

MINUTES OF THE MEETING OF HEALAUGH AND CATTERTON PARISH COUNCIL HELD IN THE MEMORIAL HALL HEALAUGH ON 14 APRIL 2025

Present: _____

Councillors: Mrs S Westerby (Chairman), Mrs A Bullock, Mr C Lister
Mr Mr L T I Grant (Clerk/RFO)

Prior to commencing the meeting under standing orders, The Clerk asked if Councillors had reached a decision about the use of Parish Council email addresses. It was agreed to register the Parish Council for the service using the existing website host.

1.	<u>Apologies for Absence</u> Cllrs Mr E Richardson, Mr R Walmsley
2.	<u>Public Questions and Statements</u> None received
3.	<u>Matters Arising from the minutes of the Meeting held on 24 March 2024</u> The minutes of the meeting held on 24 March 2025 were approved as a true record by all Councillors present with no abstentions.
4.	<u>Highway Matters</u>
4.1	● None
5.	<u>Police Matters</u>
5.1	NY Police involvement in PC Issues – None
6.	<u>Financial Matters</u>
6.1	Funds Received ● £500, transfer from the Village Hall account to complete the separation of the two entities. All Cllrs present with no abstentions approved the actions taken. The Parish Council is now independent of the Memorial Hall activities.
6.2	Bank Balance at 31.03.25 ● NatWest Parish Council Account £381.17
6.3	Invoice received previously and paid ● Clerk's annual salary 2024-25 £1,767.34 (£1,702.50 + £65.84 Expenses) Pd 27.03.25 with Cllrs approval
6.4	Appointment of Internal Auditor The Clerk had asked an experienced Parish Councillor in Bickerton who has many years experience with book keeping, to act as Auditor. She has agreed to undertake the work.
7.	<u>Planning and Related Matters</u>
7.1	Planning Applications received and to be determined. ● None received

7.2	Planning Decisions Notified <ul style="list-style-type: none"> ● None received
7.3	Planning Enforcement. <ul style="list-style-type: none"> ● None received
8.	PC Administration
8.1	Adoption of Annual Accounts as circulated. All Cllrs present without abstention agreed to adopt the Annual Accounts.
8.2	Adoption of RFO's Annual Report All Cllrs present without abstention agreed to adopt the RFO's Annual Report
8.3	Adoption of Financial Risk Assessment The Clerk/RFO explained the reason for producing an annual Financial Risk Assessment to ensure that the PC was not exposed to any Financial Risks. All Cllrs present without abstention agreed to adopt the Financial Risk Assessment as circulated.
8.4	Possible Location for new Notice Boards in Healaugh and Catterton The Clerk agreed to liaise with the Chairman to visit both Villages and familiarise himself with the Parish. Cllrs agreed that a notice board could be erected in a Catterton Highway grass verge, if a licence could be granted by NYC.
8.5	Defibrillator The Parish Council continues a search for a suitable location where a heated cabinet can be located to house a defibrillator. To date, no acceptable location has been found.
10	Councillors Business Items for the next Meeting
	Next Meeting 19 May 2025

Clerk to the Parish Council: L T I Grant Tel: 07976263218 Email: healaughandcattertonpc@outlook.com