

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **Thursday 9 January 2020** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	Part I: Non-Confidential Information
2001/01	To receive and approve apologies for absence
2001/02	To receive members' declaration of interest for items on this agenda
2001/03	To sign and approve minutes of meeting dated 19 December 2019
2001/04	Exclusion of the public
2001/05	Public participation time – 15 minutes allowed
2001/06	Report from South Cambridgeshire District Councillor P McDonald
2001/07	Report from Cambridgeshire County Councillor K Cuffley and R Hickford
2001/08	Report from Babraham Research Campus (BRC) representative
2001/09	Clerk's Report
2001/10	2020 Precept Clerk to present final documentation approved 14 November 2019 (1911/11).
2001/11	Review Policies To review and approve, if agreed, Parish Council Policies.
2001/12	Boundary Review and S.106 To discuss and, if required, to resolve on action on correspondence and Memorandum of Understanding.
2001/13	Bus Shelter on northbound A1307 To examine quotes for repair and agree on provider.
2001/14	Greater Cambridge Partnership (GCP), A 1307 and Transport Hub work To discuss and resolve on actions on GCP activities, including A1307 works, Transport Hub, Park & Ride.
2001/15	Local Highways Initiative (LHI) To note responses from Parishioners and actions by SCDC review and resolve on any actions.
2001/16	Wych Road

	To discuss correspondence and resolve on actions addressing Wych Road works and to consider proposal for cyclepath.						
2001/17	<p>Other traffic and transport</p> <p>To note actions by Cllr Goody on potholes in the village and comments from Parishioners.</p> <p>To note request by Clerk to Highways to trim the carriageway side of the hedge opposite H/1:b, as it is encroaching onto the road. Update from Clerk on speed sign data.</p>						
2001/18	<p>Street Lighting</p> <p>To note Clerk actions on new provider and current offers.</p>						
2001/19	<p>Defibrillator</p> <p>To agree actions to ensure correct operation of defibrillator, any training, mapping on Google maps and publicity. To obtain and fit slabs for access.</p>						
2001/20	<p>Leases with UKRI on Babraham Pocket Park and Sports Field</p> <p>To discuss actions on leases and resolve to take any actions.</p>						
2001/21	<p>Huawei</p> <p>To consider topic discussions for proposed meeting after 13 January.</p>						
2001/22	<p>Brookfield contract</p> <p>To note response on updated contract.</p>						
2001/23	<p>Neighbourhood Plan</p> <p>To note report from Cllr Attwood and agree actions.</p>						
2001/24	<p>Welcome to Babraham leaflet</p> <p>To note report from Cllrs Attwood and Rogers and agree actions.</p>						
2001/25	<p>Clerk appraisal</p> <p>To discuss appraisal and resolve to take any actions.</p>						
2001/26	<p>Meeting schedule 2020</p> <p>To note confirmation by Babraham CofE School on meeting dates for 2020: 9 January; 13 February; 12 March; 9 April; 14 May; 11 June; 9 July; 13 August; 10 September; 8 October; 12 November.</p>						
2001/27	<p>Website and email accounts</p> <p>Cllr Walker and Clerk to report on website and email provision; Cllrs to resolve on actions including possible change in supplier and approval of payment by Direct Debit.</p>						
	FINANCE						
2001/28	<p>Receipts (as of 3 January 2020)</p> <p>Interest of £61.56 paid 31 December 2019.</p>						
2001/29	<p>Payments (as of 3 January 2020)</p> <p>A full list of payments will be circulated and reviewed at the meeting.</p>						
2001/30	<p>Purchases</p> <p>Clerk seeks approval to purchase A4 paper (2 x 500) and 24 stamps.</p>						
2001/31	<p>Balances and Bank Reconciliation at 31 November 2019</p> <p>Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£19,158.89</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,059.32</td> </tr> <tr> <td>Total</td> <td>£80,218.21</td> </tr> </table>	Unity Current A/C balance	£19,158.89	Unity Savings A/C balance	£61,059.32	Total	£80,218.21
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	<p>Balances and Bank Reconciliation at 31 December 2019</p> <p>Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£18,952.87</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,120.88</td> </tr> <tr> <td>Total</td> <td>£80,073.75</td> </tr> </table>	Unity Current A/C balance	£18,952.87	Unity Savings A/C balance	£61,120.88	Total	£80,073.75
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2001/32	<p>Unity Bank</p> <p>To note Clerk report on Bank signatories.</p>						
2001/33	<p>VAT Report</p> <p>To note Clerk report on 2019-20 VAT return, prepared as Apr-Sep 2019.</p>						
2001/34	<p>Bookkeeping software</p> <p>To review and resolve on approval of costs of Xero financial software.</p>						
2001/35	<p>PLANNING</p> <p>Planning Applications (as of 3 January)</p> <p>S/4241/19/FL : Construction of 2 Storey Rear/ Side Extension and internal alterations; 5, Cambridge Road, Babraham, Cambridge, Cambridgeshire, CB22 3AF Mrs Louise Traynier - C/O Agent: No details on file</p> <p>S/3255/19/FL: Proposed single storey rear extension: Fenestration and material details received. Churchfield House, Church Farm Barns, Sawston Road, Babraham, Cambridge, Cambridgeshire, CB22 3AP. Mr & Mrs Clayton-Payne</p>						
2001/36	<p>Planning decisions (as of 3 January)</p> <p>S/3729/18/FL Discharge of condition 35 (Sustainability, S/4096/19/DC) pursuant to planning permission, discharge of conditions 12 (widening of footpath) and 16 (relocation of bus stop), discharge of condition 18 (horse refuge), discharge of condition 23 (noise) of planning permission S/3729/18/FL for full planning application for the erection of 158 residential units and associated access points, landscaping and infrastructure. Site H/1:b - Land North of Babraham Road, Sawston, Cambridge, S/4091/19/DC. Mr Matt Beckett, Hill Partnership Limited</p>						
2001/37	<p>Correspondence</p> <ul style="list-style-type: none"> • Consultation on Local Plan commences January • Fewes Lane Consortium <ul style="list-style-type: none"> ○ Comments on SCDC planning determination • CAPALC: Councillor training • Village Halls Week, 20—26 January • AgriTech development 						
2001/38	<p>Items to report and inclusion in the next meeting</p> <p>Date of next meeting: Thursday 13 February 2019 at 7:30pm</p>						
2001/39	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 3 January 2019</p> <p>Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>						