcement and 50% match funding was offered on the GCC quoted costs of £18,428.46 for 2024-25. In addition, payment of £500 to cover the Village Warden budget and the additional £560 for the Periwinkle Bank project.

It was agreed that Village Green works, additional parking enforcement and the Village Warden would be funded by the Levy each year with any remaining funds going towards projects. Project funds from the Bus stop regeneration project (£40,000) could be partially reallocated to other projects if required but CDC would need to approve this. CDC may consider increasing the levy per car in future years.

- To set a date for a councillor workshop meeting to discuss projects for 2024-25. Councillors were asked by CDC to agree 3-4 projects for submission to CDC via email so a public consultation could be arranged. The workshop to take place at 5pm on 13th March in the Salmonsbury Room.

23/486 Village Green Hire:

- To approve requests received (Paper 5a). The following were APPROVED:

Date	Applicant	Event	Details of event and special requests
Mon 6 th May	Bourton Panto Group	Fete & duck races	10.00-16.00
Sat 29 th June	St Lawrence's Church	Church fete, stalls, teas & duck races	10.00-16.00
Sat 29 th June	Morris Men	Dancing	Late morning/early afternoon. Advised to perform on hardstanding outside the Victoria Hall which is not Parish Council land.
Sat 6 th July	RNLI	Duck races, bric-a-brac and tombola	10.00-17.00
Sat 13 th July – (originally Thur 4 th July)	Sunflowers Suicide Support	Duck races & fundraising table	10.00 start
Sat 20 th July	North Cotswold Rotary	Duck races & tombola	10:00-16:00
Mon 26 th Aug	Bourton Rovers FC	Football in the river	14:00 TBC
Sun 15 th Dec	St Lawrence Church	Carols on the Green	18:00

- Retrospective filming approval from Media Milk for 12th December and approval of location release document (Paper 5b). APPROVED. The company offered a donation of £150.

23/487 IT and Computers

- Loan of laptop – to consider request from Cllr Samuel (Paper 6a):** Laptop to be purchased by the Parish Council from the IT Loan Equipment EMR as per quote from Imaginative Solutions. DEFERRED to the next Council meeting when Cllr Samuel is present.
- IT Software (Paper 6b):** To consider proposal by Cllr Samuel that all Parish Council work is conducted by Council-approved software. DEFERRED to IT Committee.
- IT Training:** To agree training requirements for councillors. DEFERRED to IT Committee to ask councillors what their training needs are.

It was noted that Cllr Jowitt as Committee Chairman was expected to be absent for some time. It was therefore APPROVED that Cllr Wilkins should temporarily replace Cllr Jowitt as a committee member and Cllr Samuel to temporarily chair the committee. The Clerk to arrange a date for a committee meeting in collaboration with Cllr Samuel.

23/488 Coach Parking, pick-up and drop-off: To receive an update following the meeting with the Cotswold School on 9th January and agree further actions required. Cllr Tapper left the room during this discussion. Cllrs Roberts and Hicks, the Clerk, Bob Hadley (as school representative), Andy Pulham of Pulhams Coaches, District Cllrs Wareing and Wilkins and Andrew Lund-Yates of the Bourton Business Network met with the School Headteacher and representatives. The possibility of using the school turning circle for pick-up/drop-off was discussed but thought to be unsuitable on the grounds of safeguarding, congestion, access to the leisure centre, increased footfall to The Avenue and health and safety. It was agreed that Andy Pulham would approach the owners of the old Co-Op site and Bob Hadley to approach the Co-Op to determine whether there was any scope for coach pick-up/drop offs on their sites during 2024.

Prior to the Council meeting Andy Pulham advised that the old Co-Op site senior directors were considering the request.

Bourton Business Network had written enquiring when the proposed meeting with CDC would take place. The Clerk to advise that the January Council minutes confirmed the CDC meeting was dependant on the outcome of the meeting at the school. CDC had been asked several times about coach parking, pick-up and drop off at the Rissington Road car park and had advised that this was not possible. In addition, Council noted the impact of the new two-way entrance in addition to the adjacent cricket field car parking. Therefore, irrespective of the outcome of the current enquiries, the Parish Council saw no further point in attempting to change CDC's mind on the use of the Rissington Road car park for coaches.

Coach parking and any possible TROs to be added to the next agenda.

Cllr Tapper re-entered the meeting at this point.

23/489 Parish Council open evening with Residents to discuss traffic flow and parking: Confirmed for 7pm on Thursday 21st March at the Royal British Legion Hall, Lansdowne. Following a request from Highways Committee, GRCC had agreed to host this meeting, however, the member of staff was no longer available. It was agreed not to change the date of the meeting but enquire whether another GRCC colleague might be available.

23/490 Invitation to review CDC's Parking Strategy at 11am on 13th June (Paper 7): All Parish Councillors to note date and arrangements. The Clerk to request that CDC clarify the aims and objectives of the meeting.

23/491 Annual Parish Council Action Plan 2024-25 (Paper 8): To review draft and agree final wording. DEFERRED to the next meeting.

23/492 Annual Parish Meeting 2024: To agree a date and arrangements. Meeting to be held at 7pm on Wed 27th March with light refreshments provided.

23/493 Councillor Training: To discuss potential dates. Dates provided were unsuitable so the Clerk to request further dates from the Monitoring Officer and GAPTC.

23/494 Neighbourhood Plan Working Group (Paper 9): Consider recommendations and agree actions on the way forward. A request from Cllr Davis to share the relevant paper with CDC representatives to obtain advice was APPROVED. Further discussion was DEFERRED to the following meeting.

23/495 Reports from representatives on Outside Bodies: It was agreed that these should be circulated by email.

23/496 Correspondence:

1. Request from Bourton Roadrunners (Paper 10a). A request to use the GMCC car park for marshals between 8am and 12 noon on Sunday 25th Feb for the Bourton 10k road race was APPROVED. There was a request to use the electric point in the High Street during the event. The Clerk to respond that the Parish Council was not in a position to give approval so use would be at the group's own risk.
2. Proposal for George Moore Community Centre Car Park (Papers 10b, c & d). Referred to GMCC Committee for consideration.
3. To note email from TalkTalk re increase in costs (Paper 10e). Equivalent increase for office phones of 7.7% was noted.
4. Notification of CDC's Town & Parish Forum 18.00hrs, Wed 28th Feb, Cirencester or on-line (Paper 10f). Councillors to register on-line if they wished to attend.

23/497 Items to Note: There were none.

23/498 Next Meeting: 7pm on Wednesday 6th March 2024 in the Windrush Room, The George Moore Community Centre.

Public Session: A member of the public raised concerns about the format of the March Public Meeting between Parish Council and Residents to discuss traffic flow and parking.

Four members of the public left the meeting at this point.

23/499 Confidential Session: Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to staffing and tenant matters. As such, the press and public are excluded from this part of the meeting. APPROVED.

23/500 To review and approve recommendations in respect of Committee Clerk (Confidential Paper 11).

All recommendations in the paper were APPROVED. Vanessa Oliveri was confirmed in post following successful completion of her probationary period. Weekly hours to be increased from 12 to 14 from 12th February 2024.

APPROVED.

23/501 Room 3 Licence (Confidential Paper 12):

It was noted that the current tenant had given notice. An application from a local business owner for a new room licence was APPROVED in principle, pending discussion with the applicant. Tenancy terms and conditions were agreed by Council.

There being no further business the meeting closed at 21.49 hours.

Appendix 1

Paper 3a

7th February 2024 (2023-2024)

Bourton on the Water Parish Council PAYMENTS LIST for 7th February 2024

Voucher	Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
496	Photocopier	06/02/2024	DD	Photocopier charges	Sharp	25.00	5.00	30.00
497	Maintenance contract	07/02/2024	BACs	Grounds maintenance Oct, Nov, Dec 2023	idVerde	5,571.24	1,114.25	6,685.49
498	Toilet consumables	07/02/2024	BACs	Toilet consumables	Spot-On Supplies	64.40	12.88	77.28
499	Play Areas - The Naight	08/01/2024	Multipay Card	Algae remover	Supreme Chemicals Ltd	19.16	3.83	22.99
500	Piece Hedge - water	09/01/2024	DD	Water - Piece Hedge Allotments	Castle Water	0		0
501	Springvale - water	10/01/2024	DD	Water - Springvale allotments	Castle Water	0		0
502	Business Rates	03/01/2024	DD	Business Rates	Cotswold District Council	655.00		655.00
503	Cemetery Lane - water	11/01/2024	DD	Water - Cemetery Lane Allotments	Castle Water	0		0
504	Speed reduction	07/02/2024	BACs	Community Speedwatch letters July-Sept 2023	Office of Police & Crime Commissioner	144.90		144.90
505	Bank Charges	02/01/2024	Multipay Card	Multipay Monthly Fee	Lloyds Bank plc	3.00		3.00
507	Cleaning	07/02/2024	BACs	Cleaning services 28th Aug-11th Dec 2023	Maydays	2,160.00	432.00	2,592.00
508	Maintenance	16/01/2024	Multipay Card	Plumbing supplies	Wolesey UK Ltd	12.73	2.55	15.28
509	Email annual charges	17/01/2024	DD	Charge for Councillor email addresses	Microsoft Ireland Operations Ltd	63.70	12.74	76.44
510	Wages	23/02/2024	BACs	Clerk - February salary				
511	Wages	23/02/2024	BACs	Assistant Clerk - February salary				
512	Wages	23/02/2024	BACs	Caretaker - Feb salary				
513	Wages	23/02/2024	BACs	Committee Clerk - February salary				
514	Pensions	10/02/2024	DD	Assistant Clerk - Pension February	NEST			
515	Pensions	10/02/2024	DD	Clerk - February Pension	NEST			
516	Pensions	10/02/2024	DD	Committee Clerk - February Pension	NEST			
517	Tax - NI	07/02/2024	BACs	Staff Tax/NI February	HMRC	2,023.20		2,023.20
518	IT Support	17/01/2024	DD	Microsoft business account for office staff	Microsoft Ireland Operations Ltd	30.90	6.18	37.08
519	Telephone	12/01/2024	DD	Telephone charges	Talk Talk Business	45.90	9.18	55.08
520	Utilities - Gas	14/01/2024	DD	Gas Supply PC Accommodation	Crown Gas & Power	271.94	54.38	326.32
521	Utilities - Gas	14/01/2024	DD	Gas Supply The Cottage	Crown Gas & Power	68.37	3.42	71.79
522	Window cleaning	07/02/2024	BACs	Window cleaning	James English Window Cleaning	155.00		155.00
523	Speed reduction	07/02/2024	BACs	ANPR charges 2 cameras Jan-Mar 2024	ccc4business	480.00	96.00	576.00
524	Cemetery - maint.	19/01/2024	Multipay Card	Grave markers	Supersos Ltd	4.57	0.92	5.49
525	Maintenance	17/01/2024	Multipay Card	Dorgard batteries	Nuvo Trading Solutions Ltd	9.96	1.99	11.95
526	Youth Club Supervision costs	17/01/2024	Multipay Card	Provision of Playrangers sessions Oct-Dec 2023	Play Gloucestershire	3,313.50		3,313.50
527	Bank Charges	17/01/2024	Multipay Card	Multipay Monthly Fee	Lloyds Bank plc	3.00		3.00
528	Memorial Safety Testing	07/02/2024	BACs	Memorial Safety Testing	Memsafe Ltd	1,972.50	394.50	2,367.00
529	Inspections	07/02/2024	BACs	Quarterly Play Area Inspections	Wicksteed	282.15	56.43	338.58
530	Tree works	07/02/2024	BACs	Works to VG trees T75, T76, T77	Treetech Arboricultural Services	800.80	160.16	960.96
531	Winter Weather	07/02/2024	BACs	Servicing of pumps and generators for flood res	Cleeve Garden Machinery	485.91	97.19	583.10
532	Youth Club Supervision costs	25/01/2024	Multipay Card	PA system	Gear4music Ltd	268.27	53.66	321.93
533	Consumables	30/01/2024	Multipay Card	Milk	Mid Counties Co-Op	1.40		1.40
534	Training	30/01/2024	Multipay Card	Training, Clr Roberts M Handling/Ladders	HSQE	27.00	5.40	32.40
535	Electricity Charges	16/02/2024	DD	Electricity supply GMCC	British Gas	1,351.36	270.27	1,621.63
536	GMCC Maintenance	30/01/2024	Multipay Card	Dorgards for ICT office	Safelincs Fire & Safety Solutions	163.98	32.80	196.78
537	GMCC Maintenance	07/02/2024	BACs	Fire door closer	Toolstation	24.13	4.83	28.96
538	Xmas display	07/02/2024	BACs	Christmas lights electrical installation	CN Baldwin Electrical Ltd	1,228.32	245.66	1473.98
539	Naight	07/02/2024	BACs	GB Sport & Leisure	Wet pour kit	99.50	19.90	119.40
540	Various codes	07/02/2024	BACs	David Perry	Playground inspections & litter picking	307.40		307.40
541	CEO Additional Hours	07/02/2024	BACs	Gloucestershire County Council	Additional parking hours July-Sept 2023	5,094.04		5094.04
542	Intruder Alarms	07/02/2024	BACs	ADT	Maintenance of intruder alarm system	254.96	50.99	305.95
543	Admin - misc	07/02/2024	BACs	Sharon Henley	Mileage claim, GAPTC & SLCC events	56.70		56.70
544	Admin - training	06/02/2024	Multipay Card	Manual handling & ladder training for D Perry	HSQE	27.00	5.40	32.40
545	Admin - water	16/02/2024	DD	GMCC Water	Castle Water	171.61	0	171.61
546	Refuse	20/02/2024	DD	Refuse collection - GMCC	Grundon	218.93	43.79	262.72
547	IT Support	14/02/2024	DD	Monthly website charges	Hugo Fox	9.99	2.00	11.99
548	Gas	16/02/2024	DD	Gas supply first floor flats	Crown Gas & Power	104.14	5.21	109.35
549	Cem Lane Allotments water	05/02/2024	DD	Water - Cemetery Lane Allotments	Castle Water	0.00		0.00
550	Piece Hedge Allotments Water	06/02/2024	DD	Water - Piece Hedge Allotments	Castle Water	0.00		0.00
551	Springvale Allotments Water	06/02/2024	DD	Water - Springvale Allotments	Castle Water	1.15	0.23	1.38
552	Photocopier	06/02/2024	DD	Photocopier monthly charges	Sharp	25.00	5.00	30.00
553	Consumables	07/02/2024	Multipay Card	Milk	Mid-Counties Co-Op	1.25		1.25
554	Xmas display	07/02/2024	BACs	Access-electrician to install Xmas lights 23rd Nov	Forrester Access	575.00	115.00	690.00
555	Xmas display	07/02/2024	BACs	Access-electrician to take down Xmas lights 8th J	Forrester Access	450.00	90.00	540.00
556	GMCC H&S EMR	07/02/2024	BACs	Supply/fit meter control box	AGW Heating & Plumbing	340.00		340.00
Total						36,367.51	3,413.74	39,781.25