



## Dalwood Parish Council

### Minutes of the Meeting held on Monday, 7 July 2025 at 19:30 hrs Dalwood Village Hall (Ref: 25/26.3)

**Councillors:** Kathy Laing (Chair), Tony Benger, Peter Lawrence, Graham Perry, Ben Trott, Christine Wyatt

**In attendance:** Ian Walker (Clerk & RFO), C/Clr Cathy Connor (part)

**Members of the public:** One member of the public was present for part of the meeting

	Item	Action
1	<b>Public Forum</b> Members of the public raised the following issues: a. None	
2	<b>Apologies for absence</b> Tim Hodges	
3	<b>Declarations of interest</b> in agenda items a. None	
4	<b>Minutes of last meeting</b> The minutes of the Parish Council meeting held on 12 May 2025 were approved and signed by the Chair as a true record.	
5	<b>Matters arising</b> a. None	

6	<p><b>Finance and administration</b></p> <ul style="list-style-type: none"> <li>a. The attached schedule of 14 payments totalling £1,739.44 and made since the last meeting (either being pre-authorised as regular payments or authorised by way of the WhatsApp group) was noted and approved (25.34)</li> <li>b. The attached summary of receipts and payments to 30 June 2025 showing a balance in hand at Lloyds Bank community account at that date of £2,337 and at Redwood Bank deposit account of £13,491 was noted and approved (25.35)</li> <li>c. The attached Lloyds Bank statement and reconciliation and the Redwood Bank statement, both as at 3 March 2025 were noted and approved (25.36/37)</li> <li>d. A request had been received from Friends of the River Axe to allow them to put up a "Spot an Otter" poster near the weeping willow and the Corry Brook. This request was unanimously approved.</li> <li>e. A request had been received from South Western Ambulance Charity for a donation of £300 towards the purchase, conversion and equipping of a second Community Response Vehicle for use by Community First responders in North and East Devon. This request was unanimously approved. It was also agreed to request a CPR/defibrillator training session from them which they had offered.</li> <li>f. A copy letter had been received from Devon Countryside Access Forum to Devon County Council in support of the parish council's submission for a Village Green. It appeared that the application was proceeding.</li> <li>g. The setting up of a new <i>gov.uk</i> web site was still being reviewed and it was agreed that councillors should review alternative examples in due course (Kilmington Parish council web site was mentioned as a good example).</li> <li>h. Meanwhile, it was suggested that that existing parish council website should try to include a section on future road closures and the like.</li> <li>i. It was noted that the confirmation from Devon CC on the stop notice for the right of way over the Corry Brook ford was still outstanding but that the Environment Agency had been informed about the flood prevention barrier that appeared to have been erected in the bed of the brook.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>TH</p> <p>Clerk</p>
7	<p><b>Maintenance</b></p> <ul style="list-style-type: none"> <li>a. <b>Register of Council Owned Trees</b> – carried forward.</li> <li>b. <b>Defibrillator</b> – the battery had now been replaced.</li> <li>c. <b>War Memorial</b> – It was noted with gratitude that Cllr Benger had cleaned surface of the stone work that was not being renovated by Norton Memorials The contractor had been paid their requested deposit and we were awaiting details of a start date for the renovation work.</li> <li>d. <b>Bus shelter project</b> – Kate Dalton-Aram was still dealing with the matter with National Highways but, meanwhile, a response was also being awaited from Andrea Davis (Devon C C) about the possible provision of bus shelters from the Bus Service Improvement Plan funding. In addition, we needed to ascertain precisely what, at the time of the original application, EDDC had provided to National Highways and what they should have provided.</li> </ul>	<p>TB</p> <p>Clerk</p> <p>Clerk</p>
8	<p><b>Planning matters</b></p> <ul style="list-style-type: none"> <li>a. It was noted that two planning matters had been put to, and approved by, councillors since the last meeting being: <ul style="list-style-type: none"> <li>a. 25/1068/TRE Roselea, Dalwood</li> <li>b. 25/0819/LBC Elford Farm, Dalwood (following an informal site meeting)</li> </ul> </li> </ul>	

9	<p><b>Highway matters</b></p> <p>a. The following long outstanding matters would be followed up with the planning office: Stonehayes Farm, Makina and Larkshayes Farm. In addition, advice on the matter would also be sought from Cllr Connor.</p> <p>b. A contractor would be instructed to cut back the overgrown hedge adjacent to the council houses.</p> <p>c. The Clerk would be contact with the Clerk at Stockland Parish Council with a view to collaborating on various highway issues if appropriate.</p>	Clerk TB Clerk
10	<p><b>Parish Paths Partnership (P3)</b></p> <p>a. Report and costed schedule of repairs - carried forward</p>	OM
11	<p><b>Water quality monitoring survey</b></p> <p>a. Cllr Wyatt reported that water quality measurements for phosphates around the village were good.</p>	
12	<p><b>Any other business</b></p> <p>a. Cllr Cathy Connor presented a brief report on her activities and matters of relevance. In particular, it was decided that the parish council should take another look at the Devon Road Warden Scheme (if a suitable volunteer could be found) and also that it might be possible to apply to her for small contributions from her Locality Budget for improvements to the shop (Shelagh Beak) and planters in front of the village hall (Shelagh Fearnley).</p>	Clerk
13	<p><b>Meetings for the year</b></p> <p>a. It was noted that Parish Council meetings for 2025/26 would be:</p> <ul style="list-style-type: none"> <li>i. 8 September 2025</li> <li>ii. 3 November 2025</li> <li>iii. 5 January 2026</li> <li>iv. 2 March 2026</li> </ul>	
14	The meeting closed at 21.05 hrs.	

Approved

*K G Lanning*  
 .....  
 Chair

Date: *8-9-25*

Ref	Date	Payee	Description	£	VAT (Memo)
26/8	13-May-25	T Hodges	Defibrillator battery	114.00	19.00
26/9	13-May-25	Dalwood Village Hall	Meeting room hire	14.00	
26/10	13-May-25	I Walker	Stationery, etc.	31.96	
26/11	13-May-25	Dalwood Village Hall	Grant for celebration lunch	42.43	
26/12	20-May-25	Lloyds Bank	Bank charges	4.25	
26/13	27-May-25	Ian Walker	Salary	249.85	
26/14	27-May-25	HMRC	Tax on above	62.40	
26/15	28-May-25	S Freeth	Grass cuts - village	82.15	
26/16	12-Jun-25	Dalwood Village Hall	Meeting room hire	21.00	
26/17	20-Jun-25	Grassby & Sons	Deposit for memorial clean	298.75	49.79
26/18	25-Jun-25	Ian Walker	Salary	249.85	
26/19	25-Jun-25	HMRC	Tax on above	62.40	
26/20	25-Jun-25	Lloyds Bank	Bank charges	4.25	
26/21	28-Jun-25	S Freeth	Grass cuts (paths & village)	502.15	
				1,739.44	

K G Loney  
7-7-25

**Dalwood Parish Council**

As at 30 June 2025

ended 31 March 2026

<i>Actual 24/25 £</i>		<i>Budget 25/26 £</i>	<i>Actual to date 25/26 £</i>	<i>Forecast £</i>	<i>Anticipated out turn 25/26 £</i>	<i>Budget 26/27 £</i>
<b>RECEIPTS</b>						
7,476	Precept	7,700	3,850.00		3,850.00	
1,050	Parish Paths				0.00	
	Donation re defibrillator				0.00	
362	Interest received	250	129.84		129.84	
457	VAT refunds				0.00	
<b>9,345</b>		<b>7,950</b>	<b>3,979.84</b>	<b>0.00</b>	<b>3,979.84</b>	<b>0</b>
<b>PAYMENTS</b>						
3,638	Staff costs	3,747	936.75		936.75	
200	WFH allowance	200			0.00	
0	Locum fees				0.00	
110	Clerk SLCC membership	140			0.00	
228	Subscriptions	230	163.00		163.00	
120	Payroll service	125			0.00	
0	Clerk training				0.00	
0	Training (delegates expenses)	100			0.00	
215	Admin & stationery	200	124.95		124.95	
623	Equipment				0.00	
91	Hall hire	98	49.00		49.00	
264	Insurance	280			0.00	
0	Audit & election fees	50	50.00		50.00	
600	Parish Paths (agency services)	1,000	420.00		420.00	
2,773	Routine maintenance	1,500	508.26		508.26	
	Project - phone box				0.00	
650	Donations	150	42.43		42.43	
4	Bank charges		12.75		12.75	
15	Sundries	100			0.00	
0	Replacement bus shelter				0.00	
0	Jubilee expenses				0.00	
116	VAT paid in year		93.23		93.23	
<b>9,947</b>		<b>7,920</b>	<b>2,400.37</b>	<b>0.00</b>	<b>2,400.37</b>	<b>0</b>
<b>(602)</b>	<b>NET RECEIPTS/(PAYMENTS) IN YEAR</b>	<b>30</b>	<b>1,579.47</b>	<b>0.00</b>	<b>1,579.47</b>	<b>0</b>
	Transfers to deposit account		(129.84)		(129.84)	
	Transfers from deposit account				0.00	
14,851	Opening balance		887.33		887.33	
<b>14,249</b>	<b>CLOSING BALANCE AT LLOYDS BANK</b>		<b>2,336.96</b>	<b>0.00</b>	<b>2,336.96</b>	
	<b>REDWOOD BANK DEPOSIT ACCOUNT</b>		<b>13,491.32</b>	<b>0.00</b>	<b>13,491.32</b>	
	<b>TOTAL FUNDS HELD</b>		<b>15,828.28</b>	<b>0.00</b>	<b>15,828.28</b>	
<b>Allocation of funds:</b>						
11,010	General fund				13,104.43	
560	Election fund (designated)				560.00	
278	Defibrillator fund (designated)				182.85	
401	Parish Paths fund (restricted)				1,981.00	
<b>14,249</b>					<b>15,828.28</b>	

*K G King  
7-7-25*

I. Walker

Last logged on 30 June 25 at 12:07 PM

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COMMUNITY ACCOUNT 30-90-37 00044857 View IBAN and BIC  
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**£ 2,336.96** Current balance

£2,336.96 Available funds

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Showing All transactions

All transactions

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DATE	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
30 Jun 25	STUART FREETH 400000001589886060 DPC 22/28 402428 10 28JUN25 11:30	FPO		502.15	2,336.96
23 Jun 25	SERVICE CHARGES REF : 456756558	PAY		4.25	2,839.11
23 Jun 25	HMRC - ACCOUNTS OF 400000001586156996 120PL03053136 083210 10 22JUN25 09:04	FPO		62.40	2,843.36
23 Jun 25	IAN WALKER 100000001572157101 DALWOOD PC 404780 10 22JUN25 09:01	FPO		249.85	2,905.76
20 Jun 25	GRASSBY AND SONS L 100000001571075373	FPO		298.75	3,155.61

*K G King  
7-7-25*

25.36

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Date	30/06/2025
Description	Gross Interest
In (£)	43.43
Out (£)	
Balance (£)	13,492.77
Date	31/05/2025
Description	Gross Interest
In (£)	44.72
Out (£)	
Balance (£)	13,449.34
Date	30/04/2025
Description	Gross Interest
In (£)	43.14
Out (£)	
Balance (£)	13,404.62
Date	31/03/2025
Description	Gross Interest
In (£)	45.34

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7-7-25