

BRANDON TOWN COUNCIL

Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 5 July 2010

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr L Jacobs, Cllr. S Le Grys, Cllr. R Silvester, Cllr. E Ashley.

Also present: Mrs C Mason (Town Clerk), a representative from Elektroled Limited, Sgt.Chris Chisnall, Cllr. Mrs S Vincent, one member of the press.

The meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

Cllr. P MacLoughlin.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 7 June 2010 (Public Items).

Resolution Record No. **BTC/27/05/Jul/10**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7 JUNE 2010 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 7 June 2010 (Public items).

Queries were raised relating to the zebra crossing review and cycle paths.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/28/05/Jul/10**

Proposed by Cllr. S Le Grys and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

6. TO RECEIVE A REPORT FROM THE POLICE

Crime statistics for the month stand at fifty five. This equates to a decrease of 26% over the same period last year. Other issues dealt with included the incident at Mr G's Bowling Alley, a letter sent to a local newspaper relating to the deployment of a PCSO to Centre Parcs (matched funded) and the proposed new opening times at Brandon Police Station. Concerns raised related to the new bus stops in the High Street, the car parking space outside Rudlings & Wakeham and speeding near to the entrance to the Brandon Country Park.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With little to report questions were invited.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

The Festival of Culture, organised by Forest Heath District Council is taking place on Saturday 7 August from 11am to 3pm on Market Hill. In addition, a Brandon Braderie has been arranged for Sunday 1 August. Questions raised included the cutting of grass verges and the damage to the grass area at the Mounts Pit development.

9. PRESENTATION BY ELEKTOLED LIMITED

An informative presentation on LED street lighting was given by a representative from Elektroled.

Further consideration to be given at a later date.

The meeting was reconvened.

10. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. Emergency team meeting to be held on Monday 12 July at 5.00pm.

11. ACCOUNTS

11.1 Public Items – June 2010 Discussion permitted upon.

11.2 Confidential Items – June 2010 (Staff Salaries).

Resolution Record No. **BTC/29/05/Jul/10**

Proposed by Cllr. K Butcher and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEM ELEVEN ONE AND ELEVEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Jun-10	110.45	Finevale Service Station	93.99	16.46
Jun-10	355.97	British Gas	339.02	16.95
Jun-10	145.68	Ian Smith Office Products	123.98	21.70
Jun-10	650.00	Peter Brighton (Internal Audit Service)	650.00	
Jun-10	106.81	Stannah Lift Services	90.90	15.91
Jun-10	14.00	J & D Green	14.00	
Jun-10	200.00	Breckland Brass Band	200.00	
Jun-10	47.01	Brittanic Garden Furniture Ltd	40.00	7.01
Jun-10	27.50	Walters Ltd	23.40	4.10
Jun-10	56.98	Anglian Water	56.98	
Jun-10	52.14	Thetford Garden Centre	44.37	7.77
Jun-10	1,445.25	TJM	1,230.00	215.25
Jun-10	310.00	A & J Engraving	310.00	
TOTAL:	3,521.79		3,216.64	305.15

11.3. Resolution Record No. **BTC/30/05/Jul/10**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AUTHORISES THE PAYMENT OF THE AUGUST INVOICES PRIOR TO THEIR APPROVAL AT THE SEPTEMBER TOWN COUNCIL MEETING.

11.4 Resolution Record No. **BTC/31/05/Jul/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE INTERNAL AUDITORS REPORT FOR THE FINANCIAL YEAR ENDING 31 MARCH 2010.

12. PARKING ON MARKET HILL

Resolution Record No. **BTC/32/05/Jul/10**

Proposed by Cllr. R Silvester and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT THIS COUNCIL AGREES TO A LETTER BEING SENT TO HIGHWAYS, CALLING FOR A DECISION RELATING TO PARKING ON MARKET HILL TO BE PROGRESSED AS A MATTER OF URGENCY.

13. SPEED LIMIT EXTENSION

Resolution Record No. **BTC/33/05/Jul/10**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THIS COUNCIL AGREES TO SUBMIT A REQUEST TO THE BRANDON SAFER NEIGHBOURHOOD TEAM, TO CARRY OUT A SPEED CHECK NEAR TO THE ENTRANCE OF THE BRANDON COUNTRY PARK.

14. MINERAL SITE RESTORATION PROGRAMME

Further discussion deferred until the planning application is received from Norfolk County Council.

15. THE ORCHARD

Resolution Record No. **BTC/34/05/Jul/10**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THIS COUNCIL AGREES IN PRINCIPLE, TO HOLD AN ANNUAL EVENT AT THE ORCHARD, COULSON LANE, BRANDON.

16. CEMETERY MEETING

Date set at Monday 16 August 2010 at 7.00pm.

17. ROAD MARKINGS, HIGH STREET, BRANDON

Resolution Record No. **BTC/35/05/Jul/10**

Proposed by Cllr. P Ridgwell and second by Cllr. T Simmons.

NOT CARRIED: 5 for 7 against.

THAT CONTACT IS MADE WITH HIGHWAYS REGARDING THE IMPLEMENTATION OF YELLOW HATCHING AT THE JUNCTION TO THE ALDI ENTRANCE.

18. LITTER BINS

18.1 Resolution Record No. **BTC/36/05/Jul/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. D Bimson.

CARRIED: 10 for 2 against.

THAT BRANDON TOWN COUNCIL APPROVES AN ADDITIONAL CONTRIBUTION OF TWO HUNDRED POUNDS TOWARDS THE COST OF THE NEW LITTER BINS.

18.2 Deferred until the current anti social behaviour issues are resolved.

19. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS

TAKEN

Contents noted.

20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/37/05/Jul/10**

Proposed by Cllr G Hughes and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 5 July 2010
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

21. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 7 June 2010.

Resolution Record No. **BTC/38/05/Jul/10**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 7 JUNE 2010 BE ACCEPTED AS A TRUE RECORD.

22. MATTERS ARISING for information exchange only
Of the Brandon Town Council Meeting of Monday 7 June 2010.
There were no matters arising.

23. EMPLOYMENT MATTERS

*Confidential

24. CEMETERY MATTER

*Confidential

There being no further business the meeting closed at 9.20pm.