

Draft budget 2018/19 v2 Feb 2018

Great Ness & Little Ness Parish Council

| RECEIPTS  | Actual 2016/17    | Budget 2017/18    | Actual to Q3 2017-18 | Projected to 31.3.18 | Proposed budget 2018-19 |  |
|---|-------------------|-------------------|----------------------|----------------------|-------------------------|--|
| Precept   | £16,604.00        | £17,230.00        | £17,230.00           | £17,230              | £20,504                 | For balanced budget - council to set precept |
| Environmental Maintenance Grant                 | £1,600.00         | £1,600.00         | £2,262.96            | £2,263               | £0                      | EMG not in SC's budget                       |
| Transparency Grant                              | £279.84           | £0.00             | £411.99              | £412                 | £0                      | Funding ends 31.3.18                         |
| LUC Youth Grant & donations from other parishes | £1,199.19         | £0.00             | £2,200.98            | £2,351               | £500                    | Donation from Ruyton PC                      |
| Neighbourhood Fund                              | £1,452.93         | £0.00             | £8,698.82            | £8,699               | £0                      | Not known & is ringfenced                    |
| Other income                                    | £900.00           | £0.00             | £0.00                | £0                   | £0                      |  |
| <b>TOTAL RECEIPTS</b>                           | <b>£22,035.96</b> | <b>£18,830.00</b> | <b>£30,804.75</b>    | <b>£30,955</b>       | <b>£21,004</b>          |  |

| PAYMENTS  | Actual 2016/17    | Budget 2017-18    | Actual to Q3 2017-18 | Projected to 31.3.18 | Proposed budget 2018-19 |  |
|---|-------------------|-------------------|----------------------|----------------------|-------------------------|--|
| <b>Administrative &amp; Establishment Costs:</b>    |                   |                   |                      |                      |                         |  |
| Clerk's Salary                                      | £6,179.80         | £6,242.00         | £4,669.45            | £5,976               | £6,247                  | Allows for 2% national pay award               |
| HMRC Home Working Allowance                         | £208.00           | £208.00           | £121.33              | £208                 | £208                    |  |
| Misc admin  | £166.03           | £400.00           | £99.90               | £300                 | £200                    |  |
| Software (payroll/accounts/Office 365)              |                   |                   |                      |                      | £250                    | Y1=£250, Y2, 3 etc £150                        |
| Mileage   | £37.05            |                   | £8.55                | £6                   | £50                     |  |
| Training (Clerk/Councillors)                        | £51.00            | £200.00           | £93.20               | £200                 | £200                    |  |
| Audit (Internal & External)                         | £345.00           | £300.00           | £225.00              | £245                 | £325                    |  |
| Insurance   | £698.36           | £750.00           | £597.29              | £597                 | £650                    |  |
| Professional Subscriptions (SALC/SLCC)              | £418.32           | £465.00           | £425.82              | £464                 | £450                    |  |
| ICO Registration                                    | £35.00            | £35.00            |                      | £35                  | £35                     |  |
| Election Costs                                      | £0.00             | £0.00             |                      | £0                   | £200                    |  |
| GDPR compliance                                     |                   |                   |                      |                      | £280                    | Annual fee                                     |
| <b>Sub Total Admin &amp; Establishment</b>          | <b>£8,138.56</b>  | <b>£8,600.00</b>  | <b>£6,240.54</b>     | <b>£8,032</b>        | <b>£9,095</b>           |  |
| <b>Play areas - Nesscliffe &amp; Wilcott</b>        |                   |                   |                      |                      |                         |  |
| Grounds maintenance (grass cutting, hedges etc)     | £950.00           | £1,435.00         | £1,178.33            | £1,435               | £1,435                  |  |
| Annual ROSPA Inspections                            | £0.00             | £0.00             | £0.00                | £475                 | £255                    |  |
| Interim inspections by Shropshire Council (monthly) | £0.00             | £0.00             | £0.00                | £272                 | £625                    | £50 per month + BMX inspection                 |
| Other maintenance                                   | £268.00           | £0.00             | £0.00                | £4,500               | £0                      | Equip repairs tree survey/works etc            |
| <b>Sub Total Play Areas</b>                         | <b>£1,218.00</b>  | <b>£1,435.00</b>  | <b>£1,178.33</b>     | <b>£6,682</b>        | <b>£2,315</b>           |  |
| <b>Cemetery</b>                                     |                   |                   |                      |                      |                         |  |
| Grounds maintenance (grass cutting, hedges etc)     | £1,450.00         | £1,600.00         | £1,018.00            | £1,600               | £0                      | SC will now be responsible                     |
| <b>Sub Total Cemetery</b>                           | <b>£1,450.00</b>  | <b>£1,600.00</b>  | <b>£1,018.00</b>     | <b>£1,600</b>        | <b>£0</b>               |  |
| <b>Street Lighting</b>                              |                   |                   |                      |                      |                         |  |
| Electricity   | £245.28           | £500.00           | £121.56              | £122                 | £0                      | Need to use reserves if lights turned on       |
| Maintenance / Inspections                           | £695.00           |                   | £362.00              | £362                 | £100                    | Recommend annual visual check                  |
| <b>Sub Total Street Lighting</b>                    | <b>£940.28</b>    | <b>£500.00</b>    | <b>£483.56</b>       | <b>£484</b>          | <b>£100</b>             |  |
| <b>Nesscliffe Youth Club</b>                        |                   |                   |                      |                      |                         |  |
| Youth worker  | £3,500.00         | £3,500.00         | £3,500.00            | £3,500               | £3,500                  |  |
| <b>Sub Total Youth Club</b>                         | <b>£3,500.00</b>  | <b>£3,500.00</b>  | <b>£3,500.00</b>     | <b>£3,500</b>        | <b>£3,500</b>           |  |
| <b>Projects/Grants</b>                              |                   |                   |                      |                      |                         |  |
| British Legion Poppy Appeal                         | £34.00            | £40.00            | £34.00               | £40                  | £40                     |  |
| Portacabin  | £194.74           | £200.00           | £99.09               | £200                 | £300                    | Electrics in the cabin should be tested        |
| Village Hall Donations                              | £1,000.00         | £1,000.00         | £0.00                | £1,000               | £1,000                  |  |
| GPC grants  | £100.00           | £100.00           | £0.00                | £100                 | £100                    |  |
| Wilcott dog bin waste collection                    | £0.00             | £340.00           | £0.00                | £0                   | £0                      | Is this still needed?                          |
| Car park waste collection                           | £0.00             | £400.00           | £0.00                | £0                   | £0                      | Is this still needed?                          |
| Neighbourhood CIL                                   | £1,800.93         | £0.00             | £0.00                | £0                   | £0                      | Projects funded from ringfenced reserve        |
| Defibrillator                                       | £2,861.45         | £0.00             | £0.00                | £0                   | £0                      |  |
| Nesscliffe Hills Country Park                       |                   |                   |                      |                      |                         | £3,000 contribution requested = £6.81 per Banc |
| <b>Sub Total Projects/Grants</b>                    | <b>£5,991.12</b>  | <b>£2,080.00</b>  | <b>£133.09</b>       | <b>£1,340</b>        | <b>£1,440</b>           |  |
| <b>Asset Management</b>                             |                   |                   |                      |                      |                         |  |
| Bus shelter cleaning                                | £150.00           | £200.00           | £160.00              | £200                 | £200                    |  |
| Bus shelter maintenance                             | £0.00             | £200.00           | £0.00                | £200                 | £200                    |  |
| Noticeboards  | £791.00           | £0.00             | £690.00              | £690                 | £0                      |  |
| War memorials                                       | £0.00             | £0.00             | £0.00                | £0                   | £0                      |  |
| Footpath maintenance                                | £165.00           | £165.00           | £0.00                | £165                 | £175                    |  |
| <b>Sub Total Asset Management</b>                   | <b>£1,106.00</b>  | <b>£565.00</b>    | <b>£850.00</b>       | <b>£1,255</b>        | <b>£575</b>             |  |
| <b>Other</b>  |                   |                   |                      |                      |                         |  |
| Contingency   | £4.00             | £150.00           | £340.46              | £150                 | £1,500                  | Higher due to potential unforeseen costs       |
| Parish Plan Review                                  |                   |                   |                      |                      | £2,479                  | Use Parish Plan reserve also                   |
| Other   | £0.00             | £0.00             | £0.00                | £0                   | £0                      |  |
| <b>Sub Total Other</b>                              | <b>£4.00</b>      | <b>£150.00</b>    | <b>£340.46</b>       | <b>£150</b>          | <b>£3,979</b>           |  |
| <b>GRAND TOTAL PAYMENTS</b>                         | <b>£22,347.96</b> | <b>£18,430.00</b> | <b>£13,743.98</b>    | <b>£23,042</b>       | <b>£21,004</b>          |  |

| FUNDS TO ADD TO RESERVES              | Actual 2016/17   | Budgeted contributions to reserves 2017/18 | Actual contributions to reserves to Q3 2017-18 | Projected contributions to reserves to 31.3.18 | Proposed contribution to reserves 2018-19 |
|---------------------------------------|------------------|--|--|--|---|
| Transparency                          | £0.00            | £0.00                                      | £0.00  | £0   |   |
| Neighbourhood Fund                    | £1,452.93        |  |  | £8,699   |   |
| <b>TOTAL FUNDS TO ADD TO RESERVES</b> | <b>£1,452.93</b> | <b>£0.00</b>                               | <b>£0.00</b>                                   | <b>£8,699</b>                                  | <b>£0</b>                                 |

|   |                   |                   |  |                |                |
|---|-------------------|-------------------|--|----------------|----------------|
| <b>TOTAL BUDGET REQUIREMENT</b>                                     | <b>£22,347.96</b> | <b>£18,430.00</b> |  | <b>£31,741</b> | <b>£21,004</b> |
| <b>BUDGET DEFICIT/SURPLUS (ie transfer to/from general reserve)</b> | <b>£312.00</b>    | <b>-£400.00</b>   |  | <b>£786</b>    | <b>£</b>       |

| RESERVES                   | Actual balance 31.3.17 | Contributions 2017/18 | Expenditure 2017/18 | Reserves as at Q3 2017/18 | Projected reserves as at 31.03.18 | Estimated reserve as at 31.3.19 |
|----------------------------|------------------------|-----------------------|---------------------|---------------------------|-----------------------------------|---------------------------------|
| <b>Ringfenced Reserves</b> |                        |                       |                     |                           |                                   |                                 |
| Local Heritage Grant       | £163.73                | £0.00                 | £0.00               | £163.73                   | £164                              | £164                            |
| Parish Plan Review         | £521.00                | £0.00                 | £0.00               | £521.00                   | £521                              | £521                            |
| Elections                  | £1,000.00              | £0.00                 | £0.00               | £1,000.00                 | £1,000                            | £900                            |

Depends on if Parish Plan Review done

|   |                   |                  |                |                   |                |                |   |
|---|-------------------|------------------|----------------|-------------------|----------------|----------------|---|
| Defibrillators  | £400.00           | £0.00            | £0.00          | £400.00           | £0             | £0             | Dissolve reserve                              |
| CIL (Neighbourhood Fund)                                | £0.00             | £8,698.82        | £340.46        | £8,358.36         | £8,358         | £8,358         |   |
| Transparency Reserve                                    | £400.00           |                  |                |                   | £0             | £0             | Dissolve reserve                              |
| Youth Club (held in YC/Playing Field account)           | £4,346.95         |                  |                |                   | £4,347         | £4,347         |   |
| Playing Field (held in YC/Playing Field account)        | £6,061.14         | £0.00            | £0.00          | £6,061.14         | £3,611         | £3,611         | Fund tree works/survey cost from this reserve |
| <b>Total Ringfenced Reserves</b>                        | <b>£12,892.82</b> | <b>£8,698.82</b> | <b>£340.46</b> | <b>£16,504.23</b> | <b>£18,001</b> | <b>£17,901</b> |   |
| General Reserves (balance b/f less ringfenced reserves) | £14,405.91        |                  |                |                   | £17,210        | £17,310        |   |
| <b>Total Reserves</b>                                   | <b>£27,298.73</b> |                  |                |                   | <b>£35,211</b> | <b>£35,211</b> |   |

2017/18 per Band D household = £39.68,  
2018/19 per Band D household = £46.52  
Increase per Band D household = £6.84 per annum  
Increase per Band D household as % = 17%  
Per £1,000 increase = +£2.27 per Band D household

| RESERVE LEVELS                | 2017-18 | 2018-19 |
|-------------------------------|---------|---------|
| General reserve as % of spend | 75%     | 82%     |