

BRINDLEY & FADDI LEY PARISH COUNCIL.  
MINUTES OF MEETING HELD ON 16<sup>th</sup> May 2017.

PRESENT. Cllr A Williams (Chairman)

Cllrs, G Barlow, R Ford, C Latham, P Major and P Robinson.

IN ATTENDANCE. Mr T Dunlop (Clerk) Mr B Parks and Mr P Crofts.

APOLOGIES. None.

Opening the meeting Chairman Cllr A Williams welcomed everyone.

He then informed the meeting that this was the AGM. I would just like to give a brief report on the past year. I must apologize; I have not made any notes so this report, so it will be just from memory.

The roads and the traffic were raised several times during the year, but we saw the new signs and chevrons put in place. The interactive sign has been replaced.

The discussions with the bus company regarding the bus route for the children were agreed.

I have for some time felt we should purchase our own S.I.D. unit for use in the village.

Finally the Pumping Station was taken over by United Utilities last August.

Before I close, I should just like to share my thoughts with you. Sitting here tonight talking about the past year thinking about the loss of David and Colin's Wife. I would ask that we stand for a minutes silence in their memory.

Thank you, I will now vacate the chair.

The clerk took over the chair, read the minutes from the last AGM, these were agreed. Then he asked for nominations for chairman.

Councillor Ford proposed Councillor Williams, this was seconded by Councillor Barlow the vote was unanimous in favour.

Councillor Williams took over the chair and continued with the elections of the council's officers for the coming year. Councillor Barlow agreed to continue as vice chairman. The remaining posts were filled by Councillor Ford Planning and Footpaths, Councillor Robinson Planning and Councillor Barlow the Goodwill Hall committee.

The police cluster meetings (that are held at the Goodwill Hall) to be attended by the chairman and vice chairman.

This concluded the AGM.

2. MINUTES.

3. RESOLVED

That the minutes of the meeting held on March 21<sup>st</sup> 2017 are approved as a true record and they be signed by the chairman.

4. ARISING.

The clerk informed the council that he had placed the minutes of the last meeting on the web site.

The clerk informed the council of the results of the items raised under A.O.B. at the last meeting.

The clerk informed the council that he had contacted Cheshire East council with regards to ground leading up to the Pumping station being churned up. But they believe it is United Utilities workmen who are responsible as they visit the pumping station on a regular basis.

With regards to the request about the council doing anything about the state of the road surface on Wellbank Lane, I have not received a reply up until this evening.

5. DECLERATIONS OF INTEREST.

There was none.

6. CHAIRMANS REPORT.

First of all would like to thank you for placing your trust in me, to carry on as your chairman. There are a few items that I would like to raise. With reference Councillor David Latham, I don't know how long he served this council, but I do know that he was someone I sought advice from. I would like to propose that we have a memorial for David. This was agreed unanimously, but with the following thoughts. That Mrs Sheila Latham and the family are approached by a member of the council.

I have had a conversation with clerk regarding a replacement for David on the council and he informs me that all of the necessary things have been done. He also informs me that he has had two enquiries from people in the village. But the requisite period for an election to be held has not yet been completed, so I propose we wait for that date. This was agreed unanimously.

Finally I would like to move forward with the purchase of an S.I.D. unit for the village. At our last meeting we agreed to look at a portable type. I have asked the clerk to let us have the cost of purchasing the device. The cost of the device is £2695.00 plus Vat with additional costs. For a Pole mounting kit £109 plus Vat and a Sign mount back plate £69.00 plus Vat. A carry bag for the sign £75.00 plus Vat. The Vat we can of course claim back. Several councillors had questions about what we needed to purchase, and also about would the equipment be insured. The clerk was requested to find out the answers to these questions before a final decision could be made.

#### 7. CLERKS REPORT.

As we have moved to bi-monthly meetings. I met with the Chairman to discuss several items. I met him here in the village to look at possible sites, for speed signs to be placed. We took a look at the proposed site of the Hunters Moon entrance on to the A534. We also looked at the trees that had been raised by a local resident; we agreed to establish who owned them before taking any action.

We discussed the vacancy that had arisen on the council due the death of Councillor David Latham and agreed that I would contact the Electoral Services team after the funeral. This I did and posted the relevant notices. I am awaiting information from them on how to proceed, with a replacement. I have prepared the Annual Audit, and will present it in my financial report.

I have spoken to Councillor Stan Davies with regards to the kennels at Hearn's Lane; he explained that the plans had been passed with conditions. I also raised with him the bends on the A534 as you leave the village. He informed me he has requested anti-slip surface for this stretch of road in an attempt to reduce accidents.

#### CORRESPONDENCE.

1. From Clerks & Councils Direct the May Issue.
2. From Cheshire Playing Fields association, Annual Report.
3. From Cheshire Community Action, Application Form.
4. From the Land Registry customer support centre.
5. From Cheshire East notice of general election.

The remaining correspondence was distributed to the meeting it contained several newsletters and reports these were duly noted.

#### E-MAILS.

I deal with a lot of e-mails on behalf of the council but only bring what I consider to be important.

1. Several companies regarding Play Equipment.
2. From Cheshire East Council regarding details of Chairman and Clerk after AGM.
3. From " " " " " " The Local Plan.
4. From " " " " " from Electoral Services about our councils vacancy.
5. From " " " " " " The Great Get Together to be held on June 17<sup>th</sup> and 18<sup>th</sup> (in honour of JO Cox) and funds that are available to hold an event.
6. From CHALC weekly bulletins.
7. From " Information on the following items :-
  1. Training dates for 2017.
  2. Training on how to complete audits.
  3. Funding for web sites in 2017.

Several e-mails regarding the issue of trees that had been raised by a local resident, now resolved.

## 7a. FINANCIAL.

Starting with our Annual return. This must be conducted in a particular way; it also has to be posted on our website. This I will do once it has been approved.

The clerk dealt with Annual return for the year ended 31<sup>st</sup> March 2017.

Section 1-Annual governance statement 2016/17.

The clerk summarised the annual business which needed to be carried out at the annual meeting, it was resolved that.

1. The clerk (Tom Dunlop) is reappointed as Responsible Financial Officer for 2016-2017.
2. The council have carried out an appropriate risk assessment considers that the interests of the Council are adequately protected.
3. That no review of Standing Orders was considered necessary.

It was resolved that the Annual Governance Statement 2016/17 be approved and signed by the Chairman and the clerk.

Section 2-Accounting Statements 2016/17.

The clerk presented for the member's attention the summary of accounts for 2016/17.

Together with a printed Annual Return Statement of Accounts and a Variance explanation.

Members were satisfied that the returns accurately reflected the Councils transactions during the year and were in accordance with its decisions.

It was resolved that the Accounting Statements 2016/17 be approved and signed by the Chairman and the clerk.

This concluded the Annual return.

Now that I have completed the Annual Accounts for the year ending 31<sup>st</sup> March 2017. I would like to request that Mr Gwyn Griffiths carry out the Annual Internal Audit. This was approved.

The clerk presented his invoice for May.

The clerk requested the following cheques be signed.

1. Clerks Tax. . £25.60.
2. Clerks invoice. £132.12.
3. A.O.N. Insurance. £347.36.

## 8. PLANNING.

There were five planning applications.

- |    |                                    |               |            |  |
|----|------------------------------------|---------------|------------|--|
| 1/ | Planning Application No. 17/1527N. | Date received | 22 03 2017 | No objections were raised.   |
| 2/ | " " No. 17/0667N                   | " "           | " " "      | Invitation to attend meeting.  |
| 3/ | " " No. 17/2157N                   | " "           | 26 04 "    | Letter with reference to conditions.   |
| 4/ | " " No. 17/2255N                   | " "           | 05 05 "    | Resubmission of 16/1500N.  |
| 5/ | " " No. 17/2415N                   | " "           | 15 05 "    | No plans to look at, clerk requested to find out why there are no plans with this application. |

## 9.A.O.B.

Cllr Barlow raised the issue that had been raised at the last cluster meeting. The police had asked that all accidents be recorded. This would enable them to build up a picture of what is happening in the area. Report every single incident to the police telephone number 101.

The council should contact the highways regarding the changes to the junction at A534 to the A49.

## 10. REQUESTS TO CLERK.

That he deal with the items raised during the meeting.

PART TWO. No items. THE MEETING CLOSED AT 8 55 PM.

DATE OF NEXT MEETING TUESDAY July 18<sup>th</sup> 2017.

SIGNED CHAIRMAN

CLLR. A WILLIAMS.

