



Kingsclere Parish Council

Clerk: Mrs Ackrill

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www.kingsclere-pc.org.uk

20th September 2022

SUMMONS issued under LGA 1972, Sch 12 para 10(2)

A Meeting of Kingsclere Parish Council will be held on **Monday 26th September 2022 at 7:30pm at The Main Hall, The Village Club**, at which your attendance is required.

Signature

Mrs. Ackrill - Clerk to the Council

Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. Apologies
2. Declarations of interest
3. Minutes – to accept as a true record:-
 - 3.1. [Minutes of Ordinary Meeting Monday 25th July 2022](#)
4. **Questions from the Public** – to receive questions, planning representations, or comments.
The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.
5. **Chairman's Remarks**
6. **Councillor Vacancy** – update, no applications to date
7. **Greener Kingsclere** – Cllr Adams to formally propose that “Kingsclere Parish Council supports Greener Kingsclere’s campaign to gain Plastic Free Community Status for Kingsclere. KPC will endeavour to encourage plastic-free initiatives, (including removing single-use plastics from their premises), promote the campaign, and support events”. Vote to follow at this meeting.
8. **Remembrance Sunday Poppy Wreaths and Road Closure** – to discuss purchase of wreaths and road closure arrangements, any other requirements for Parish Council to consider.
9. **Retrospective Memorial Application for Unapproved Memorial in Cemetery** – to consider retrospective memorial application for a memorial installed without permission or payment in Echinswell Road Cemetery earlier in the year
10. **Bowls Club Lease** – update and report regarding legal issues (NP)
11. **Cost of Living Challenge** – (from July OM) Propose KPC convene a meeting and publicise what groups are doing and the grant options that may be available (DC)
12. **Community Engagement and Media Update and Plans** – Follow up and continuation of discussions from July OM on Cllrs photograph, surgeries in Churchyard, and volunteer page on website (DC)
13. **County Councillor** – to bring forward County matters
14. **Borough Councillor** – to bring forward Borough matters
15. **Internal Auditor Letter** – Review Engagement Letter from April Skies £360 plus travel
16. **External Audit** – Option to opt out of the SAAA central external auditor appointment arrangements
17. **Hampshire Association of Local Councils (HALC) AGM:**
 - 17.1. **HALC AGM Attendance** – to decide if KPC will attend the HALC AGM on 20th October
 - 17.2. **Review of HALC’s Updated Articles of Association** – to review documents in advance of HALC AGM so KPC is fully informed if it attends and votes on this item

Distribution: Cllrs: S Adams; I Bowes; D Conquest; M Farey; C Mussett; N Peach; R Peach; and J Sawyer.

Borough Cllrs: S Frost; K Morrow; K Rhatigan. **County Cllr:** T Thacker.

Copies to: Police Liaison; Newbury News; Basingstoke Gazette; Noticeboard; Website: www.kingsclere-pc.org.uk.

18. **Health and Safety** – to raise any health and safety concerns
 - 18.1. **Review of Completed Risk Assessments** – update from Cllrs regarding their areas of responsibility (All Cllrs)
19. **Action List**
 - 19.1. **To review and update the Action List**
 - 19.2. **Review High Priority Items and Associated 2023/24 Budgets**
20. **Planning Applications**
 - 20.1. [T/00370/22/TPO](#) Brook House
 - 20.2. [22/02345/LBC](#) 26 Swan Street
 - 20.3. [T/00342/22/TCA](#) Kingsclere Health Centre Imogen Dental
 - 20.4. [22/02146/HSE](#) Gailey Brook House, Kingsclere Bypass
 - 20.5. [T/00366/22/TCA](#) 5 North Street
 - 20.6. [T/00364/22/TCA](#) Beechbrook House
 - 20.7. [22/02407/ROC](#) Crookfur Cottage
21. **Clerk's Report**
 - 21.1. **Replacement Office Chair** – Purchased, approve expenditure from Office Budget £145 ex VAT
 - 21.2. **Wooden Post and Rail Fence in the Cemetery** – update posts kindly provided free of charge to be installed in gap in hedgerow to prevent spoil / fly tipping
 - 21.3. **Grant Application from Kingsclere Scout Group** – consider request for £250 to be spent on Equipment that can be shared with other village groups
22. **Approval of Income & Expenditure** – to consider & approve accounts paid/presented for payment
23. **Approval of Quarterly Bank Reconciliation** – deferred from last meeting
24. **Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas
25. **To Consider the Date of Next Meeting** – the next ordinary meeting will be held on Monday 31st October 2022 at 7:30pm in the village club (subject to confirmation at preceding OM).
26. **Exempt Business** – to propose and pass a resolution in accordance with the public bodies (admission to meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.
 - 26.1. **To Consider KPC's Options Following Resignation of Assistant Clerk**