



**To:** Members of Rusthall Parish Council

You are hereby summoned to a meeting of Rusthall Parish Council at the Rackliff Centre on Monday 9<sup>th</sup> February 2026 at 7.30pm, where the following business will be transacted.

*Alison Stevens*

Alison Stevens

Parish Clerk and Responsible Finance Officer

Date: 28<sup>th</sup> January 2026

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## AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting.
2. To receive and accept any apologies for absence.
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying.
5. Minutes
  - 5.1 To approve and sign as a correct record the Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> December 2025 - *Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.*
  - 5.2 Matters outstanding from these minutes (not listed as separate agenda items).
6. Open session for questions from the public:  
*(Members of the public will need to raise their hand if they wish to speak).*  
*This is the opportunity for members of the public to ask questions or raise issues of local interest. Members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, the Council cannot lawfully decide on items of business not specified on the agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).*
7. Session for County and Borough Councillors on matters concerning the Parish.
8. Finance update – (Cllr M O'Callaghan)
  - 8.1 Accounts for Payment; to authorise the payments as listed (list to follow).
  - 8.2 To accept the summary of the receipts and payments and bank reconciliations to date.
  - 8.3 Grant Request – to consider a grant request from Rusthall BFF Committee for a contribution towards the Coffee Mornings.
9. Allotments – (Officer Stevens) – to include updates on the:
  - 9.1 All Ability Gardens
  - 9.2 Events at the Allotments.
10. Environment Committee – to adopt the draft minutes of the latest Environment Committee Meeting held on the 19<sup>th</sup> January 2026.

11. Rackliff Centre – (Officer Stevens) – updates.
12. Highways – (Cllr P Gripper) – to include:
  - 11.1 Traffic Calming Measures in Lower Green Road.
  - 11.2 Christmas Lighting/Hanging Baskets 2026
13. Youth Club (Cllr M Coghlan) – update.
14. Defibrillator at the Red Lion (Cllr M Coghlan) - update.
15. Mary Caley Play Park – update.
16. CCTV (Cllr M Coghlan) – to consider whether or not to provide CCTV coverage in Rusthall.
17. Chair's Report.
18. Clerk's Report.
19. Items for Information.
20. Diary Dates
  - 9<sup>th</sup> March 2026 Full Council
  - 13<sup>th</sup> April 2026 Parish Council
  - 23<sup>rd</sup> April 2026 Parish Assembly
  - 27<sup>th</sup> April 2026 Environment Committee

**PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.**

20. To consider confidential staffing matters and agree any further action.