

JOINT BURIAL COMMITTEE – Parishes of Longframlington & Brinkburn

MINUTES OF MEETING

Meeting on: Wednesday 1st November 2017
Meeting at: Longframlington Memorial Hall
Meeting time: 6:30pm
Present: Cllrs Graham Fremlin (GF), Gillian Nelles (GN), Dave Weldon (DW)
In attendance Clerk: Garth Rhodes (GR)

1) **APOLOGIES FOR ABSENCE:** Carol Ashworth, John Munro, Malcolm Ness

2) **MINUTES OF PREVIOUS MEETING**

3) **MATTERS ARISING: Item 6b. Margaret Cay memorial.** Clerk has written to the family and the memorial has been removed by them. No further memorial application has been received.

4) **FINANCE**

a) **Notification of receipts since last meeting**

13/09/2017	NCC	Precept - second half	1500.00
13/09/2017	Art of Stone	Memorial Arthur Wood	100.00
26/09/2017	Purves/Conroy	W. Rutherford Mem/l inscription	30.00

Total 1630.00

b) **Approval of charge for Clerk and Approval of Other Payments**

06/09/2017	Gavin Christie	Grass cutting	80.00
19/09/2017	NWG Business	Water charge 01.06 -31.08 2017	12.16
06/10/2017	LPC	Clerk's wages (Oct)	112.72
06/10/2017	Gavin Christie	Grass cutting	120.00
01/11/2017	LPC	Clerk's wages (Nov)	94.31

Total 419.19

c) **Balance per cash book at 01/11/17 = £18371.08**

Income & Expenditure 2017/18 at 1st November 2017

Cemetery

Income

Precept	3000.00	
Other Income	1888.43	
VAT	0.00	
Total Cemetery Income		4888.43

Expenditure

Maintenance	757.00	
Rates	76.06	
Capital Purchases	0.00	
Admin Expenses	547.08	
Total Cemetery Expenditure		1380.14

Net Income less Expenditure 3508.29

5) **BURIALS/ASHES INTERMENTS:** None

6) **MEMORIAL APPLICATIONS:**

- a) Arthur Wood memorial has now been erected.
- b) William Ridley Ions memorial has now been moved to be cited between William & Marie Ions

7) **CEMETERY EXTENSION** – GF has not yet written to John Thomson (JT) regarding the cemetery land as it has emerged that the issues concerning possession of the cemetery land are considerably more complex

Signed

Dated

than was thought. Procedures undertaken in the 1990's by the local authority to allocate the land had not been correctly undertaken. Whilst the middle section of the cemetery had been registered with Land Registry for possessory title by Longframlington and Brinkburn Parishes, the other two areas had not. There are a two options to progress this issue. Longframlington and Brinkburn Parishes could give up possessory title to NCC and then either: the County Council could surrender possession of the whole site to Longframlington or Longframlington and Brinkburn (however this would mean that the land would become the responsibility of the Parish Council's in perpetuity who would have full responsibility for its maintenance etc.); or NCC could retain possessory title and responsibility for the land. It was agreed that before a decision was made the next step would be for GF to meet with JT to agree and mark out, using the existing plans, the boundaries of the present cemetery extension. GF would also use this opportunity to explore with JT, the possibility of obtaining further land from him for a further cemetery extension and car park.

Action. GF

8) MEMORIAL WALL: DW offered to make and install the flower holder rings **Action. DW**

9) CEMETERY FORMS & RECORDING PROCEDURES - A new burial plan spreadsheet has been developed. Though not to scale or to the topography of the cemetery the spreadsheet records all the detail which is included in the current hand-drawn plan. Details include: Plot number; full name; date of burial and particulars of the plot e.g. double depth, cremated remains, multiple burials etc. There are a number queries particularly with regard to a significant number of reserved spaces where details are unclear. Clerk has also begun to populate a detailed burial records spreadsheet which brings together all the detail of those buried and cremated in the cemetery. It was agreed that GF and Clerk to visit cemetery to check records against headstones

Action. GF/Clerk

10) AOB – Hinges on the waste bin cupboard need repair

Action. GF

11) NEXT MEETING – Wednesday 3rd January 2018 at 6.30 p.m. in the Memorial Hall

Meeting closed at 7.30pm.

Garth Rhodes

Clerk to Longframlington Parish Council 5 Wardle Terrace, Longframlington, NE65 8AB

Email: longframlingtonpc@gmail.com

Signed

Dated