



## EYTHORNE PARISH COUNCIL

### Minutes of the Meeting of the Council held

**on 14th July 2021 at 6.30 pm, Barfrestone Court Farm, Barfrestone Road.**

**Present:** Cllr M Ledger (Chair), Cllr Hansell, Cllr C Ledger, Cllr Meehan, Cllr Millard, Cllr Morgan-Lovett, Cllr Whitehead and Cllr Wright.

**Also, present** Caroline Vincent (Clerk to Eythorne Council), Community Warden Juliet West, DDC Cllr Charles Woodgate.

#### **7/1. APOLOGIES FOR ABSENCE**

Cllr Butcher, Personal Reasons.

Cllr David Beaney, KCC

#### **7/2. DECLARATIONS OF INTEREST**

Cllr Meehan declared an interest in item 7/8 for planning application **21/01098, Woodpecker Court Forest School Activities and Education Centre, 45 Wigmore Lane, Eythorne CT15 4BF** as he is the owner.

Cllr Whitehead declared an interest in item 7/7/C, Wildlife Meadow sign quote as she is related to the person providing the quote.

#### **7/3. MINUTES**

The minutes from the meeting held on the 9<sup>th</sup> June were circulated to members.

**Resolved: The minutes were agreed as a true record, proposed by Cllr Morgan-Lovett, seconded by Cllr Meehan and carried. Minutes were signed by the Chair.**

#### **7/4. COMPLETED ACTIONS FROM THE JUNE MEETING/MATTERS ARISING**

The Clerk circulated the actions to all members prior to the meeting, actions completed as follows:

- KCC contacted for to ask about sub-contracts and movements for Pike Road, awaiting a response.
- Pathway EE37A has been reported for clearing.
- Highway Improvement Plan updated to include a new priority of a 20mph speed limit near the school.
- Local PCs contacted to ask about their experiences of 20mph zones.
- Quotes for tree surgeons obtained for problem trees in Eythorne playing field.
- Quote for the Willow Way pathway leading to Eythorne Playing Field, currently no known owner of the pathway.

Cllr Meehan had the matter of quotes to repair the allotment gate, he reported that he has struggled to obtain further quotes as it has been difficult to find anyone to attend to provide a quote.

## **7/5. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

### **Report from Cllr David Beaney, KCC Dover West**

- The Kent show is going ahead this year and will be between the 29th and 30th of August.
- KCC are asking families to register all eligible children and young people for free school meals ahead of the summer holidays, KCC are offering a £15 voucher per child per week during school holidays.
- On the inland border facility, the government have looked at the project again and have established that it only now needs to be a third of the original size which sits it further away from Guston. Also, the port health (defra) will not sit on the same site and will be in a different location. There are 40 jobs still being advertised and 30 now taken.
- You may have heard on the news by now, but KCC will not be taking any more Children that have entered the country illegally. Our resources are at max other counties will have to take responsibility for some of them.

### **Report from Community Warden Juliette West**

- Further incidents of dogs off lead causing nuisance to other dogs and residents. incidents of straying dogs Consequently still currently liaising with DDC community development, parish Councillor Meehan and Kent police to discuss and consider the possibility of dog control zones in the area.
- ASB and graffiti recreational areas
- Dog fouling and litter
- Overgrown footpaths and hedgerows
- Inconsiderate parking and parking obstructions
- Neighbour disputes
- Individual welfare issues
- Multiple referrals to other agencies
- Community engagement

### **Elvington Community Welfare Works**

The volunteer group still continues to develop new ideas and is currently looking at starting up a new weekly lunch club in Elvington with the kind assistance of the Elvington and Eythorne Heritage group.

### **Tilmanstone Gala**

Plans, preparation, organisation and fund raising continue for the forthcoming community event. the Tilmanstone Gala to be held next year on 26.06.22 at the Tilmanstone welfare club and grounds. Anyone wishing to offer a donation, help support or participate in some way please contact me and I will put you in touch with the committee members.

### **Woodpecker Court School**

I have been engaging with some of the students and staff at Woodpecker Court school this month. The students are participating in a work experience programme learning about different jobs and roles in a work environment and in the community.

The students I engaged with were 'community engagement' staff and were planning to organise a community event that would suit the needs of our local community.

The students came up with some brilliant ideas for special events of which I would be delighted to attend.

Community engagement day/event with agency partners Kent police, NHW, victim support, KCC and DDC.

A question was raised to further explain the Tilmanstone Gala, Juliet said it is a free family fun day to bring the community together and to raise funds and to involve local businesses.

#### **DDC Cllr Charles Woodgate**

Cllr Woodgate asked members if there were currently any issues within the area and asked particularly if the bin collections were now less erratic? Members said there are still some issues with missed bins, bins collected a day later than arranged, there also seems to be litter on the roads after recycling bins are collected. Cllr Woodgate explained that this service is contracted out which makes it slightly more difficult to address but he will contact the relevant officer and feedback to them that the service is still not as it should be.

Cllr Woodgate asked members if there were any controversial planning applications as he is on the Planning Committee at DDC. Cllr Meehan mentioned the Local Plan and how this was the most controversial item particularly having a consultation during lockdown where a lot of people would not have been aware.

Cllr Woodgate was asked if DDC actually takes any notice in comments made by Eythorne Parish Council on planning applications? Cllr Woodgate replied that he does as he is the one who represents us and to please contact him about any applications that EPC felt strongly about. It was pointed out by Cllr Whitehead that not all planning applications go to the DDC Planning Committee, only ones where 5 or more objections are received, other applications are decided by the case officer.

#### **Report from DDC Councillor Linda Keen**

Cllr Linda Keen sent in the following report:

Comments on the Local Plan have now been published, here is the link, <https://www.doverdistrictlocalplan.co.uk/get-involved> Other than that, I have had no problems related to Elvington and Eythorne raised from DDC meetings or local residents since my last report to your Council, apart from the odd rubbish collection problem query, which appear to be now getting resolved – and also a query about absence of grass and verge cutting in Elvington, which I am told has now been done. KCC contract DDC to do this but KCC has cut the frequency to save money – you should consult your KCC Cllr about this. Rebecca Walledge, your Community Development Officer, is currently working hard on various projects in your villages. Please do contact me about any problems, and Charles and I will do our best to resolve them.

Cllr Whitehead reported that she had an impromptu site meeting with our new KCC Cllr David Beaney at Pike Road to discuss the issues there and spoke about the double yellow line design to prevent lorries parking where they shouldn't. Cllr Beaney was in support of this and will find out the history of issues at Pike Road and will help where he can. He had also asked to please report to him any other issues that he may be able to help us with, Cllr Beaney will also send on a report to circulate to everyone, he sent his apologies for the meeting tonight.

#### **6/7. PUBLIC CONTRIBUTIONS AND QUESTIONS**

There were no questions put forward from members of the public.

#### **7/7. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

- a) Authorisation of payments: The invoices as detailed below were agreed for payment, proposed by Cllr Wright, seconded by Cllr C Ledger, unanimously carried.

<b>Finance Report April/May 2021 Payments</b>		
<b>Payee</b>	<b>Payment Type</b>	<b>Amount £</b>
C Vincent	June Salary	1269.79
S Thomson	June Salary	601.60

3 Signed by the Chair: ..... Date:.....

KCC LGPS	Pension	360.73
HMRC	Q1 Tax & NI	1011.90
Scribe Accounts	Annual fee and one off set up charges	582.00
S Thomson	Expenses	42.32

- b) Authorisation of payment for plants for the Wildflower Meadow

**Resolved: It was proposed by Cllr Whitehead to refund the £60 to the volunteer for the lavender plants, this was seconded by Cllr Wright, all were in favour.**

- c) Wildflower meadow sign quote

It was explained a quote had been obtained from the company who provides signs for the Kent Wildlife Trust as the Clerk had contacted the Kent Wildlife Trust to see if they sell the signs, they use but unfortunately, they don't. The quote received of £321 was a starting point and this could be reduced by changing the design.

**Action: All members agreed for the Clerk to ask for cheaper options and re-quote.**

## **7/8. PLANNING**

**21/00875, The Annexe 5A Sandwich Road Eythorne CT15 4AA**, change of use and conversion to dwelling house, erection of front and rear single storey extensions.

**Resolved: Members had no objections in principle but had concerns over parking.**

**21/00913, West View Chapel Hill Eythorne CT15 4BA**, Erection of a detached dwelling, construction of a vehicular access and associated parking.

Members had concerns over parking and access, it was also noted that KCC Highways had concerns over lack of visibility splays.

**Resolved: Cllr Wright proposed to object over parking, access is unsafe and concerns over lack of visibility splays, this was seconded by Cllr Millard and unanimously carried.**

**21/00757, Copley House, The Street, Eythorne, CT15 4BG**, Erection of a 2-bay garage with garden store, erection of an entrance gate and creation of driveway for associated parking (existing garage, shed and holly tree to be demolished).

**Resolved: Members had no objections.**

**21/00997, 46 Sandwich Road, Eythorne, CT15 4DE**, Erection of a single storey side extension with 2no. rooflights.

**Resolved: Members had no objections.**

**21/00888, The White Horse, Church Hill, Eythorne CT15 4AE**, Change of Use from bed and breakfast to children's residential care home (Class C2).

Members had concerns whether this was the right location due to lack of outside space, there had previously been no fire escape and asked how many parking spaces would be required as currently only 6 available.

**Resolved: It was proposed by Cllr Whitehead that members were not against this application in principle but were not convinced this was the best location due to being on a busy road, lack of outside space and was there enough parking.**

**21/01065, 20 Monkton Court Lane, Eythorne, CT15 4BJ**, Erection of two storey side, single storey front/rear extensions with integral garage and a shed (existing garage and rear extension to be demolished).

**Resolved: Members had no objections.**

#### **Late Applications:**

**21/01098, Woodpecker Court Forest School Activities and Education Centre 45 Wigmore Lane, Eythorne CT15 4BF,** Felling and remedial works comprising of; dead wooding, crown reductions, pollarding, coppicing, limb removal and creation of monoliths.

**Resolved: No objections were proposed by Cllr Morgan-Lovett, seconded by Cllr Wright and unanimously agreed.**

**21/01090, 1 Bafrestone Court Cottages, Barfrestone Road, Barfrestone, CT15 7JJ,** Erection of a south-east boundary wall and entrance gates.

**Resolved: Members had no objections to this application.**

#### **Decided Applications:**

**21/00568, The Old Tilmanstone Colliery Pike Road Eythorne CT15 4ND,** Erection of an industrial storage unit (existing storage containers to be removed). **Granted.**

**DOV/21/00663, 14 Sun Valley Way, Eythorne, CT15 4HL,** insertion of 2no Windows to front and side elevations to facilitate a garage. **Granted**

**DOV/21/00682, 66 Sandwich Road, Eythorne, CT15 4DQ,** Erection of an attached garage to the side elevation (existing garage to be demolished). **Granted.**

**DOV/21/00523, Elvington Court Nursery, Adelaide Road, Eythorne, Dover CT15 4AN,** creation of wildlife pond. **Granted.**

Members discussed the condition attached to comments to DDC about having the gates closed due to young children walking near this property and could pose a danger of drowning as the pond is near the entrance.

**Action: The Clerk to contact the case officer to ask about this condition of having the gates closed.**

**DOV/21/00157, 6 Monkton Court Lane, Eythorne, CT15 4BH,** Variation of Condition 2 (approved plans) of DOV/12/00412 (application under Section 73) (retrospective) to allow alteration of windows and doors on original dwelling. **Granted.**

#### **7/09. CORRESPONDENCE**

- Woodpecker Court Opening of their Small animal enclosure on 21<sup>st</sup> July at 10am.
  - The Queens Platinum Jubilee Beacons 2022 Event
- The Clerk asked members if they wish to register an interest for the beacon event.

**Action: Members asked the Clerk to register an interest.**

#### **7/10. PATHWAY TO EYTHORNE PLAYING FIELD (Ownership/Quote)**

The Clerk circulated an estimate received for £3630.00 and asked members for their thoughts as EPC do not own the path and would EPC want to take up ownership.

**Action: Members asked to obtain 2 further quotes, suggested Eythorne Building Contractors and Cllr M Ledger to chase a quote and discuss further about claiming ownership.**

**Action: The sign explaining the rules of the playing field also needs replacing, obtain quotes.**

#### **7/11. HIGHWAY IMPROVEMENT PLAN UPDATE**

The Clerk reported that KCC Highways have accepted the 20mph speed limit near the school as our number 1 priority on the Highway Improvement Plan and would like to arrange a Zoom meeting with us, dates will be required to put forward and who wishes to attend.

**Action: The Clerk to contact KCC Highways to arrange a meeting mid-August, Cllr Meehan would like to attend, Cllr Wright and Cllr Whitehead.**

#### **7/12. PIKE ROAD**

Cllr Whitehead explained that the double yellow line design had already been agreed by KCC, the next step was the Traffic Road Order and asked members if everyone was happy to move forward

5 Signed by the Chair: ..... Date:.....

with this. Our KCC Cllr was in support and felt if businesses also wanted this it would be good if they could contribute. The Clerk had already sent letters and emails to businesses with little response, members suggested a further letter explaining this would be going ahead and if no responses were received to assume businesses were happy with the double yellow lines.

**Action: Proposed by Cllr Millard to go ahead with the next step and to send a further letter to all businesses, seconded by Cllr Meehan and all in favour.**

#### **7/13. EYTHORNE ROUNDABOUT**

Cllr Millard suggested adding reflective posts to the roundabout at Eythorne to protect from lorries. Cllr Meehan explained he had put together some posts and added reflectors for a similar issue and advised this had worked very well.

**Action: Cllr Whitehead proposed to go ahead with this and for the Clerk to liaise with Stuart, seconded by Cllr Hansell and all in favour.**

#### **7/14. VILLAGE SIGNS**

Cllr Butcher had previously worked on this project, and this had already been agreed by KCC to go ahead but just needed a site visit by KCC which they hadn't been able to do due to COVID and appears KCC are still not attending site visits.

**Resolved/Action: It was proposed by Cllr Millard to approve EPC move forward with this one and contact KCC, this was seconded by Cllr Meehan and all in favour.**

#### **7/15. WHITE LINES**

Cllr Morgan-Lovett spoke about white lines needed on the junction of Roman Way, Tye Hill and Kelk Hill as it's currently quite dangerous to pull out of the junction with no white lines in place, the stop lines and main white lines have all worn away and vehicles go straight across the junction.

**Resolved: The Clerk will report this to KCC Highways online and all members to report any other faded lines to the Clerk. The Clerk to chase up the faded lines near the school.**

#### **7/16. SYCAMORE TREE/TREES AT EYTHORNE PLAYING FIELD**

Quotes have been received £1282 and £850, to provide maintenance on the sycamore tree causing issues with a resident's fence. Tree maintenance was also discussed, and it was felt a tree survey should be arranged and to receive quotes for any work to be done and then have this arranged annually going forward.

**Action: It was proposed by Cllr Wright to accept the quote for £850, this was seconded by Cllr Millard, and all agreed.**

#### **7/17. ALLOTMENTS**

The Clerk had reported that 2 previous tenants had contacted EPC to arrange to tenant the plots and 1 other person has now given up their plot, leaving 4 vacant. It was suggested an advert be placed in the Co-Op in Shepherdswell as there is currently a waiting list for allotments there.

Cllr Meehan reported that it has been a struggle to arrange any further quotes as it has been difficult getting workman to attend and suggested to go ahead with the original quote as the work desperately needed attending to.

**Resolved: It was proposed by Cllr Meehan to go ahead with the original quote, this was seconded by Cllr Millard, and all agreed. Cllr Meehan will instruct the tradesman to go ahead with the work.**

**Action: The Clerk to arrange for an advert to be placed at the Co-Op in Shepherdswell.**

### **7/18. POLICIES TO AGREE**

The Clerk circulated the social media and Communications policy along with the Publication scheme policy for adoption.

**Resolved: Proposed by Cllr Wright, seconded by Cllr C Ledger to adopt both policies and unanimously carried.**

### **7/19. ANY OTHER MATTERS**

Cllr C Ledger reported that a PROW sign previously reported had now completely fallen down.

**Action: The Clerk to report to the PROW officer at KCC.**

Cllr Millard had concerns over the handyman and his vehicle and felt he should be offered a tow bar to be able to tow a trailer.

**Action: The Clerk to speak to the handyman about this.**

### **7/20. DATE OF NEXT MEETING**

8<sup>th</sup> September 6.30pm

The meeting closed at 8.30pm.