



# Coxheath Parish Council Events and Communications Committee Meeting

**Members are hereby summoned, and Notice is given that a meeting of the  
Events and Communication Committee will be held on Wednesday 15 July 2026 at 7pm  
in the Parish Council Office, Coxheath Village Hall. All meetings are open to the press and public.**

*Louise Goldsmith*

Louise Goldsmith, Clerk to Coxheath Parish Council

9 July 2026

## AGENDA

- 09/26 Administration**  
Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record.
- 10/26 Apologies for absence, Declarations and Dispensations**  
a) Apologies for absence  
b) To receive Declarations of Interest in respect of matters contained in this agenda.  
*Disclosable Interests:* Under the Localism Act 2011.  
*Other Significant Interests:* Under the Code of Conduct adopted by the Parish Council.  
*Other Interests:* not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.  
c) Requests for Dispensations.
- 11/26 Minutes**  
To consider the minutes of the meeting held on Wednesday 22 April 2026 and if in order to authorise the Chair to sign as a true and accurate record
- 12/26 Open Session**
- 13/26 Summer Event: 5 September 2026**  
a) To discuss the purchase of any equipment  
b) To discuss the publicity for the event  
c) To discuss the next steps
- 14/26 Future Events**  
a) Remembrance Service  
b) Christmas Tree/Lights  
Switch on Sunday 29 November 2026  
Cynthia Star update
- 15/26 Communication**  
a) Social Media update  
b) Website update  
c) Parish Councillors Surgeries
- 16/26 Confidential Items**
- 17/26 Date of the Next Meeting:** Wednesday 14 October 2026 at 7pm

