

# WINTERBORNE ST MARTIN PARISH COUNCIL MEETING

**26<sup>th</sup> January 2023 - 7.00pm at St Martin's Church**

---

*Summons for councillors to attend the January Parish Council meeting.  
The Public and Press are cordially invited to attend.*

## AGENDA

### **Preliminaries:**

Public opening of tenders for garage  
Public period for comments on issues on the agenda – 5 minutes per speaker  
Report from Dorset Council Councillor  
Report from Police Liaison

**26/1 - 1 To receive and accept apologies and declarations of interest.**

**26/1 – 2 To approve the draft minutes of the Parish Council meeting held on 24th November 2022.**

**26/1 - 3 To discuss matters arising from those minutes not covered in this Agenda.**

26/1 – 3.1 Reduction in papers physically published from (24/11 – 3)

26.1 – 3.2 Volunteer for next V+V submission (for March by 14 Feb) (24/11 7.1.m)

**26/1 – 4 Co-option and elections**

26/1 – 4.1 Election update

**26/1 – 5 Clerk.**

26/1 – 5.1 To note the resignation of Wendy Brimicombe and the appointment of Marion Baird.

26/1 – 5.2 To welcome Marion Baird and note the agreed familiarisation pathway.

**26/1 – 6 Finance to note and approve.**

26/1 – 6.1 To note the statement of expenditure to date and bank reconciliation and to approve the schedule of payments since the last meeting.

26/1 – 6.2 Motion: To agree the detail of the draft budget following debate at the November meeting. Proposed KD, seconded MP

26/1 – 6.3 Motion: To review, amend and agree risk and asset registers, previously circulated. Proposed KD, seconded MP

26/1 – 6.4 To note the appointment of Mike Platten, April Skies Accounting Limited as Internal Auditor.

26/1 – 6.5 To note Quarterly Audit of Bank reconciliation and Scheduled payments.

26/1 – 6.6 To note CIL update

### **26/1 – 7 Planning**

26/1 – 7.1 To note the Council's response to: **P/RES/2022/07407** and to consider any follow up to applicant's response. (Grove Hill)

26/1 – 7.2 To consider the Council's response to application **P/FUL/2022/07939** (Stevens Farm)

### **26/1 – 8 Grass cutting contract**

Motion: To agree the body of the grass cutting contract. Proposed KD, seconded DF.

Motion: To amend and agree the cutting zones contained in appendix 1. Proposed KD, seconded DF.

### **26/1 – 9 Jubilee Tree**

Motion: WSMPC should purchase a Norway Spruce or Nordman Fir bareroot tree as our promised Queen's Jubilee Tree and plant this in the position already identified for the last two years. Proposed by MU seconded by KD.

### **26/1 –10 Garage**

Motion: To accept the tender submitted by XXXX. Proposed by MP seconded by KD.

Note: Motion to be amended following review of tenders.

### **26/1 – 11 Reading Room**

To receive and note an update on enabling the RRs to return to community use. (Verbal) MP

### **26/1 – 12 Washing Pool**

To receive update on Washing Pool advice regarding repair. (Verbal) AD

### **26/1 – 13 Highways and Rights of Way**

26/1 – 14.1 To receive/report any highways issues. (Verbal) MU

26/1 – 14.2 SID Report and data-AD (verbal) AD

26/1 – 14.3 RoW update (Verbal) DR

### **26/1 – 14 Flood and Riverbanks**

26/1 – 14.1 To note Flood report document (see appendices) KD

### **26/1 - 15 To consider the King's Coronation MP**

### **26/1 - 16 To consider the Annual Parish Meeting MP**

### **26/1 – 17 Correspondence to be discussed and noted**

26/1 – 17.1 Complaint – update MP.

26/1 – 17.2 Dorchester Transport Action Network Questionnaire - AD

**26/1 – 18 To receive and note training updates, Clerk**

**26/1 - 19 To receive and note: Action tracker progress, see appendices Clerk**

**26/1 – 20 To consider urgent matters to report from members and items for the next meeting. To include an open forum 10 minutes.**

**26/1 – 21 Date and venue of the next Parish Council meeting 23<sup>rd</sup> February 2023, 7pm Winterborne St Martin Church.**

Signed by The Clerk

Website: [www.winterbornestmartin-pc.gov.uk](http://www.winterbornestmartin-pc.gov.uk) Email: [clerk@winterbornestmartin-pc.gov.uk](mailto:clerk@winterbornestmartin-pc.gov.uk)

# APPENDICES

## Flood report

A bit early, 16 Jan 23, as I wanted you all to be aware asap. I will add any updates at next week's meeting.

### 1. South Winterborne

SITREP

Ground water rising rapidly, increase of 1m in last 24 hours, now 117.35m and expected to rise.

I received a report from a FV that at 17:30 the stream started to overflow at the watercress beds near the a35 junction in Steepleton

From my review 16:00 today:

- Weymouth Rd to Ashton, high water with some overlapping onto fields, not much capacity on some stretches. Extensive standing water in fields. Riparian owner believed to be the Duchy/Mr Finding
- Turnpike homes, water lapping onto the edge of lawns
- Ewleaze dairy no headroom under the bridge, expect an overflow onto the road or for other bridges to start backing up. Riparian owner believed to be Mr Marsh
- All other WSM bridges currently have at least 3 inches headroom.
- Reading Rooms, extensive ponding to rear field.
- West End House to first bend, stream beginning to overflow from DC gulley's onto road, little capacity, riparian owner believed to be Mr Marsh
- Second bend to Rew, stream close to overflow, riparian owner believed to be Mr King
- WSM to Steepleton, a lot of pooling on the road and in the fields.
- Steepleton a couple of bridges have no headroom.

Email to DC Flood Risk Team 03 Jan 23 advising them of increased flood risk. 05 Jan 23 Flood risk message to residents posted on website and FB. Good supply of sandbags at Brewers, more sandbags ordered by Clerk for Reading Rooms.

### 2. Wessex Water Sewer

SITREP

All manholes from West End House to the WW Pump House continue to overflow, with the manhole outside the Morrish development site producing 3 inch fountains. The manhole south of the WW Pump house is also overflowing (I think this manhole 3703 but the maps don't show its connection to anything). No overflowing manholes were noted between WSM and Steepleton.

TIMELINE

Manhole overflows began 29 Dec.

Resident reports WCs backing up 30 Dec.

Problems reported to WW, see sample incident numbers below.

01 Jan 23 website & FB post advising residents of WWs response.

Email to DC Flood Risk Team 03 Jan 23.

Letter to EA advising of pollution 12 Jan 23.

Formal letter to WW from WSMPC 15 Jan 23.

FV Incident numbers  
 EA 2122948  
 060940553001  
 060933169001  
 060928973001  
 060931391001

## Action Tracker 2023

(2022 completed items removed)

	Action	Person/Group	Proposed completion date	Agenda Item
1	Ensure all policies are updated	Clerk	Postponed to December 2022	22-5-07
2	Letter to MAGNA re residents' area and lighting issues	Clerk	August 2022 Letter sent - no reply as yet  Chase response from MAGNA October No response from Magna 27.10.22	28/7 – 12.5  27/10 -21.1
3	Investigate and report back on historical search east side plot of land leading to Wash Pool.	Clerk	Update July 2022 Ongoing - August form is with Land registry, September response insufficient map data, will retry with new map details,  Initial request unsuitable as insufficient detail. Clerk to retry	22-05-22  October
4	Clerk to remove Cllr Wiltshire from the signatories list and change contact address	Clerk	Update July Update August 2022 ongoing awaiting response from Lloyds September still awaiting change of address. New form to be submitted. On going	28/7 – 6.2  October
5	To lead on the issue of maintenance and pursue 'appropriate person' to provide information on repair of the Washing Pool before quotes for repair can be requested. Also, to look at options to block access across the bridge to prevent further damage.	AD	Update September 2022  Update October, No update Update November, No update	25/8 – 9  27/10 – 12
6	MP to speak to Steven Slade re trustees' response regarding the reading room.  Send a response to Trustees regarding recent letter	MP  MP	September 2022 Awaiting feedback from Trustees meeting  September Postponed to October PC meeting for further discussion following councilors response to emails from MP dated 1.10.22 and 12.10.22 November, letter to keyholders agreed	25/8-16  27/10 -19

7	Repair Information board	MU	Progress update Oct 22, On hold until new year	25/8 -18
8	Damage to Bollards	KD to send information to the Clerk. Clerk to notify Dorset Council	October Completed Clerk has reported bollards to Dorset council Ref 1202741.No action from DC yet	29/9 -13.1 27/10 -3
9	White lines	MU to monitor	On- going	27/10 -13.1
10	It was agreed that a Jubilee tree would be planted and Cllr. Eversden has volunteered to undertake the work.	RE	January new motion proposed	27/10-8
11	Bench maintenance	No volunteer	Raised November mtg	
12	Quarterly reconciliation. DF to confirm in writing. RR to take on next reconciliation	DF & RR	Raised November mtg	
13	MU to write to CIL team wrt Church Fm	MU		