

**MINUTES OF THE ANNUAL MEETING OF BRINDLEY AND FADDILEY PARISH COUNCIL
HELD AT THE GOODWILL HALL, FADDILEY ON 3rd MAY 2022**

PRESENT:	Cllr G Barlow Cllr P Robinson Cllr S Latham	Chairman Cllr J Scott Cllr R Ford
APOLOGIES:	Cllr T Long Cllr S Scott Cllr S Davies	Vice-Chairman Cllr P Major (Cheshire East)
ALSO PRESENT	Dr. M Bailey (Clerk/RFO)	

PART ONE – ANNUAL MEETING BUSINESS

279 ELECTION OF CHAIR

Cllr G Barlow took the Chair and asked for nominations for Chair of the Parish Council until the 2023 Annual Parish Council meeting.

Members **AGREED** to nominate and elect Cllr G Barlow as Chair of the Parish Council for the 2022-23 year.

280 ELECTION OF VICE-CHAIR

The Chair asked for nominations for Vice-Chair of the Parish Council until the Annual Parish Council meeting in 2023.

Members **AGREED** to nominate and elect Cllr J Scott as Vice-Chair of the Parish Council for the 2022-23 year.

281 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs P Major, T Long and Cheshire East Cllr Stan Davies.

282 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. There were no declarations of interest made by Members present.

283 MINUTES – 7TH MARCH 2022

RESOLVED: Members resolved that the minutes of the Parish Council meeting held on 7th March 2022 be approved as a correct record and signed by the Chairman.

284 MATTERS ARISING

The following items were raised from the above minutes: -

- Common – no updates – contact has been made with John Malam/Jo Fawcett, but no reply received.
- Phone Box – BT arranged for electricity supply to be cut off and will let the Chair know when this has happened.
- Road Safety – suggestions had been received from Cllr S Scott – that the white lines on the road are worn and that the 40 mph sign is not in place on the main road. It was agreed to contact Cheshire East Highways.
- Broadband – no updates
- Hearn Lane – Cllr J Scott was contacted by Cheshire East Highways and a site visit was carried out. A number of things were raised but not much has been done. Cllr J Scott said she will contact them again.

- Quiet Lanes – Cllr J Scott contacted Cheshire East Highways who said that they had tried quiet lanes, but they had no worked and were not enforceable.
- Planning Issues – it was reported that the Sevenoaks application had been scheduled for 25th May 2022 Planning Committee, but this is to be confirmed.
- The Thatch – it was reported that it had been sold as a business.
- VAT – sent off, and in progress.

285 PUBLIC QUESTION TIME

There were no members of the public present at the meeting.

286 APPOINTMENTS TO PARISH COUNCIL ROLES/OUTSIDE BODIES

The following appointments were **AGREED** by the Parish Council.

- Footpaths – All Members
- Planning – All Members
- Goodwill Hall Committee – Cllr Barlow
- ChALC – Cllr Barlow
- Police Cluster – Cllr Barlow

287 STANDING ORDERS/FINANCIAL REGULATIONS

The Parish Council **APPROVED** the Council's Standing Orders/Financial Regulations for the 2022-23 year.

288 FINANCIAL MATTERS

288.1 End of Year Accounts (1st April 2021 – 31st March 2022)

The Parish Council **RESOLVED** to approve the Annual Governance and Accountability Return (AGAR) for 2021-22.

288.2 Responsible Financial Officer

The Parish Council **RESOLVED** to appoint the Parish Clerk as the RFO for the 2022-23 financial year.

288.3 Internal Auditor

The Parish Council **RESOLVED** to appoint Peter Kent as the Internal Auditor for the 2022-23 financial year.

288.4 External Audit 2021-22

The Parish Council **RESOLVED** to approve the Certificate of Exemption for the 2021-22 audit.

288.5 Asset Register 2021-22

The Parish Council **RESOLVED** to approve the 2021-22 Asset Register.

288.6 Risk Assessment 2021-22

The Parish Council **RESOLVED** to approve the 2021-22 Risk Assessment

288.7 National Salary Award 2021-22

Members **RESOLVED** to approve the National Salary Award 2021-22 as applied to the Clerk's salary.

288.8 Authorisation of Payments

£304.64	Dr MJ Bailey – Clerk Salary (April/May 2022, backdated to April 2021)
£76.22	HMRC for months 1 and 2 of the tax year (Clerk's salary)
£304.99	BHIB (Parish Council Insurance 2022-23)
£96.12	ChALC (Annual Membership Fee 2021-22)
£64.20	Shires Pay Services (Payroll Costs M7-12 2021-22)

RESOLVED: The above payments were approved by the Council

289 CALENDAR OF MEETINGS 2022-23

Members **APPROVED** the following meeting dates for the 2022-23 council year.

4th July 2022
5th September
7th November
3rd January 2023 (Tuesday)
6th March
2nd May 2022 (Annual Meeting – Tuesday)

PART TWO – ORDINARY MEETING BUSINESS

290 CHAIRMAN'S REPORT

The Chairman of the Council made his report and referred to the following: -

- Flooding – no major issues, but still waiting for the other drains to be cleared.
- Top-Up Members Funding – no updates

291 BOROUGH COUNCILLOR'S REPORT

Cllr Davies gave his apologies and did not attend the meeting.

292 HIGHWAY MATTERS

The following issues were raised under this agenda item.

- A534 accident – it was reported that an accident happened by Hollywell Cottage – Members agreed that more references to the speed limit need to be in place on the road.
- Speed Guns – it was requested that vehicles parked on the bridge be asked to move. It was further reported that the speed gun had not yet been used, but that it does work.

293 PLANNING MATTERS

There were no planning issues to consider.

294 COMMUNICATION/SHARED INFORMATION

The following items were raised under this agenda item

- Cllr Ford – problem with the blocked drain at the corner of Cappers Lane
- Cllr Robinson – signage/speed limit markings need to be updated on the main road

295 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Monday 4th July 2022 (7.30 pm) – Goodwill Hall.

.....Chairman

The meeting commenced at 7.30pm and concluded at 8.15pm